



## *Town of Sykesville*

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## *Town House*

*Ian Shaw, Mayor*

*Dawn M. Ashbacher, Town Manager*

*Linda S. Quinn, Town Treasurer*

*Janice M. Perrault, Town Clerk*

**APPROVED**

### **OFFICIAL MINUTES OF FEBRUARY 9, 2015 REGULAR COUNCIL MEETING** **NO. 15-03**

The regular Council meeting of the Town of Sykesville was held on Monday, February 9, 2015. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the pledge of allegiance to the flag and a moment of silence.

**PRESENT:** Mayor Ian Shaw, Council President Frank Robert, and Council Members, Julia Betz, Anna Carter, Al Grasley, Leo Keenan, and Stacy Link

**STAFF:** Dawn Ashbacher, Town Manager  
Janice Perrault, Town Clerk  
Michael Spaulding, Chief of Police  
Ronald Esworthy, Director of Public Works

**PUBLIC CONCERNS:** None

**MINUTES:** January 26, 2015

**MOTION:** Council Member Betz motioned and Council Member Keenan seconded to approve the January 26, 2015 minutes as written.

**The motion carried unanimously.**

#### **PUBLIC SAFETY REPORT:**

Chief Spaulding reported on the period from January 23, 2015 through February 5, 2015. There were a total of 270 calls for service, and 12 assists to other police agencies/departments outside the Town.

#### **PUBLIC WORKS REPORT:**

Ronald Esworthy, Director of Public Works reported how pleased he is with the new dump truck, snow blower, the improvements with the shop, and how his team is maintaining the trucks so they will last a lot longer. Mr. Esworthy reported on several projects the Department of Public Works has been handling and most of them should be completed this spring.

#### **COUNCIL COMMITTEE REPORTS:**

- **Parks and Recreation Committee** – Council Member Carter announced the correction of the date of the Easter Egg hunt. It will

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be held on Friday, April 3. The concert bands are still pending for Concerts in the Park.

- **Historic District Commission** – Council Member Link indicated at the last meeting, discussion took place about the lighting in the alley between 7546 and 7548 Main Street. The lighting will complement the current parking lot lights. The next meeting will be a joint meeting with the Planning Commission on March 2.
- **Warfield Development Corporation (WDC)** – Mayor Shaw indicated the WDC met to discuss several issues for the sale of the Warfield complex. The next meeting is scheduled for March 4.
- **Military Memorial** – Council President Robert announced that this project is moving forward.
- **Main Street Association** – Council Member Keenan announced the Art and Wine Festival is moving forward and they are fine tuning a few things. The MSA is also working on the Farmers Market and he will have more information at the next meeting. A grand opening will be held on February 21, at 11:00 a.m. for Georgie Lus Consignment Shop on Main Street.
- **MD 851-Streetscape Project** – Council Member Keenan announced at the meeting held on February 2, some State Highway Administrators, several residents, Main Street merchants and the Town Manager were in attendance to brainstorm ideas for the concept design. It was mentioned that this will be a long process and may cost the Town some money. At the end of the project it is likely this road (MD851) will be given to the Town to maintain. Meetings will be held approximately every 6-8 weeks.
- **MSA Hiring process** – Council Member Keenan indicated that the interview process is complete and he would like to announce that Steven Colella was recommended to take the position of Economic Development/Main Street Coordinator. His appointment will be voted on in closed session.
- **Planning Commission** – Council Member Betz announced the next meeting will be a joint meeting with the Historic District Commission on March 2.

## ANNOUNCEMENTS:

- On February 16, the Town Offices will be closed in observance of Presidents Day.
- On Monday, March 23, nominations for the election will be accepted for four Council Members. Three will be for a four year term and one is for a two year term.
- On Saturday, March 28, the Mayor and Town Council Retreat will be held at the Town House. The public is invited to attend.

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**NEW BUSINESS:**

- 1. Introduction of Zoning Ordinance Amendment NO. 289 – Zoning Map change** – Mayor Shaw introduced the Zoning Ordinance Amendment NO 289, to make the changes to the Zoning Map. In December 2014, the Mayor and Town Council approved the Zoning Ordinance Amendment NO 288 to create the Planned Employment Center District. This Ordinance will change the Zoning Map.
  
- 2. Public Hearing on Zoning Ordinance Amendment NO 289** – On January 26, the Mayor and Town Council introduced the change of the land use designation of the Warfield Planning Area on the Town’s Zoning Map. The Warfield complex is proposed to be changed from Business Local with an Employment Campus Overlay to Planned Employment Center. Also, the adjacent 23-acre property owned by Integrace Inc. is proposed to be changed from its existing zoning to Planned Employment Center. This implements the Town’s Master Plan, which was recently amended in a similar manner.

Mayor Shaw opened the Public Hearing and indicated it will remain open until the next meeting on Monday, February 23. There were no public comments.

**MOTION:** Council Member Betz motioned and Council Member Grasley seconded to take a 5 minute recess at 8:00 p.m.

The motion carried unanimously.

**CLOSED SESSION:** Council Member Betz motioned and Council Member Carter seconded to go into closed session at 8:05 p.m.

The motion carried unanimously.

The meeting was proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, (ii) Any other personnel matter that affects one or more specific individuals and (7) to consult with legal counsel to obtain legal advice on a legal matter.

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**Those in attendance were: Mayor Shaw, Council President Robert, Council Members Betz, Carter, Grasley, Keenan, Link, Town Attorney, Dennis Hoover, Chief Spaulding and Town Manager Dawn Ashbacher.**

**Items discussed were:**

- **Personnel – Personnel promotion - confidential personal information – no action**
- **Consult with Legal Counsel – Third amendment of the Warfield agreement of Sale and Purchase – no action**
- **Personnel – Personnel Appointment - action**

**MOTION: Council Member Keenan motioned and Council President Robert seconded to go into open session at 9:05.**

**The motion carried unanimously.**

**MOTION: Council Member Link motioned and Council Member Betz seconded to authorize Mayor Shaw to sign the Third amendment of the Warfield Agreement of Sale and Purchase upon final review and approval of the Mayor and Town Manager.**

**The motion carried unanimously.**

**ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council Member Carter seconded to adjourn meeting at 9:07 p.m.**

**The motion carried unanimously.**

**Respectfully submitted  
Janice Perrault  
Town Clerk**