

**STAFF REPORT FOR
MONDAY, JULY 14, 2014
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

CALL TO ORDER:

PUBLIC CONCERNS:

MINUTES: June 23, 2014

**REPORTS: Public Safety Report
 Treasurer's Report - June
 Council Committee Reports**

ANNOUNCEMENTS:

- On June 23, in closed session, the Mayor and Town Council approved hiring Ian Ozminski as a full time Maintenance Worker for the Public Works Department with a pay rate of \$12.42 per hour.
- Wednesday, July 30, 6 p.m. Talk by Diana Scott, *A History of Oakland Mill*
- Tuesday, August 5, from 6-9 p.m. National Night Out at New Freedom Fire Department
- Monday, August 11, next Mayor and Town Council Meeting
- A Farmers Market is being held every Sunday, 9- 1 on Baldwin's Drive.

OPEN SESSION:

1. **Dog Friendly Sykesville** – Richard McCullough, resident and Dawn Ashbacher, Town Manager. Mr. McCullough will present his ideas about becoming a dog friendly community.

Recommended Action: Informational only. No action required

2. **Historic Preservation Grants** – Council Member Link
Council Member Link will gather feedback from the Mayor and Town Council (MTC) regarding the proposed procedures for the application, approval, and disbursement of historic preservation grants as proposed by the Historic District Commission (HDC).

The HDC proposed the following:

[As]an incentive to homeowners within the Historic District to defray the cost associated with the need to conform to the historic preservation guidelines, the Historic District Commission has available a grant equal to 10% of the total amount of a project less than \$5000.

**Council Staff Report
July 14, 2014**

The Town ordinance says that persons eligible to receive grants shall be owners of owner-occupied residential property for whom the requirement to conform with the historic preservation standards represents a *hardship*, as determined by the Commission. The HDC does not want to be in the business of evaluating income to determine financial hardship. The proposed eligibility could also have budget implications. The MTC may want to recommend that there be a cap on the amount available for historic preservation grants. The MTC should identify issues that it would like the HDC to address.

Recommended Action: Provide feedback for Council Member Link to discuss with the Historic District Commission.

3. **FY 2015 Goals/Priorities** — Mayor Shaw and Dawn Ashbacher will review goals from fall 2013. Goals and priorities for FY 2015 will be discussed.

Recommended Action: Action as determined by Mayor and Town Council

4. **Stormwater Management Update** – Mayor Shaw and Dawn Ashbacher will provide an update on stormwater issues will be provided including the discussions regarding the joint National Pollutant Discharge Elimination System (NPDES) permit, funding Town stormwater capital expenses, and town projects.

Recommended Action: Action as determined by Mayor and Town Council

5. **Public Works Agreement with SMO (Shell Station)** – Dawn Ashbacher and Dennis Hoover will present the proposed Public Works Agreement for re-design of the Shell Station site. The site plan has been approved by the Planning Commission.

Recommended Action: If in agreement, approve the Public Works Agreement and/or authorize the Mayor to sign the Public Works Agreement.

6. **Personnel Manual changes** – Dawn Ashbacher will present an overview of the Personnel Manual and propose changes related to the retirement benefit.

Recommended Action: If in agreement, approve the proposed changes.

ADJOURNMENT: