



Town of Sykesville

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Town House

Ian Shaw, Mayor

Dawn M. Ashbacher, Town Manager

Linda S. Quinn, Town Treasurer

Janice M. Perrault, Town Clerk

APPROVED

OFFICIAL MINUTES OF APRIL 28, 2014 REGULAR COUNCIL MEETING **NO. 14-07**

The regular Council meeting of the Town of Sykesville was held on April 28, 2014. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Frank Robert, and Council Members Leo Keenan, Julia Betz, Anna Carter, Stacy Link and Al Grasley

STAFF: Dawn Ashbacher, Town Manager
Janice Perrault, Town Clerk
Ivy Wells, Main Street Manager
Linda Quinn, Town Treasurer

PUBLIC CONCERNS: Council President Robert requested an update to Brandenburg Circle. Dawn Ashbacher added the FY 2014 Amendments to the agenda.

DELEGATE RECEPTION: Mayor Shaw introduced Warren Miller, who is a candidate for the Maryland House of Delegates for District 9A.

TREASURER'S REPORT: February 2014

MOTION: Council Member Betz motioned and Council Member Carter seconded to approve the February Treasurer's report as written.

The motion carried with Council Member Grasley abstaining.

COUNCIL COMMITTEE REPORTS:

- **Main Street Association Board (MSA)** – Council Member Keenan announced the next meeting will be held on May 6.
- **Historic District Commission** – Council Member Link announced at the last meeting, a couple of applications were reviewed one for signage and the other for the Historic Black Schoolhouse The next meeting will be held on May 28.
- **Warfield Development Corporation (WDC)** – Mayor Shaw announced that the contract was signed with the Warfield Development Collaborative. The WDC might meet on May 7.
- **Planning Commission** – Council Member Betz announced the next meeting is scheduled for May 5.

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- **Main Street Association, Promotions Committee** – Council Member Grasley announced the Committee will meet April 30 with volunteers to review the activities for the Art & Wine Festival on May 4.
- **Parks & Recreation Committee** – Council Member Carter announced the Easter Egg hunt at Millard Cooper Park had about 75 children attend and it was a lot of fun. Ms. Carter also announced Movies in the Park will start on May 10, and Concerts in the Park will start on July 11. The next meeting will be held on May 29.

ANNOUNCEMENTS:

First Friday's – On May 2, and every first Friday of the month, the Main Street Association will provide live music starting at 7:00 p.m. in the Gazebo. All the shops will be open late.

Art & Wine Festival – The Main Street Association will host this festival on Sunday, May 4 from noon to 5:00 p.m.

I Remember the Apple Factory – On Friday, May 9, from 2-4 p.m., the public is invited to come and share their stories, memories and momentos, about the Apple Warehouse building at South Branch Park.

Sykesville Cinema – The first movie of the season will be held at Millard Cooper Park on Saturday, May 10 at dusk. The movie will be How to Train Your Dragon.

BUSINESS:

1. **Public Hearing for Ordinance NO. 287: Fiscal Year 2014-2015 Budget and Tax Rate** – Mayor Shaw presented the proposed budget for FY 2015 and indicated the budget is balanced at \$2,513,800.

MOTION:

Council Member Grasley motioned and Council President Robert seconded to open the Public Hearing for Ordinance NO. 287: Fiscal Year 2014-2015 Budget and Tax Rate.

The motion carried unanimously.

Discussion took place with the public and Council Members pertaining to stormwater management, the Police Department, and patching and paving of Town roads. It was noted that the capital budget was only for FY 2015 and in the fall, the full Capital Improvement Plan for FY 2016-2019 will be submitted. Ms. Ashbacher indicated the parks are aging and there are other areas in the Town that need attention. The Mayor and Council agreed to increase the Capital Outlay Streets and Roads line item by \$17,000 based

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on revised estimates for paving and patching. Funding will come from unspent FY 13 funds assigned to patching in the amount of \$15,500 and \$1,500 from the unrestricted fund balance. The Public Hearing will remain open until May 12.

- 2. FY 2014 Mid-Year Budget Amendments** – Dawn Ashbacher indicated the amendments were introduced at the last meeting on April 14, and a request will be made to approve these budget amendments at the next meeting on May 12.
- 3. Update on Stormwater Requirements** - Mayor Shaw signed the Memorandum of Intent (MOI) with the county and other Carroll County municipalities. This document is an expression of intent to pursue joint participation in a joint National Pollutant Discharge Elimination System (NPDES) Phase I permit and to participate in negotiations with the County and municipalities to develop an operating agreement that implements a shared cost arrangement with respect to storm water remediation. Funding of the Town’s share of the cost will require further discussion. Ms. Ashbacher and Mayor Shaw indicated they will look into how the Town can do this. Council Member Grasley indicated he would like to help.
- 4. Participation in the Employees’ Reformed Contributory Pension System of the Maryland State Retirement and Pension System** – Dawn Ashbacher stated currently legislation states that the Town will enter at a 75% service credit but the Town will request a change to make it 100% retroactive starting July 2014. The Mayor and Town Council made a verbal unanimous vote in favor of joining the retirement plan with the State of Maryland. The next step is for the employee election.
- 5. Downtown Parking** – Dawn Ashbacher announced she has heard concerns about parking availability downtown. Ms. Ashbacher recommended a proactive partnership with Town, downtown merchants and property owners, and residents to determine possible solutions.

MOTION: Council Member Grasley motioned and Council Member Keenan seconded to take a 5 minute recess at 8:56 p.m.

The motion carried unanimously.

CLOSED SESSION: Council Member Betz motioned and Mayor Shaw seconded to go into closed session at 9:09 p.m.

The motion carried unanimously.

The meeting was proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss

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(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, (ii) Any other personnel matter that affects one or more specific individuals, (7) to consult with counsel to obtain legal advice on a legal matter.

Those in attendance were: Mayor Shaw, Council President Robert, Council Members Betz, Carter, Grasley, Keenan, Link, Town Attorney, Dennis Hoover and Town Manager Dawn Ashbacher.

Items discussed were:

- Consult with legal counsel to discuss potential litigation for stormwater management – No action
- Consult with legal counsel to discuss waste oil contract negotiations – no action
- Personnel – Compensation adjustments for specific employees - confidential personal information – Action

MOTION: Council Member Grasley motioned and Council Member Link seconded to go back into open session at 10:35 p.m.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council Member Link seconded to amend the motion on March 24 to authorize the Town Manager to make one payment of \$5,988.13 instead of two payments of \$3,500. This payment is for waste oil and is payable to FCC Environmental LLC. The funds will come from cash fund balance.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Keenan motioned and Council Member Betz seconded to adjourn meeting at 10:37 p.m.

The motion carried unanimously.

**Respectfully submitted
Janice Perrault
Town Clerk**