

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR February 2016

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of February 29, 2016

Feb 29, 16

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	703,787.68
1006 · CCB-Savings for Checking Funds	1,463,830.59
1008 · CCB-Old Main Line P.O.	52,542.12
1021 · CCB-Little Sykes Railway	9,401.44
1030 · Petty Cash Fund	550.00
1041 · CCB-Historic District Comm.	1,934.24
1046 · CCB-Gate House Museum	43,297.57
1061 · CCB-Parks & Recreation	8,698.50
1091 · CCB-Unemployment Reserve	18,446.05
1095 · Certificates of Deposit General	350,000.00
1096 · Money Market Account NWSB	5,180.74
1105 · Reserve Military Memorial	1.02
1121 · CCB-Impact Fees	183,986.13
1122 · CCB - Parking Impact Fees	17,011.27
1131 · CCB-Development Inspection Fees	219,722.17
1185 · Police Auxiliary Reserve	3,697.75

Total Checking/Savings	3,082,087.27
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Accounts Receivable

11000 · Accounts Receivable	20,804.31
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Total Accounts Receivable	20,804.31
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Other Current Assets

1315 · A/R RE Taxes 14/15	734.30
12000 · Undeposited Funds	472.39
1311 · A/R RE Taxes 12/13	699.30
1312 · A/R RE Taxes Pr. Yrs	1,318.68
1314 · A/R RE Taxes 13/14	698.95
1350 · Grants Receivable	166,640.17
1370 · Prepaid Expenses	40,292.43
1380 · Miscellaneous A/R	600.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	135,115.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	101,279.00

Total 1384 · A/R - Warfield	271,394.24
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Total Other Current Assets	482,850.46
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Feb 29, 16

Total Current Assets	3,585,742.04
Other Assets	
1402 · Loan Receivable-Baldwin's ADA	40,432.52
1510 · Due From Grant Fund	0.78
Total Other Assets	40,433.30
TOTAL ASSETS	3,626,175.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	28,877.40
Total Accounts Payable	28,877.40
Other Current Liabilities	
2124 · Developer Escrow Account	218,283.00
2146 · Military Memorial Bricks	2,979.75
2301 · Note Payable -7610 Main Street	62,500.00
2305 · Warfield Sale	1,249.29
2123 · PWA Deposits	24,547.52
2001 · Accounts Payable - Other	101,279.00
2110 · Accrued Salaries & Wages	25,087.34
2120 · Accrued Vacation	21,492.00
2121 · Deposits	167.37
2144 · Misc. Deferred Revenue	903.03
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	58.88
Total 2200 · Payroll Liabilities	58.88
Total Other Current Liabilities	458,547.18
Total Current Liabilities	487,424.58
Total Liabilities	487,424.58
Equity	
32000 · Retained Earnings	1,022,980.12
3100 · Fund Balance - Unassigned	1,059,231.26
3102 · Fund Balance - Nonspendable	233,001.00
3103 · Fund Balance - Restricted	19,364.00
3104 · Fund Balance - Assigned	675,883.00
32999 · Net Income YE Closing Acct	-489,488.92

	Feb 29, 16
Net Income	<u>617,780.30</u>
Total Equity	<u>3,138,750.76</u>
TOTAL LIABILITIES & EQUITY	<u>3,626,175.34</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Feb 16</u>	<u>Jul '15 - Feb 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4113 · Real Estate Tax Revenue 15/16	13,485.40	874,984.12	1,318,999.00	(444,014.88)
4112 · Real Estate Tax Revenue 14/15	4.34	427,436.21	0.00	427,436.21
4122 · Corp Personal Property Tax	5,213.87	42,126.95	35,300.00	6,826.95
4130 · Penalties, Tax	0.00	445.01	1,000.00	(554.99)
4140 · Discounts, Tax	(35.20)	(477.23)	(8,000.00)	7,522.77
Total 005 · Town Property Taxes	<u>18,668.41</u>	<u>1,344,515.06</u>	<u>1,347,299.00</u>	<u>(2,783.94)</u>
010 · Licenses & Permits				
4431 · Parking Impact Fees	0.00	17,000.00	0.00	17,000.00
4441 · Non Refundable Developer Fees	0.00	2,950.00	0.00	2,950.00
4160 · Admissions Tax, State	0.00	0.00	1,200.00	(1,200.00)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	176.36	2,120.47	2,800.00	(679.53)
4213 · Building Permits, County	0.00	734.92	1,000.00	(265.08)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	200.00	1,100.00	2,100.00	(1,000.00)
Total 4221 · Park/Visitor Center Permits Twn	<u>200.00</u>	<u>1,100.00</u>	<u>2,100.00</u>	<u>(1,000.00)</u>
4222 · Franchise Fees, Cable TV	0.00	29,449.23	53,500.00	(24,050.77)
4225 · Bid Packages, Town	0.00	155.00	100.00	55.00
4227 · Bldg/Zoning Permits, Town	100.00	2,852.63	1,000.00	1,852.63
4229 · Solicitor Permits, Town	0.00	20.00	20.00	0.00
4430 · Impact Fees	0.00	10,008.00	6,672.00	3,336.00
4821 · Historic District Comm - Zoning	0.00	180.00	100.00	80.00
Total 010 · Licenses & Permits	<u>476.36</u>	<u>66,570.25</u>	<u>69,492.00</u>	<u>(2,921.75)</u>
015 · Intergovernmental				
4150 · Income Tax, State	150,324.18	390,262.97	608,000.00	(217,737.03)
4312 · Highway User Revenue, State	0.00	108,406.57	132,402.00	(23,995.43)
4315 · State Aid for Police Protection	0.00	27,395.00	34,509.00	(7,114.00)
4324 · Police Dept Misc Grants	2,700.00	9,655.00	4,450.00	5,205.00
4328 · Town County Agreement	0.00	280,708.00	280,708.00	0.00
Total 015 · Intergovernmental	<u>153,024.18</u>	<u>816,427.54</u>	<u>1,060,069.00</u>	<u>(243,641.46)</u>

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
020 · Service Fees				
4450 · Commercial Trash Collection	50.00	20,020.04	25,000.00	(4,979.96)
4451 · Commercial Solid Waste Permits	250.00	250.00	1,000.00	(750.00)
4811.1 · Baldwin's ADA Principal	287.85	2,269.64	3,433.00	(1,163.36)
4812.1 · Baldwin's ADA Interest	146.60	1,205.98	1,780.00	(574.02)
4813 · Baldwin's Percent Rent	1,617.10	1,617.10	12,000.00	(10,382.90)
4815 · Rentals, Equip & Property	3,286.71	20,693.68	30,400.00	(9,706.32)
4819 · Newsletter Ads - Receipts	100.00	520.00	2,320.00	(1,800.00)
Total 020 · Service Fees	5,738.26	46,576.44	75,933.00	(29,356.56)
025 · Local / Program Revenues				
4817.6 · Tower Rental	160.00	2,255.00	5,000.00	(2,745.00)
4817.5 · Stamp Commissions	859.39	9,218.50	12,500.00	(3,281.50)
4817.11 · Money Order Fee Income	0.00	0.00	500.00	(500.00)
4817.3 · PO Services Income	16.25	152.03	250.00	(97.97)
4817 · Post Office Sales Revenue				
4817.1 · PO Money Order Income	0.00	0.00	62,000.00	(62,000.00)
4817.2 · PO Retail Income	81.25	772.77	1,500.00	(727.23)
4817.4 · PO Postage Income	7,341.59	81,860.15	90,000.00	(8,139.85)
Total 4817 · Post Office Sales Revenue	7,422.84	82,632.92	153,500.00	(70,867.08)
4822 · Gatehouse - Donations	98,341.80	98,483.80	1,000.00	97,483.80
4823 · Gatehouse - Fundraisers	0.00	0.00	1,500.00	(1,500.00)
4829 · Schoolhouse Donations	1,000.00	2,352.00	300.00	2,052.00
4837 · Little Sykes Railway Revenues	0.00	1,385.68	1,800.00	(414.32)
4840 · Military Memorial Donations	0.00	50.00	0.00	50.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	486.45	500.00	(13.55)
4852.1 · P&R Cinema Sponsorships	0.00	716.00	2,000.00	(1,284.00)
4852.2 · P&R Cinema Concessions	0.00	93.25	600.00	(506.75)
Total 4851 · P & R Revenues	0.00	1,295.70	3,100.00	(1,804.30)
Total 025 · Local / Program Revenues	107,800.28	197,825.63	179,450.00	18,375.63

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
030 · Revenue from Other Sources				
4867 · Community Legacy Grant	0.00	18,405.00		
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	2,500.00	(2,500.00)
4826 · DHCD SDSGIF Grant - 7610 Main	0.00	98,729.52		
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	30,000.00	(30,000.00)
4510 · Parking Violations	25.00	550.00	1,000.00	(450.00)
4545 · Insurance Reimbursement	0.00	50.00		
4810 · Interest	745.26	5,562.86	8,500.00	(2,937.14)
4833 · Misc Receipts - Police Dept	669.82	2,904.82	500.00	2,404.82
4834 · Misc. Revenue Public Works	0.00	35.00		
4835 · Misc Receipts - General	25.00	1,032.00	500.00	532.00
Total 030 · Revenue from Other Sources	1,465.08	127,269.20	43,000.00	84,269.20
Total 000 · Revenues	287,172.57	2,599,184.12	2,775,243.00	(176,058.88)
Total Income	287,172.57	2,599,184.12	2,775,243.00	(176,058.88)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105511 · P.O.Money Order Expense	0.00	0.00	62,000.00	(62,000.00)
5105512 · P.O. Retail Sales Expense	0.00	692.87	750.00	(57.13)
5105514 · P.O. Postage for Resale Expense	7,983.00	80,245.99	90,000.00	(9,754.01)
Total 5105510 · Cost of Sales	7,983.00	80,938.86	152,750.00	(71,811.14)
Total COGS	7,983.00	80,938.86	152,750.00	(71,811.14)
Gross Profit	279,189.57	2,518,245.26	2,622,493.00	(104,247.74)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
Expense				
100 · Mayor & Town Council				
1007827 · Volunteer Fire Co. Donation	0.00	4,000.00		
2107827 · Vol Fire Dept Contribution	0.00	0.00	4,000.00	(4,000.00)
1005000 · Salaries	1,600.00	10,400.00	16,000.00	(5,600.00)
1007110 · Maryland Municipal League Dues	0.00	5,045.82	5,850.00	(804.18)
1007115 · Md Municipal League Convention	281.90	3,326.94	7,000.00	(3,673.06)
1007120 · Advertising & Publishing	70.66	1,559.46	3,000.00	(1,440.54)
1007125 · Flowers & Condolences	0.00	294.63	500.00	(205.37)
1007126 · Contest Residential Holiday Dec	0.00	175.50	175.00	0.50
1007127 · Town Newsletter	900.00	5,991.24	10,000.00	(4,008.76)
1007132 · Employee Events	0.00	458.50	500.00	(41.50)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	57.57	17,820.70	21,500.00	(3,679.30)
1007572 · Christmas Decorations	0.00	1,431.55	1,400.00	31.55
1007817 · Contingency	0.00	3,334.34	10,000.00	(6,665.66)
Total 100 · Mayor & Town Council	2,910.13	53,838.68	80,125.00	(26,286.32)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	0.00	0.00	1,750.00	(1,750.00)
108 · Professional Services				
1087221 · Professional Services Property	0.00	204.20		
1085100 · Audit Fees	0.00	14,750.00	16,500.00	(1,750.00)
1087210 · Legal Counsel	0.00	15,376.00	30,000.00	(14,624.00)
1087220 · Engineering	(204.22)	4,322.75	25,000.00	(20,677.25)
1087240 · Codification Services	0.00	0.00	2,500.00	(2,500.00)
1087813 · Insurance - General & Liability	0.00	32,125.00	29,200.00	2,925.00
1087900 · Employment Search Services	0.00	0.00	100.00	(100.00)
1087901 · Employment Search Expenses	3,351.28	3,351.28		
Total 108 · Professional Services	3,147.06	70,129.23	103,300.00	(33,170.77)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
150 · Administration				
1505005 · Intern Stipend	0.00	830.00		
1505001 · Town Administration - Intern	0.00	0.00	1,350.00	(1,350.00)
1505000 · Salaries	22,266.81	178,999.67	253,769.00	(74,769.33)
1505210 · Utilities Town House	478.15	3,601.58	4,500.00	(898.42)
1505220 · Telephone TH, Police, PW	347.44	2,761.27	4,300.00	(1,538.73)
1505230 · Building Maintenance TH	370.21	1,123.12	4,400.00	(3,276.88)
1505235 · Housekeeping TH	0.00	2,740.00	5,500.00	(2,760.00)
1505240 · Heating TH	0.00	2,142.28	7,000.00	(4,857.72)
1505250 · Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
1505270 · Prop Maintenance - Landscaping	0.00	306.00	500.00	(194.00)
1505300 · Travel Expense-All Depts	138.55	2,165.41	7,000.00	(4,834.59)
1505400 · Office Supplies	587.30	2,937.87	6,000.00	(3,062.13)
1505425 · Postage-All Departments	245.00	1,649.48	2,200.00	(550.52)
1505460 · Building/Kitchen Supplies	36.32	667.28	1,000.00	(332.72)
1505553 · Website Annual Fee	0.00	0.00	1,500.00	(1,500.00)
1505500 · Computer Hardware	0.00	2,622.87	4,250.00	(1,627.13)
1505551 · Computer Software	57.50	1,556.38	1,500.00	56.38
1505552 · Computer Maintenance	0.00	1,050.00	2,600.00	(1,550.00)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	155.20	980.25	1,200.00	(219.75)
1505810 · Training & Education	48.00	2,411.60	4,000.00	(1,588.40)
1505820 · Dues & Subscriptions	251.80	1,688.80	2,000.00	(311.20)
1505835 · Bank Fees - Misc Charges	15.00	145.00	100.00	45.00
1505836 · Payroll Processing Fees	124.80	2,116.83	2,950.00	(833.17)
1507425 · Contract Services-Copier Lease	111.00	888.00	1,350.00	(462.00)
Total 150 · Administration	25,233.08	213,383.69	320,559.00	(107,175.31)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
210 · Public Safety				
2105281 · G Force Vehicle Sensors	0.00	2,083.28	2,500.00	(416.72)
2105000 · Salaries	30,489.38	261,679.79	378,692.00	(117,012.21)
2105005 · Overtime	4,301.10	28,985.70	10,200.00	18,785.70
2105007 · New Employee Background/Screen.	0.00	0.00	1,000.00	(1,000.00)
2105010 · Court Pay	350.00	2,400.00	6,000.00	(3,600.00)
2105026 · Vacation Time Payout	0.00	0.00	1,500.00	(1,500.00)
2105210 · Utilities	517.22	3,635.50	6,000.00	(2,364.50)
2105230 · Building Maintenance	0.00	970.99	2,500.00	(1,529.01)
2105235 · Housekeeping	0.00	750.00	1,200.00	(450.00)
2105240 · Heating	183.93	406.00	2,000.00	(1,594.00)
2105250 · Equipment Maintenance	0.00	937.95	8,850.00	(7,912.05)
2105260 · Gasoline & Oil	931.08	10,296.30	17,500.00	(7,203.70)
2105280 · Vehicle Maintenance	624.94	4,071.18	7,500.00	(3,428.82)
2105400 · Office Supplies	444.21	1,703.87	2,500.00	(796.13)
2105500 · Operating Supplies and Expense	85.55	1,057.33	2,000.00	(942.67)
2105550 · Computer Hardware	0.00	2,015.00	1,000.00	1,015.00
2105551 · Computer Software	2,410.25	2,434.13	3,000.00	(565.87)
2105552 · Computer Maintenance	0.00	498.75	1,500.00	(1,001.25)
2105700 · Uniforms	605.25	2,639.08	5,000.00	(2,360.92)
2105715 · Cellular Phones	332.67	2,662.15	4,000.00	(1,337.85)
2105810 · Training & Education	0.00	1,913.78	3,000.00	(1,086.22)
2105830 · Subscriptions	0.00	1,166.25	2,500.00	(1,333.75)
2107410 · Ammunition	0.00	1,599.90	1,500.00	99.90
2107425 · Contract Svc-Copier Lease	88.00	704.00	1,100.00	(396.00)
2107450 · Auxiliary Police	0.00	883.96	1,600.00	(716.04)
Total 210 · Public Safety	41,363.58	335,494.89	474,142.00	(138,647.11)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
300 · Public Works & Sanitation				
3005000 · Salaries	11,047.36	129,802.27	234,027.00	(104,224.73)
3005001 · Salaries-PT Temp. Public Works	0.00	0.00	2,400.00	(2,400.00)
3005005 · Salaries-Overtime-Exclude Snow	302.04	3,531.84	7,200.00	(3,668.16)
3005025 · Comp Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005026 · Vacation Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005210 · Utilities	364.60	1,568.77	2,500.00	(931.23)
3005230 · Building Maintenance	382.54	3,397.88	3,000.00	397.88
3005240 · Heating	228.92	639.93	1,300.00	(660.07)
3005250 · Equipment Maintenance	1,550.61	1,710.17	3,700.00	(1,989.83)
3005255 · Dumpsters/Sanitation Equipment	0.00	716.30	3,630.00	(2,913.70)
3005260 · Gasoline & Oil	1,474.32	10,856.82	37,000.00	(26,143.18)
3005280 · Vehicle Maintenance	306.43	26,050.80	39,000.00	(12,949.20)
3005400 · Office Supplies	0.00	19.97	800.00	(780.03)
3005500 · Operating Supplies and Expense	156.03	6,729.12	6,500.00	229.12
3005550 · Computer Hardware	0.00	0.00	800.00	(800.00)
3005552 · Computer Maintenance	0.00	116.54	700.00	(583.46)
3005553 · Internet Service	76.90	514.30	1,000.00	(485.70)
3005700 · Uniforms	221.88	2,375.46	3,600.00	(1,224.54)
3005705 · Protective Safety Equip	122.00	1,988.80	2,200.00	(211.20)
3005710 · Employee Shoe Program	0.00	562.95	1,000.00	(437.05)
3005715 · Cellular Phones	150.02	1,464.34	2,500.00	(1,035.66)
3005810 · Training and Education	0.00	388.00	1,000.00	(612.00)
3005850 · CDL - Drug & Alcohol Testing	0.00	782.00	600.00	182.00
3007125 · Solid Waste Advertising	0.00	0.00	1,000.00	(1,000.00)
3007610 · Tipping Fees	6,180.78	49,971.80	80,000.00	(30,028.20)
3007620 · Recycling Bins	0.00	1,696.60	1,700.00	(3.40)
Total 300 · Public Works & Sanitation	22,564.43	244,884.66	445,157.00	(200,272.34)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	3,049.25	3,049.25	4,600.00	(1,550.75)
3107500 · Misc Road materials	0.00	3,041.63	3,500.00	(458.37)
3107511 · Snow Removal Supplies				
3007512 · Snow Removal Contract Services	21,090.00	21,090.00		
3107511 · Snow Removal Supplies - Other	9,799.84	21,950.20	25,000.00	(3,049.80)
Total 3107511 · Snow Removal Supplies	30,889.84	43,040.20	25,000.00	18,040.20
3107542 · Drainage & Inlets	0.00	1,250.00	7,000.00	(5,750.00)
3107560 · Road Repair/Patching	0.00	1,823.63	4,000.00	(2,176.37)
3107565 · Parking Lot Flower Bed Maint.	0.00	350.00	2,000.00	(1,650.00)
3107570 · Street Lighting Electric Serv	5,473.85	44,741.26	68,000.00	(23,258.74)
3107580 · Signs	0.00	1,729.92	4,500.00	(2,770.08)
Total 310 · Streets & Roads	39,412.94	99,025.89	118,600.00	(19,574.11)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
410 · Parks Maintenance				
4105525 · Grass Cutting Code Enforcmt	0.00	0.00	750.00	(750.00)
4105210 · Utilities	280.64	2,339.37	2,750.00	(410.63)
4105235 · Housekeeping	0.00	360.00	1,500.00	(1,140.00)
4105250 · Equipment Maintenance	465.10	1,782.40	2,800.00	(1,017.60)
4105270 · Property Maintenance	0.00	859.69	10,700.00	(9,840.31)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	733.65	1,709.62	2,100.00	(390.38)
4107425 · Contract Landscaping	0.00	324.00	3,500.00	(3,176.00)
4107771 · Tree Care/Maintenance	0.00	0.00	8,000.00	(8,000.00)
4107775 · Weed Control	0.00	0.00	600.00	(600.00)
4107780 · Sediment Pond Maintenance	0.00	3,500.00	4,000.00	(500.00)
4107790 · Property Maint-SBP	140.00	2,010.00	3,000.00	(990.00)
Total 410 · Parks Maintenance	1,619.39	12,885.08	40,700.00	(27,814.92)
430 · Main Street / Downtown				
4305210 · Utilities @ South Branch Park	126.39	630.06	900.00	(269.94)
4305211 · Utility Exp Grant-S&P Railway	0.00	400.00	400.00	0.00
4305230 · Little Sykes Building Maint	0.00	0.00	650.00	(650.00)
4305231 · Bldg. Maint.-Baldwin's Station	0.00	2,500.00	2,500.00	0.00
4305270 · Little Sykes Property Maint	0.00	294.97	800.00	(505.03)
4307780 · Little Sykes Mini-Train Maint.	0.00	0.00	800.00	(800.00)
Total 430 · Main Street / Downtown	126.39	3,825.03	6,050.00	(2,224.97)
510 · Visitor Center & Post Office				
5105000 · Salaries	2,170.24	21,201.79	32,773.00	(11,571.21)
5105210 · Utilities	865.85	2,963.69	5,300.00	(2,336.31)
5105215 · Security Services-Professional	0.00	0.00	275.00	(275.00)
5105220 · Telephone	56.94	453.52	700.00	(246.48)
5105225 · Business Machine Supplies	0.00	0.00	700.00	(700.00)
5105230 · Building Maintenance	5.59	683.32	2,500.00	(1,816.68)
5105235 · Housekeeping	0.00	1,940.00	3,400.00	(1,460.00)
5105400 · Office Supplies	0.00	962.98	800.00	162.98
5105500 · Miscellaneous Supplies	0.00	20.29	0.00	20.29
5105553 · Internet Service	99.74	772.04	950.00	(177.96)
5105835 · ACH Merchant & Bank Fees	143.90	1,712.02	2,500.00	(787.98)
Total 510 · Visitor Center & Post Office	3,342.26	30,709.65	49,898.00	(19,188.35)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
520 · Sykesville Colored Schoolhouse				
5205210 · Utilities	278.17	1,142.57	1,500.00	(357.43)
5205220 · Schoolhouse Telephone	31.93	251.08	360.00	(108.92)
5205230 · Building Maintenance	1,757.70	2,365.07	1,200.00	1,165.07
5205235 · Schoolhouse Housekeeping	0.00	180.00	360.00	(180.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
Total 520 · Sykesville Colored Schoolhouse	2,067.80	3,938.72	3,820.00	118.72
530 · Gate House Museum				
5307451 · G H Visitor Exp. Analysis	0.00	4,833.00	2,500.00	2,333.00
5305000 · Salaries-Director & Currator	76.50	3,082.96	9,547.00	(6,464.04)
5305001 · Intern Stipend	0.00	320.00	420.00	(100.00)
5305210 · Utilities	65.13	862.27	1,100.00	(237.73)
5305215 · Security Services-Professional	0.00	20.00	360.00	(340.00)
5305220 · Telephone	31.93	251.08	350.00	(98.92)
5305230 · Building Maintenance	0.00	518.64	1,500.00	(981.36)
5305235 · Housekeeping	0.00	450.00	700.00	(250.00)
5305240 · Heating	1,325.23	2,299.38	4,000.00	(1,700.62)
5305270 · Property Maintenance - Landscap	0.00	0.00	150.00	(150.00)
5305335 · Museum Events	0.00	157.89	800.00	(642.11)
5305400 · Office Supplies	0.00	221.16	500.00	(278.84)
5305425 · Gatehouse Postage	0.00	0.00	620.00	(620.00)
5305553 · Internet Service	85.68	692.75	800.00	(107.25)
5305810 · Volunteer Training/Workshops	0.00	179.52	150.00	29.52
5305815 · Educational Programs	0.00	0.00	500.00	(500.00)
5307125 · Promotions-Advertising	0.00	0.00	500.00	(500.00)
5307127 · Gatehouse Newsletter	0.00	288.96	1,000.00	(711.04)
5307128 · Artifact Restoration	0.00	0.00	250.00	(250.00)
5307129 · Exhibit Planning	0.00	0.00	800.00	(800.00)
5307450 · Volunteer Recognition Event	0.00	0.00	150.00	(150.00)
Total 530 · Gate House Museum	1,584.47	14,177.61	26,697.00	(12,519.39)

	Feb 16	Jul '15 - Feb 16	Annual Budget	\$ Over Budget
570 · Parks & Recreation				
5707120 · P&R Advertising	0.00	0.00	500.00	(500.00)
5707740 · Parks & Rec, Misc Park Events				
7740.5 · Concert Bands	0.00	500.00	600.00	(100.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	25.00	78.21	800.00	(721.79)
7740.8 · Music Licensing ASCAP Fees	0.00	338.75	335.00	3.75
7740.9 · Movies in the Park	0.00	31.24	1,400.00	(1,368.76)
7741.5 · Cinema Equipment MAintenance	0.00	208.10	750.00	(541.90)
Total 5707740 · Parks & Rec, Misc Park Events	25.00	1,156.30	4,285.00	(3,128.70)
5707744 · Volunteer Supplies	0.00	0.00	200.00	(200.00)
Total 570 · Parks & Recreation	25.00	1,156.30	4,985.00	(3,828.70)
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	4,656.15	3,500.00	1,156.15
6107804 · Short Term Disability	433.59	3,545.56	4,600.00	(1,054.44)
6107806 · Retirement Plan/401a	0.00	38,676.00	62,180.00	(23,504.00)
6107807 · Workers' Comp Insurance	6,863.00	64,607.00	93,806.00	(29,199.00)
6107808 · Long Term Disability/Employer	211.02	1,712.94	3,360.00	(1,647.06)
6107809 · Life Insurance	233.06	1,900.25	2,310.00	(409.75)
6107810 · Health Insurance-Employer Share	13,148.97	102,869.75	240,465.00	(137,595.25)
6107812 · Social Security	5,712.11	48,546.52	74,847.00	(26,300.48)
Total 610 · Employee Benefits	26,601.75	266,514.17	485,068.00	(218,553.83)
66000 · Payroll Expenses	98.30	98.30		
680 · Debt Service				
6805915 · CDA 2005 Series A PD - Prin.	0.00	129,700.00	23,800.00	105,900.00
6805916 · CDA 2005 Series A PD - Int.	0.00	3,310.18	5,587.00	(2,276.82)
6805929 · 2008 GO Bond - Prin.	0.00	0.00	75,296.00	(75,296.00)
6805930 · 2008 GO Bond - Int.	0.00	11,774.45	23,549.00	(11,774.55)
Total 680 · Debt Service	0.00	144,784.63	128,232.00	16,552.63

	<u>Feb 16</u>	<u>Jul '15 - Feb 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
700 · Capital Outlay				
7822.3 · Capital Outlay - 7610 Main St	0.00	62,684.72	0.00	62,684.72
7007101 · Facade Grant Reimb.Expenditures	0.00	20,000.00		
7822.6 · Transfer to Capital Reserve	0.00	9,500.00	30,000.00	(20,500.00)
7821.4 · Capital Outlay - Hawk Ridge Trl	0.00	123.25		
7007823 · Cap. Outlay -Schoolhouse Site	0.00	137.63	6,585.00	(6,447.37)
7007825 · Captial Outlay-Strmwtr. Mtg	0.00	32,910.00	32,910.00	0.00
7821.1 · Capital Outlay-Public Safety	300.00	12,240.35	39,315.00	(27,074.65)
7821.2 · Capital Outlay-PW/Sanitation	0.00	14,611.00	15,000.00	(389.00)
7821.3 · Capital Outlay - Parks	0.00	0.00	17,900.00	(17,900.00)
7821.8 · Capital Outlay Town House	0.00	5,409.19	8,700.00	(3,290.81)
7821.9 · Capital Outlay Streets & Roads	0.00	167,715.00	183,000.00	(15,285.00)
7822.4 · Capital Outlay- Schoolhouse	0.00	9,886.00	0.00	9,886.00
7822.5 · Capital Outlay Main Street	0.00	18,405.00	0.00	18,405.00
7822.7 · Capital Outlay -Strtwtr Infrast	0.00	51,068.29	0.00	51,068.29
7822.8 · Capital Outlay-714 Sandusky	0.00	928.00		
Total 700 · Capital Outlay	<u>300.00</u>	<u>405,618.43</u>	<u>333,410.00</u>	<u>72,208.43</u>
Total Expense	<u>170,396.58</u>	<u>1,900,464.96</u>	<u>2,622,493.00</u>	<u>(722,028.04)</u>
Net Ordinary Income	<u>108,792.99</u>	<u>617,780.30</u>	<u>0.00</u>	<u>617,780.30</u>
Net Income	<u><u>108,792.99</u></u>	<u><u>617,780.30</u></u>	<u><u>0.00</u></u>	<u><u>617,780.30</u></u>

TOWN OF SYKESVILLE
Check Register

February 2016

Num	Source Name	Date	Paid Amount	Memo
43173	American United Life Insurance Company	02/03/2016		G 00613510-0000-000
Feb 2016	American United Life Insurance Company	01/19/2016	-233.06	February 2016
	American United Life Insurance Company		-418.74	February 2016
	American United Life Insurance Company		-203.79	February 2016
			<u>-855.59</u>	
TOTAL				
43174	Ballard, Wilson	02/03/2016		
800-068.13 #238	Ballard, Wilson	07/31/2015	-137.63	coordination of paving plans
	Ballard, Wilson		-1,101.03	Preparation of paving bid docs
	Ballard, Wilson		-1,582.72	mark up of revised Vantage Pt drainage ch
	Ballard, Wilson		-68.81	Carroll fields subdivision retaining wall review
	Ballard, Wilson		-275.26	Second Ave sump location
	Ballard, Wilson		-1,857.99	7526 Main Street review of revised plans
800-068.13 #241	Ballard, Wilson	10/31/2015	-1,089.20	Review spaces and layout for Baldwins parking lot
	Ballard, Wilson		-1,307.79	Schoolhouse development, Vantage Point survey work
	Ballard, Wilson	11/30/2015	-15.98	Prints and delivery made in October
			<u>-7,436.41</u>	
TOTAL				
43175	Betcher, Nicholas	02/03/2016		
87.42	Betcher, Nicholas	01/29/2016	-87.42	per diem expenses for training class in summer 2015
			<u>-87.42</u>	
TOTAL				

Num	Source Name	Date	Paid Amount	Memo
43176	C. Bruce Carlson	02/03/2016		
5905	C. Bruce Carlson	02/01/2016	-9,000.00	Snow Removal 1/24-1/26/2016
5906	C. Bruce Carlson	02/01/2016	-6,970.00	Snow Removal 1/27-1/28/2016
TOTAL			-15,970.00	
43177	Canon Solutions America, Inc.	02/03/2016		
4018054744	Canon Solutions America, Inc.	01/11/2016	-88.00	January 2016 copier lease
TOTAL			-88.00	
43178	Carr Cable Regu	02/03/2016		
Oct Dec 2015	Carr Cable Regu	01/21/2016	-5,861.06	Qtr ending 12/31/2015 Cable Franchise Fee
TOTAL			-5,861.06	
43179	Chesapeake Employers	02/03/2016		Policy # 2159105
January 2016	Chesapeake Employers	01/26/2016	-6,863.00	Payment 8 of 10
TOTAL			-6,863.00	
43180	Colella, Steven	02/03/2016		
MTC pictures	Colella, Steven	01/22/2016	-150.00	Pictures of MTC
TOTAL			-150.00	

Num	Source Name	Date	Paid Amount	Memo
43181	Frank Stojinski	02/03/2016		Paid in Full-5/21/15 Promissory Note for 7610 Main Street
7610 Main St Balance	Frank Stojinski	01/29/2016	-62,500.00	Final payment of promissory note dated 5/21/2015
	Frank Stojinski		-179.17	Interest on promissory note .43 per annum
TOTAL			<u>-62,679.17</u>	
43182	International Association of Chiefs of Po	02/03/2016		
FY 16 Renewal	International Association of Chiefs of Po	01/28/2016	-150.00	IACP Renewal for Chief Spaulding
TOTAL			<u>-150.00</u>	
43183	Interpretive Direction, LLC	02/03/2016		
01-27-2016	Interpretive Direction, LLC	01/27/2016	-2,416.50	Partial payment 2 -50% of project cost
TOTAL			<u>-2,416.50</u>	
43184	Joyce, Linda	02/03/2016		
december 2015	Joyce, Linda	12/31/2015	-92.58	Mileage Oct -Dec 2015
TOTAL			<u>-92.58</u>	
43185	Mark Onhieser	02/03/2016		
December 2015	Mark Onhieser	12/31/2015	-75.33	December 2015
January 2016	Mark Onhieser	01/31/2016	-64.80	January 2016

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-140.13	
43186	Mark T. Onheiser, LLC	02/03/2016		
2	Mark T. Onheiser, LLC	02/02/2016	-1,125.00	Snow removal from streets 1/25 -1/28/2016
TOTAL			-1,125.00	
43187	Maryland State Retirement Agency	02/03/2016		7131000
PPE 01172016	Maryland State Retirement Agency	01/22/2016	-2,059.84	Employee contributions 1/17/2016
TOTAL			-2,059.84	
43188	Mead, John Paul	02/03/2016		
1 of 4	Mead, John Paul	01/28/2016	-250.00	payment 1 of 4
TOTAL			-250.00	
43189	MML - MUNI POLI	02/03/2016		
MML Conference 4/11	MML - MUNI POLI	01/21/2016	-165.00	MML Conference 4/11 to 4/14/2016
TOTAL			-165.00	
43190	Office Mats, Inc.	02/03/2016		
11985	Office Mats, Inc.	01/18/2016	-310.00	Mat for PD lobby
TOTAL			-310.00	

Num	Source Name	Date	Paid Amount	Memo
43192	Qualification Targets Inc	02/03/2016		
21600139	Qualification Targets Inc	01/12/2016	-117.26	Targets for range
TOTAL			-117.26	
43193	Quantel	02/03/2016		
1622473	Quantel	02/01/2016	-347.44	February 2016 Phone Bill
	Quantel		-31.93	February 2016 Phone Bill
	Quantel		-56.94	February 2016 Phone Bill
	Quantel		-31.93	February 2016 Phone Bill
TOTAL			-468.24	
43194	Rosen Hoover P.A.	02/03/2016		
104795 DJH	Rosen Hoover P.A.	11/30/2015	-464.00	Legal fees through November 2015, tree trimming ordinance
105058 DJH	Rosen Hoover P.A.	12/31/2015	-1,472.00	Legal fees through Dec 2015, general matters, tree trimming ordinance
105065 DJH	Rosen Hoover P.A.	12/31/2015	-192.00	Legal fees through Dec 2015, Parrott Property
105063 DJH	Rosen Hoover P.A.	12/31/2015	-234.50	Legal fees through Dec 2015, review Raincliffe SWM facility
TOTAL			-2,362.50	
43195	Michael A. Spaulding	02/03/2016		
Care Cleaners	Michael A. Spaulding	01/20/2016	-30.00	Reimburse for sewing patches
TOTAL			-30.00	
43196	Sprint	02/03/2016		

Num	Source Name	Date	Paid Amount	Memo
103416260-100	Sprint	01/08/2016	-150.14	Service for cell phones and equipment
	Sprint		-52.60	Cell Phone service
	Sprint		-52.60	Cell Phone PD
	Sprint		-52.60	Cell Phone -Mark
TOTAL			-307.94	
43197	Staples GOVT	02/03/2016		
3289788446	Staples GOVT	01/15/2016	-21.04	supplies and cleaners
3289788467	Staples GOVT	01/15/2016	-6.29	supplies
3289788463	Staples GOVT	01/15/2016	-95.37	Paper supplies, creamer
TOTAL			-122.70	
43198	Sykesville Car Service	02/03/2016		
35453	Sykesville Car Service	12/30/2015	-31.54	Install light bulb
35613	Sykesville Car Service	01/14/2016	-44.00	Car 6410 Oil change
TOTAL			-75.54	
43199	United Business Technologies	02/03/2016		T005
826906	United Business Technologies	01/22/2016	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies Made
	United Business Technologies		-117.81	Overage Rate 12/25/2015 to 1/16/2016
TOTAL			-277.01	
43200	BG&E	02/08/2016		
January, 2016	BG&E	02/01/2016	-583.94	Post Office Elec 3787450000 Includes direct Energy

Num	Source Name	Date	Paid Amount	Memo
	BG&E		-175.72	Town House Elec 7275500000 - Includes Direct Energy
	BG&E		-33.14	Saslow Parking Lot 6936930000 Includes direct Energy
	BG&E		-517.22	Police Elec. 3117160000
	BG&E		-364.60	Public Wks Elec 0118091000 - I
	BG&E		-228.92	Public Wks Heat 0118091000
	BG&E		-51.96	Train Sta Street Light 8317350000
	BG&E		-51.96	Train Sta Street Light 7776091000
	BG&E		-81.91	McElroy Parking Lot 3606000000
	BG&E		-241.48	Schoolhouse Elec 1414921000 Includes direct Energy
	BG&E		-41.17	Museum Elec 1178761000 Includes direct Energy
	BG&E		-128.29	Cooper Park Elec 5494080000
	BG&E		-11.86	SBP Elec 2134290000
	BG&E		-114.53	SBP: Bldg A Elec 749211000 Includes direct Energy
	BG&E		-49.26	McElroy Extension lights 0019540000 Includes direct Energy
	BG&E		-28.17	Sandosky Pkg Lights 8548861000 Includes direct Energy
	BG&E		-113.48	Girls Shelter Electric 6672670575
	BG&E		-14.29	7610 Main Street 5952035991
			<u>-2,831.90</u>	
43201	BG&E Repairs	02/08/2016		Customer No 1473
12/6/15 repairs	BG&E Repairs	12/18/2015	-79.81	N Main St, 530.00 Ft E Cooper Dr - 12/6/15
	BG&E Repairs		-270.20	W Norris Ave, 500.00 Ft S Jennifer Way - 11/9/15
	BG&E Repairs		-286.19	E Kalorama Rd, 540.00 Ft S Harlan Dr - 6/26/15
	BG&E Repairs		-270.20	W Kalorama Rd, 430.00 Ft S Harlan Dr - 6/26/15
			<u>-906.40</u>	
43202	BG&E Streets	02/08/2016		806592503
January, 2016	BG&E Streets	02/01/2016	-5,177.45	Street lighting
			<u>-5,177.45</u>	

TOTAL

TOTAL

TOTAL

Num	Source Name	Date	Paid Amount	Memo
43203	CC Comm, Utilities	02/08/2016		
10/15-1/16	CC Comm, Utilities	02/08/2016	-264.18	Water/Sewer TH 05-50-0220
	CC Comm, Utilities		-281.91	Water/Sewer PO 05-51-1320
	CC Comm, Utilities		-23.96	Water/Sewer Gatehouse 05-52-0003
	CC Comm, Utilities		-38.87	Water/Sewer MCP 05-52-0006
	CC Comm, Utilities		-36.69	Water/Sewer Schoolhouse 05-51-1350
	CC Comm, Utilities		-23.96	Water/Sewer 7610 Main St 05-50-0030
			<u>-669.57</u>	
TOTAL				
43204	Cintas Corp	02/08/2016		042-41462
387704522	Cintas Corp	01/14/2016	-52.32	uniforms
	Cintas Corp		-86.72	Shop Supplies
387706562	Cintas Corp	01/21/2016	-52.32	uniforms
	Cintas Corp		-38.15	Shop Supplies
387708627	Cintas Corp	01/28/2016	-52.32	uniforms
	Cintas Corp		-86.72	Shop Supplies
387710663	Cintas Corp	02/04/2016	-52.32	uniforms
	Cintas Corp		-38.15	Shop Supplies
			<u>-459.02</u>	
TOTAL				
43205	Cintas First Ai	02/08/2016		Cust #07795
5004309320	Cintas First Ai	01/19/2016	-61.11	First Aid Supplies
			<u>-61.11</u>	
TOTAL				
43206	Cityscape Container Corp.	02/08/2016		SYKESVI

Num	Source Name	Date	Paid Amount	Memo
0023518-IN	Cityscape Container Corp.	01/04/2016	-716.30	parts to make repairs to dumpsters
TOTAL			-716.30	
43207	Farm & Home Ser	02/08/2016		
375786	Farm & Home Ser	01/15/2016	-259.95	rubber boots and work boots for lan
376996	Farm & Home Ser	01/27/2016	-18.87	3 way adapters for shop
TOTAL			-278.82	
43208	Fleming Petrole	02/08/2016		F08670
1763	Fleming Petrole	02/01/2016	-183.93	91.1 gal heating fuel
TOTAL			-183.93	
43209	Harvey Salt Co.	02/08/2016		
0098810-IN	Harvey Salt Co.	01/22/2016	-1,875.54	Roadway salt
TOTAL			-1,875.54	
43210	Home Depot	02/08/2016		6035 3225 0327 5731
50787	Home Depot	12/22/2015	-13.97	Light bulbs
56851	Home Depot	01/08/2016	-61.61	Materials to close up 7610 Main Street
72627	Home Depot	01/19/2016	-37.96	5 gal diesel can (5)
TOTAL			-113.54	
43211	Maryland State Retirement Agency	02/08/2016		7131000

Num	Source Name	Date	Paid Amount	Memo
PPE 01312016	Maryland State Retirement Agency	02/05/2016	-2,059.84	
TOTAL			-2,059.84	
43212	NAPA Auto Parts	02/08/2016		
827008	NAPA Auto Parts	01/22/2016	-40.86	De-icer spray for vehicles
TOTAL			-40.86	
43213	Quanta Technologies Inc	02/08/2016		
4473	Quanta Technologies Inc	02/04/2016	-1,757.70	(7) Quantapanel IGS less discount
TOTAL			-1,757.70	
43214	Sandosky Contra	02/08/2016		
2505	Sandosky Contra	01/12/2016	-200.00	rental of lift to remove Christmas lights- pick up and delivery
TOTAL			-200.00	
43215	Sykesville Car Service	02/08/2016		
35671	Sykesville Car Service	01/21/2016	-788.72	Car 6413 Tires
TOTAL			-788.72	
43216	YIS	02/08/2016		
108041	YIS	01/20/2016	-312.00	Pro radar calibration -4 units
TOTAL			-312.00	

Num	Source Name	Date	Paid Amount	Memo
43217	Carroll Co. Chapter of MML	02/17/2016		
2016-05	Carroll Co. Chapter of MML	01/29/2016	-272.60	MML Scholarship Contribution - 2016
	Carroll Co. Chapter of MML		-149.93	MML Dues - 2016
TOTAL			<u>-422.53</u>	
43218	Electrical Serv	02/17/2016		
15863	Electrical Serv	02/03/2016	-363.00	new lights in basement and copier room
TOTAL			<u>-363.00</u>	
43219	Fleming Petrole	02/17/2016		F08670
1762	Fleming Petrole	01/04/2016	-145.37	71 gal heating fuel
1764	Fleming Petrole	01/14/2016	-296.47	145 gal heating fuel
1944	Fleming Petrole	01/14/2016	-257.32	126 gal heating fuel
2123	Fleming Petrole	01/28/2016	-414.10	205.0 gal heating fuel
TOTAL			<u>-1,113.26</u>	
43220	MAHDC	02/17/2016		
2016 dues HDC	MAHDC	02/11/2016	-75.00	2016 dues
TOTAL			<u>-75.00</u>	
43221	Staples GOVT	02/17/2016		
3290971892	Staples GOVT	01/28/2016	-141.62	coffee, creamer, forks, napkins

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-141.62	
43222	Town of Hampstead	02/17/2016		
MML Dinner-2/18	Town of Hampstead	02/12/2016	-50.00	MML Dinner - 2 attendees (Shaw & Betz)
TOTAL			-50.00	
43223	Town of Sykesville Post Office	02/17/2016		
	Town of Sykesville Post Office	02/11/2016	-245.00	500 .49 stamps
TOTAL			-245.00	
43224	USPS	02/17/2016		Permit postage
BR permit-spring '16	USPS	02/11/2016	-900.00	Postage for Newsletter
TOTAL			-900.00	
43225	Verizon Wireles	02/17/2016		Acct # 619938794-00001
9759307872	Verizon Wireles	01/22/2016	-280.07	PD Wireless Service 12/23/2015 to 1/22/2016
TOTAL			-280.07	
43226	Baltimore Sun Company	02/22/2016		
002495345	Baltimore Sun Company	01/31/2016	-499.25	Classified listing - CCT recruitment CB7 #3907481
TOTAL			-499.25	

Num	Source Name	Date	Paid Amount	Memo
43227	Bob's Welding	02/22/2016		
132110	Bob's Welding	02/10/2016	-718.08	repairs to snow plow mount on Big Red
132109	Bob's Welding	02/11/2016	-240.90	repair to snow blower
TOTAL			-958.98	
43228	Byte Right Supp	02/22/2016		
24806	Byte Right Supp	02/01/2016	-2,410.25	NCIC Audit - security protection for all computers
24924	Byte Right Supp	02/02/2016	-57.50	software update-Janice computer
TOTAL			-2,467.75	
43229	Canon Solutions America, Inc.	02/22/2016		
4018225407	Canon Solutions America, Inc.	02/01/2016	-88.00	February 2016 copier lease
TOTAL			-88.00	
43230	Carr Cable Regu	02/22/2016		
Oct-Dec 2015, update	Carr Cable Regu	02/05/2016	-57.57	Qtr ending 12/31/2015 Cable Franchise Fee
TOTAL			-57.57	
43231	CC Comm, Tipping Fees	02/22/2016		91
7222	CC Comm, Tipping Fees	01/31/2016	-4,207.94	January 2016 tipping fees
TOTAL			-4,207.94	
43232	Cintas Corp	02/22/2016		042-41462

Num	Source Name	Date	Paid Amount	Memo
387712737	Cintas Corp	02/11/2016	-79.18	uniforms
	Cintas Corp		-85.32	Shop Supplies
387714797	Cintas Corp	02/18/2016	-45.19	uniforms
	Cintas Corp		-36.75	Shop Supplies
TOTAL			<u>-246.44</u>	
43233	CivicPlus	02/22/2016		
157734	CivicPlus	01/31/2016	-2,487.47	Website Core Package Setup fees - 1/2
TOTAL			<u>-2,487.47</u>	
43234	Comcast--PW	02/22/2016		15012 103019-01-3
2/21-3/20	Comcast--PW	02/07/2016	-76.90	Equipment & Internet Service 2/21/2016 to 3/20/2016
TOTAL			<u>-76.90</u>	
43235	Farm & Home Ser	02/22/2016		
378088	Farm & Home Ser	02/11/2016	-813.60	1 ton sidewalk salt
TOTAL			<u>-813.60</u>	
43236	Fleming Petrole	02/22/2016		F08670
2247	Fleming Petrole	02/05/2016	-338.38	167.6 gal heating fuel
TOTAL			<u>-338.38</u>	
43237	Fuelman	02/22/2016		

Num	Source Name	Date	Paid Amount	Memo
NP46510687	Fuelman	02/01/2016	-27.20	Vehicle # 6411 R
	Fuelman		-52.80	Vehicle #6410
	Fuelman		-36.75	Vehicle #6416
	Fuelman		-40.00	Vehicle # 6413
	Fuelman		-87.77	Vehicle #3A
	Fuelman		-26.50	Vehicle # 2
	Fuelman		-59.26	Vehicle #8-Skidloader
	Fuelman		-52.93	Vehicle #5
	Fuelman	02/08/2016	-128.08	Vehicle #1
	Fuelman		-28.75	Vehicle #4
	Fuelman		-46.91	Vehicle #13a
	Fuelman		-53.96	Vehicle #6414
	Fuelman		-29.66	Vehicle #6410
	Fuelman		-19.62	Vehicle # 6412
NP46641495	Fuelman		-56.61	Vehicle #6416
	Fuelman		-64.12	Vehicle # 6413
	Fuelman		-18.87	Vehicle #3A
	Fuelman		-28.44	Vehicle #15
	Fuelman		-16.67	Vehicle #8-Skidloader
	Fuelman	02/15/2016	-54.08	Vehicle #1
	Fuelman		-33.37	Vehicle #4
	Fuelman		-68.08	Vehicle #13a
	Fuelman		-30.03	Misc. and gas cans
	Fuelman		-49.26	Vehicle # 6411 R
	Fuelman		-25.08	Vehicle #6414
	Fuelman		-27.66	Vehicle #6410
	Fuelman		-52.44	Vehicle #6416
	Fuelman		-49.15	Vehicle # 6413
NP46673448	Fuelman		-41.02	Vehicle #3A-Dump Truck
	Fuelman		-11.42	Vehicle # 3
	Fuelman		-22.05	Vehicle #2a
	Fuelman		-31.15	Vehicle #8-Skidloader

Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-38.03	Vehicle #5
NP46719247	Fuelman	02/22/2016	-67.18	Vehicle #1
	Fuelman		-63.53	Vehicle #4
	Fuelman		-58.37	Vehicle #13a
	Fuelman		-62.05	Vehicle #6410
	Fuelman		-19.34	Vehicle # 6412
	Fuelman		-34.28	Vehicle # 6415
	Fuelman		-20.53	Vehicle #6416
	Fuelman		-33.59	Vehicle # 6413
	Fuelman		-64.19	Vehicle #3A-Dump Truck
	Fuelman		-27.95	Vehicle #2a
	Fuelman		-32.98	Vehicle #8-Skidloader
	Fuelman		-11.92	Vehicle #5
TOTAL			<u>-1,903.63</u>	
43238	Gall's, Inc	02/22/2016		4227640
004836319	Gall's, Inc	02/03/2016	-450.87	pants for officers/chief L/S
TOTAL			<u>-450.87</u>	
43239	Harvey Salt Co.	02/22/2016		
0099248-IN	Harvey Salt Co.	01/29/2016	-1,850.68	Roadway salt
0099682-IN	Harvey Salt Co.	02/11/2016	-1,691.84	Roadway salt
0099708-IN	Harvey Salt Co.	02/12/2016	-1,773.66	Roadway salt
TOTAL			<u>-5,316.18</u>	
43240	Joyce, Linda	02/22/2016		
1/1/16-2/5/16 mileag	Joyce, Linda	02/05/2016	-26.46	Mileage 1/1/16-2/5/16

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-26.46	
43241	Kelly & Assoc	02/22/2016		
March 2016	Kelly & Assoc	02/04/2016	-1,502.00	March 2016 Dental and Vision, plus adjustments
TOTAL			-1,502.00	
43242	LGIT Insurance	02/22/2016		LGIT-0135
March 2016	LGIT Insurance	02/01/2016	-13,364.96	March 2016
TOTAL			-13,364.96	
43243	Maryland State Retirement Agency	02/22/2016		7131000
PPE 02/14/2016	Maryland State Retirement Agency	02/19/2016	-2,059.84	
TOTAL			-2,059.84	
43244	Platinum 6807	02/22/2016		
Donation	Platinum 6807	01/20/2016	-100.00	Donation in honor of employee's relative
CC Chamber lunch	Platinum 6807	02/02/2016	-25.00	CC Chamber of commerce budget lunch
MD Sec of State	Platinum 6807	02/05/2016	-23.00	Notary Application Fee - Jana Antrobus
TOTAL			-148.00	
43245	RLH CPAs & Business Advisors LLC	02/22/2016		M8310
46723	RLH CPAs & Business Advisors LLC	02/12/2016	-1,396.50	Accounting services through 2/8/16
TOTAL			-1,396.50	

Num	Source Name	Date	Paid Amount	Memo
43246	Rosen Hoover P.A.	02/22/2016		
105287 DJH	Rosen Hoover P.A.	01/31/2016	-2,128.00	Legal fees through Jan 2016, general matters, tree trimming ordinance
105296 DJH	Rosen Hoover P.A.	01/31/2016	-736.00	Legal fees through Jan 2016, Parrott Property
105295 DJH	Rosen Hoover P.A.	01/31/2016	-112.00	Legal fees through Jan 2016, Purchase of 7610 Main St
105293 DJH	Rosen Hoover P.A.	01/31/2016	-1,600.50	Legal fees through Jan-2016
			<u>-4,576.50</u>	
43247	Sprint	02/22/2016		
103416260-01	Sprint	02/08/2016	-150.02	Service for cell phones and equipment
	Sprint		-52.60	Cell Phone service
	Sprint		-52.60	Cell Phone PD
	Sprint		-52.60	Cell Phone -Mark
			<u>-307.82</u>	
43248	United Site Services	02/22/2016		HHI-43714
114-3737044	United Site Services	02/10/2016	-140.00	SBP 2/5/2016 to 03/03/2016
			<u>-140.00</u>	
43249	American United Life Insurance Company	02/29/2016		G 00613510-0000-000
March-2016	American United Life Insurance Company	02/17/2016	-233.06	February 2016
	American United Life Insurance Company		-433.59	February 2016
	American United Life Insurance Company		-211.02	February 2016
			<u>-877.67</u>	

Num	Source Name	Date	Paid Amount	Memo
43250	Byte Right Supp	02/29/2016		
24533	Byte Right Supp	12/01/2015	-49.99	Kaspersky anti-virus
TOTAL			-49.99	
43251	Chesapeake Employers	02/29/2016		Policy # 2159105
Policy # 2159105	Chesapeake Employers	02/22/2016	-6,863.00	Payment 9 of 10
TOTAL			-6,863.00	
43252	Cintas Corp	02/29/2016		042-41462
387694247	Cintas Corp	12/10/2015	-72.32	uniforms
	Cintas Corp		-41.35	Shop Supplies
TOTAL			-113.67	
43253	Platinum 7186 pw	02/29/2016		5588 4691 1624 7186
49584 Highs	Platinum 7186 pw	01/08/2016	-16.47	Breakfast pizza for men
Paypal	Platinum 7186 pw	01/11/2016	-18.79	antenna mount for cb radio for truck & shipping
Shell	Platinum 7186 pw	01/22/2016	-17.64	window wash for vehicles
JR Engine	Platinum 7186 pw	01/22/2016	-1,634.46	invoice #2360-E58 snow plow pump
Royal Farms	Platinum 7186 pw	01/23/2016	-38.76	Snow-breakfast for men
Royal Farms	Platinum 7186 pw	01/23/2016	-40.94	Snow-supper for men
Shell	Platinum 7186 pw	01/23/2016	-1.06	misc charge
Royal Farms	Platinum 7186 pw	01/24/2016	-40.08	Snow-breakfast for men
Big Belly Deli	Platinum 7186 pw	01/25/2016	-34.75	Snow-breakfast for men
RP Alignment	Platinum 7186 pw	01/30/2016	-1,148.96	Inv 237618-repairs to truck #5 blizzard 2016

Num	Source Name	Date	Paid Amount	Memo
B/A Products	Platinum 7186 pw	02/05/2016	-222.84	Order #W62548-chains & adjusters for Big Red
TOTAL			-3,214.75	
43254	Platinum 9803 t	02/29/2016		
1520995 Staples	Platinum 9803 t	01/28/2016	-47.15	2015 1099's Misc Income Tax Forms
HistInnsAnnap	Platinum 9803 t	02/08/2016	-231.90	Hotel for Mayors Conference
TOTAL			-279.05	
43255	Rosen Hoover P.A.	02/29/2016		
105284 DJH	Rosen Hoover P.A.	01/31/2016	-1,760.00	Legal fees through Jan-2016-Annexation of new roads area- intersection project
TOTAL			-1,760.00	
43256	Shannon-Baum	02/29/2016		
02022725-IN	Shannon-Baum	12/15/2015	-175.50	2015 decorating contest signs
TOTAL			-175.50	
43257	Comcast-Gatehouse-8207-02-4	02/29/2016		15012 028207-02-4
02/14/16	Comcast-Gatehouse-8207-02-4	02/14/2016	-85.68	Internet 02/22/16 to 03/21/16
TOTAL			-85.68	
43258	Comcast-PO-2824-01-6	02/29/2016		15012 062824-01-6
02/14/2016	Comcast-PO-2824-01-6	02/14/2016	-99.74	Internet 02/22/16 to 03/21/2016

Num	Source Name	Date	Paid Amount	Memo
16-09	Comcast-PO-2824-01-6	02/29/2016	-88.08	void old uncashed check #42544
TOTAL			-187.82	
43259	ComCast-Police-8780-01-0	02/29/2016		15012 038780-01-0
02/14/16	ComCast-Police-8780-01-0	02/14/2016	-1.33	Digital Converter
TOTAL			-1.33	
0222016	PEBSO/457K	02/22/2016		2020
	PEBSO/457K		-840.00	PPE 2/14/2016
TOTAL			-840.00	

