

5/14/12

TOWN OF SYKESVILLE

ADOPTED BUDGET

FY 2013

		APPROVED
		FY 2013
	REVENUES	
	Town Property Taxes	
4110	Real Estate Taxes	1,276,910
4121	Individual Personal Property Tax	300
4122	Corporate Personal Property Tax	34,000
	Assessment Credits - State, County, Town	-
	Additions & Abatements - Prior Years, Tax	-
	Payment in Lieu of Taxes	-
	Penalties, Tax	-
4140	Discounts, Tax	(500)
	Total Taxes	1,310,710
	Licenses & Permits	
4160	Amusement and Admissions, State	1,000
	Alcoholic Beverages, State	
4212	Traders Licenses, County	1,500
4213	Building Permits, County	1,000
4221.2	Millard Cooper Park Permits	1,000
4222	Franchise Fees, Cable TV	44,000
4225	Bid Packages, Town	100
4430	Impact Fees	13,344
4227	Permits - Building, Zoning, HDC, Town	1,500
	Total Licenses & Permits	63,444

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Intergovernmental		
4312	Highway User Revenue, State	34,649
4315	State Aid, PolProtGrant, State	34,509
4150	Income Tax, State	535,000
Program Open Space, County		-
4324	Police Dept Misc Grants - State	5,000
4330	Empower Energy Efficiency Grant	-
4328	Town County Agreement	265,800
Total Intergovernmental		874,958
Service Fees		
4450	Commercial Trash Collections Charges	27,000
4451	Commercial Solid Waste Collection Permits	1,000
4452	Oil Recycling	10,000
4819	Newsletter Ads - Receipts	4,500
4811.1	Baldwin's Repay ADA Loan - Principal	2,956
4812.1	Baldwin's Repay ADA Loan - Interest	2,258
4813	Baldwin's Percent Rent	12,000
4815	Rentals, Equip & Property	30,400
Total Service Fees		90,114

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Local / Program Revenues		
	Post Office Income	20,000
4817.1	PO Money Order Income	
4817.2	PO Retail Income	
4817.3	PO Services Income	
4817.4	PO Postage Income	
4817.5	Stamp Commissions	
4817.6	Tower Rental	4,100
4822	Gatehouse - Donations	500
4823	Gatehouse - Fundraisers	4,000
4824	Gatehouse - Memberships	-
4829	Schoolhouse Donations	1,000
4837	Little Sykes Railway Revenues	1,500
	Main Street Programs	-
4838.1	Apple Butter Market	
4838.3	Misc. Main Street Events	
	Parks & Recreation - Events Revenues	
4852.1	P&R Cinema Sponsorships	1,300
4852.2	P&R Cinema Concessions	600
4853	P&R Kickball Tournament	300
4851.6	P&R Misc. Holiday Events	-
4851.7	P&R Concert Concession	1,200
	Warfield: WDC Revenue to Town	
Total Local / Program Revenues		34,500

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Main Street Association Revenue		
4838.5	Main Street Association Dues	250
4838.6	Main Street Association Sponsorship	10,000
4910	Main Street Association Donations	2,500
4915	Main Street Association Event Revenue	3,000
4915.1	Main Street Association Golf Revenue	4,000
Total Main St. Association Revenue		19,750
Revenues from Miscellaneous Sources		
4810	Interest	12,750
4510	Parking Violations	1,000
4833	Misc Receipts - Police Department	3,000
4835	Misc Receipts - General	1,500
4323	Grants, Misc., State	0
	Transfer from Fund Balance (Reserves)	23,249
	Transfer from Little Sykes Reserves	1,000
	Transfer from Impact Fees	
	Transfer from Development Inspection Fees	
	Transfer from Raincliffe PWA funds	20,000
	P & R from Reserve	0
	Sale of Town Assets	25,000
	Gate House Reserve (for GH Bldg Operations	
	South Branch Park State Comm. Parks Grant	256,000
4860	South Branch Park: Hwd County Reimbursement	0
	South Branch Park 2012 Ho. Co. & State bond bill	150,000
4865	South Branch Park State Bond Bill	0
Total Miscellaneous Sources Revenue		493,499
Total Revenues		2,886,975

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FY 2013

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			FY 2013

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FY 2013

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	EXPENDITURES	
100	MAYOR AND TOWN COUNCIL	
5000	Salaries	16,000
7120	Advertising & Publishing	4,000
7572	Christmas Decorations - Town House	1,200
7430	Community Media Center	18,580
7817	Contingency	10,000
5820	Dues	2,200
7330	Elections	1,400
7132	Employee Events	300
7125	Flowers & Condolences	500
	Residential Holiday Decorating Contest	150
	Citizen Services Survey	0
7995	Fund Balance	0
7115	Maryland Municipal League Annual Convention	4,800
7110	Maryland Municipal League Dues & Scholarship	5,088
7133	Mayor and Council Retreat	200
5830	Subscriptions	650
7127	Town Newsletter	12,000
	Total Mayor and Town Council	77,068
105	TOWN COMMISSIONS	
7310	Planning & Zoning Commission	500
7311	Master Plan Update	0
7320	Historic District Commission	500
7840	Historic District Commission - Ombudsman	500
7845	Historic District Commission - Grant Program	750

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TOWN OF SYKESVILLE
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FY 2013

			APPROVED
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		Total Town Commissions	2,250

TOWN OF SYKESVILLE

ADOPTED BUDGET

FY 2013

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		FY 2013
108	PROFESSIONAL SERVICES	
5100	Auditor	13,400
7210	Legal Counsel	30,000
7220	Engineering	10,000
7813	Insurance: General Property & Liability	23,050
7240	Codification Services	2,500
	Total Professional Services	78,950
150	ADMINISTRATION	
5000	Salaries	223,788
5835	Bank Fees - Misc Charges	600
5610	Bank Rental	100
5460	Building/Kitchen Supplies	650
5715	Cellular Phones	1,000
5500	Computer Hardware	2,500
5552	Computer Maintenance	1,650
5551	Computer Software	1,500
7425	Contract Services - Copier Lease	1,500
5250	Equipment Maintenance	1,300
5236	Floor Mat Maintenance - All Departments	600
5400	Office Supplies	4,000
5425	Postage - All Departments	2,200
5270	Prop Maintenance - Landscaping	400
5230	Town House Building Maintenance	4,000
TBA	Town House Exterior Painting - Trim	18,000
5240	Town House Heating - Oil	6,600
5235	Town House Housekeeping	4,500
5220	Town House, Public Works, Police Telephone	4,000
5210	Town House Utilities	5,500
5810	Training & Education	2,000

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5300	Travel Expense - All Departments	8,500
	Total Administration	294,888

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		FY 2013
210	PUBLIC SAFETY	
5000	Salaries	360,193
5003	New Police Officer	
7410	Ammunition	1,320
7425	Contract Services - Copier Lease	900
7450	Auxiliary Police	1,600
5230	Building Maintenance	1,500
5716	Cellular Phones/Mobile Data Terminals	6,000
5550	Computer Hardware	700
5552	Computer Maintenance	1,500
5551	Computer Software	300
7745	Council Stipend Reclassed to Police Dept.	0
5010	Court Pay	6,300
7125	Community Outreach	0
5250	Equipment Maintenance	2,900
7827	Freedom District Fire Department Contribution	2,500
5260	Gasoline & Oil	19,800
5240	Heating - Oil	1,200
5235	Housekeeping	1,200
5500	Miscellaneous Supplies	2,000
TBA	New Employee Background & Screening	1,000
5400	Office Supplies	2,500
5005	Overtime (Partial offset by Misc. Grant Revenue)	10,000
5830	Subscriptions	700
5810	Training & Education	2,000
5700	Uniforms	3,500
5210	Utilities	6,500
5280	Vehicle Maintenance	7,500
	Total Public Safety	443,613

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		FY 2013
300	PUBLIC WORKS & SANITATION	
5000	Salaries	213,695
	Salaries - Overtime - excluding snow removal	3,570
5001	Part Time Salaries	2,000
5230	Building Maintenance	1,500
5850	CDL - Drug & Alcohol Testing	600
5715	Cellular Phones	2,500
5552	Computer Maintenance	650
5255	Dumpsters/Sanitation Equipment	3,300
5710	Employee Shoe Program	900
5250	Equipment Maintenance	2,700
5260	Gasoline & Oil	32,500
5240	Heating - Natural Gas	1,200
5553	Internet Service	
7630	Miscellaneous Recycling Expense	
5500	Miscellaneous Supplies	5,960
7580	New Building Signage	
5400	Office Supplies	950
5705	Protective/Safety Equipment	2,200
7620	Recycling Bins	1,700
7125	Solid Waste Advertising & Education	1,500
7610	Tipping Fees	80,000
5810	Training and Education	1,000
5700	Uniforms	6,100
5210	Utilities	2,800
5280	Vehicle Maintenance	35,000
	Total Public Works & Sanitation	402,325

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		FY 2013
310	STREETS & ROADS	
7542	Drainage & Inlets	7,000
7500	Misc Road materials	3,500
7595	Parking Lot Improvements	
7560	Road Repair/Patching	6,000
7565	Parking Lot Planting Beds Maintenance	2,000
7580	Signs	4,500
5005	Snow Removal - Overtime	4,590
7511	Snow Removal - Supplies	20,000
7545	Stormwater Mgmt Reg (NPDES)	
7570	Street Lighting Electric Service	63,000
	Total Streets & Roads	110,590
410	PARKS MAINTENANCE	
5250	Equipment Maintenance	2,700
5235	Housekeeping	1,700
5500	Miscellaneous Supplies	2,100
5270	Property Maintenance	8,000
7790	Property Maintenance-Lease Prop from Howard County	4,800
7780	Sediment Pond Maintenance	4,000
7771	Tree Care/Maintenance	6,000
5275	Vandalism Repairs	1,500
5210	Utilities	2,400
7775	Weed Control	300
	Total Parks Maintenance	33,500

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430	MAIN STREET/DOWNTOWN	
5000	Main Street Manager/South Branch Park Supervisor	31,200
	Council Stipend for Main Street Manager	0
5500	Apple Butter Market Supplies	
5505	Main Street Events Supplies	
7125	Apple Butter Market Promotions	0
7126	Main Street Events Marketing	
5210	Utilities @ South Branch Park	900
7745	Council Stipend reclassified to EDC	
5230	Little Sykes Railway - Building Maintenance	650
5270	Little Sykes Railway - Property Maintenance	750
7780	Little Sykes Railway - Train Maintenance	1,000
7750	Fallfest Contribution to SBA	0
5211	Sykesville & Patapsco Railway - Utility Grant	400
5230	Train Station - Building Maintenance	1,500
	Total Main Street / Downtown	36,400
440	Main Street Association Expenses	
5506	MSA Supplies	2,500
7127	MSA Marketing	1,250
5810	MSA Education/Training	2,000
7341	MSA Golf Expense	4,000
	MSA Transfer to Town	5,000
7900	MSA Transfer to Reserve	5,000
	Total MSA Expenses	19,750

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		FY 2013
510	VISITOR CENTER & POST OFFICE	
5000	Salaries	45,799
5835	ACH Merchant Fees	2,685
7125	Advertising	650
5230	Building Maintenance	1,500
5225	Business Machine Supplies	1,532
5235	Housekeeping: Tower	3,400
5553	Internet Service	1,000
5400	Office Supplies	500
5510	Cost of Sales	500
5511	Money Order Expense	
5512	Retail Sales Expense	
5514	Postage for Resale Expense	
5215	Security Services-Professional	275
5220	Telephone	700
5210	Utilities	5,300
	Total Visitor Center & Post Office	63,841
520	SYKESVILLE SCHOOLHOUSE	
5230	Building Maintenance	1,000
5235	Schoolhouse Housekeeping	360
5500	Schoolhouse Supplies	400
	Schoolhouse Telephone	300
5210	Utilities	2,300
	Total Sykesville Schoolhouse	4,360

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530	GATE HOUSE MUSEUM	
5000	Salaries - Director & Curator	7,270
5230	Building Maintenance	2,500
	Exterior Painting - Porch and South Side	0
7129	Exhibit Planning	400
5331	Gate House Self-Funded	0
5240	Heating	3,000
5235	Housekeeping	750
5553	Internet Service	950
5500	Misc Supplies	700
5335	Museum Events	4,000
5400	Office Supplies	500
7125	Advertising	300
5270	Property Maintenance - Landscaping	350
5215	Security Services-Professional	360
5220	Telephone	400
	Artifact Restoration	250
	Volunteer Recognition Event	200
	Volunteer Training/workshops	150
7745	Council Stipend Reclassed to Gatehouse	0
5210	Utilities	1,500
	Total Gatehouse Museum	23,580

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		FY 2013
570	PARKS & RECREATION	
7743	Recreational Equipment	0
	Park Rules Signs	0
	Movies in the Park	
	Cinema Licensing Fees	1,200
	Cinema Concessions	500
	Cinema Equipment Maintenance	400
	Volunteer Supplies	200
7740.2	Kickball Tournament	300
7740.3	Advertising	500
7740.5	Concert Bands	700
7740.6	Miscellaneous Holiday Events	400
7740.7	Concert Concessions	800
7740.8	Music Licensing: ASCAP Fees	350
	Total Parks & Recreation	5,350
	WARFIELD CULTURAL & COMMERCE CENTER	
7829	MD 32/851 Intersection	
	Total Warfield Cultural & Commerce Center	

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610	EMPLOYEE BENEFITS	
	Employee COLA	0
5010	Christmas Bonuses	2,400
7811	Immunizations - Hepatitis, Lyme, etc.	0
7810	Health Insurance-Employer's Share	187,222
7809	Life Insurance	2,265
7808	Long Term Disability/Employer	3,294
7806	Retirement Plan/401a	107,740
7804	Short Term Disability	3,562
5025	Comp Time Payout	0
5026	Unused Vacation Payout	10,000
7812	Social Security	73,691
7130	Tuition Reimbursement	
	Transfer to Unemployment Reserves	5,000
7807	Workers' Comp Insurance	58,000
	Total Employee Benefits	453,174
680	DEBT SERVICE	
5905	SALT Loan - Principal	
5906	SALT Loan - Interest	
5911	CDA 2002 Parking Lots - Principal	30,500
5912	CDA 2002 Parking Lots- Interest	7,385
5915	CDA 2005 Police Stat Expansion-Principal	21,200
5916	CDA 2005 Police Stat Expansion - Interest	8,359
5933	Police Vehicle - 2009 Charger - Principal	7,260
5934	Police Vehicle - 2009 Charger - Interest	515
TBA	Police Vehicle - 2010 Charger - Principal	5,201
TBA	Police Vehicle - 2010 Charger - Interest	1,101
5929	Bank of America Bond 070108 Principal	67,992
5930	Bank of America Bond 070108 Int	30,853
	Total Debt Service	180,366

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CAPITAL OUTLAY		
7821.1	Public Safety:	
	New Police Vehicle	8,000
	Radio Equipment	3,000
7821.2	Public Works & Sanitation	
	Pressure Washer	1,500
	3/4 Ton Pickup Truck	40,000
	Streets & Roads	
7821.9	Paving - South end of McElroy Parking lot	25,000
	Jennifer Way - Asphalt Overlay	80,000
	Spout Hill Road - Asphalt Overlay	60,000

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7821.3	Parks	
	South Branch Park Improvements 2012 Grants	150,000
	South Branch Park State Comm. Parks Grant	269,470
7240	Raincliff PWA expenditures	20,000
	Total Capital Outlay	656,970
	Total Expenditures	2,886,975
	Net Revenue Over (Under) Expenses	0