

**OFFICIAL MINUTES
SYKESVILLE PLANNING COMMISSION
December 3, 2012**

Present: Steve Enslow Louie Shaw
Ed Cinkole
Ian Shaw

Absent: James Jacobe
Leo Fiander

Town Staff: Dawn Ashbacher, Town Manager

Staff: Barb Kearney, County Liaison Planner

Guest: Rob Scranton, CBI Development Group
Frank Poteran, CBI Development Group
Andrew Stine, DDC
Regina Hillman, BG&E
Michael Fowler, BG&E

CALL TO ORDER

Steve Enslow, Chairman, called the meeting to order.

MINUTES

The Minutes of the November 5, 2012 meeting were unanimously approved.

BUSINESS

Proposed BG&E Substation

Per an invitation from the Planning Commission, BG&E representatives Michael Fowler, Regina Hillman and Andrew Stine attended the Planning Commission meeting and offered an information session about the proposed BG&E Substation to be located on the Humphrey's property in order to discuss the impact to the Town, the Substation may have, so that the Planning Commission can make a recommendation to the Mayor and Town Council.

County Projects Update

Barbara (Barb) Kearney, County Liaison Planner, reported on PlanMaryland and County updates on the below topics:

1. 103-5 Definitions: Handout of definitions reviewed by Barb Kearney

MOTION

Ian Shaw, Town Council Liaison, suggested it is best to have Dennis Hoover, the Town's attorney review the expanding definitions to create a septic minor sub-division before the Planning Commission makes a recommendation.

Barb Kearney volunteered to contact Dennis Hoover, to explain in further detail about the definitions. She also suggested the Town draft a letter, which she would review/edit before a recommendation is moved to the Town Council.

Both the motion to have Dennis Hoover review, and Barb Kearney review a draft letter were unanimously agreed on by the Planning Commission members.

2. Place designation update

- Target growth
- Existing Communities
- Future Growth area

3. Update on mapping project/Septic/Sewage Tiers

Three (3) types of tiers

1. Currently served areas
2. Areas to be served in the future
3. Areas to be served far into the future

4. Update on Freedom Area Trails

Closed Session:

Council members in attendance: Ian Shaw, Louis Shaw, Ed Cinkole and Steve Enslow

1. Personnel

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Gidget Gill