

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR March 2016

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of March 31, 2016

Mar 31, 16

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	661,522.71
1006 · CCB-Savings for Checking Funds	1,464,452.34
1008 · CCB-Old Main Line P.O.	54,334.45
1021 · CCB-Little Sykes Railway	9,407.24
1030 · Petty Cash Fund	550.00
1041 · CCB-Historic District Comm.	1,939.40
1046 · CCB-Gate House Museum	43,329.93
1061 · CCB-Parks & Recreation	8,704.24
1091 · CCB-Unemployment Reserve	18,468.40
1095 · Certificates of Deposit General	350,000.00
1096 · Money Market Account NWSB	5,180.96
1105 · Reserve Military Memorial	1.02
1121 · CCB-Impact Fees	184,038.01
1122 · CCB - Parking Impact Fees	17,013.44
1131 · CCB-Development Inspection Fees	219,778.16
1185 · Police Auxiliary Reserve	3,703.06

Total Checking/Savings 3,042,423.36

Accounts Receivable

11000 · Accounts Receivable	17,759.86
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Total Accounts Receivable 17,759.86

Other Current Assets

1315 · A/R RE Taxes 14/15	734.30
12000 · Undeposited Funds	122.03
1311 · A/R RE Taxes 12/13	699.30
1312 · A/R RE Taxes Pr. Yrs	1,318.68
1314 · A/R RE Taxes 13/14	698.95
1350 · Grants Receivable	166,640.17
1370 · Prepaid Expenses	40,292.43
1380 · Miscellaneous A/R	600.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	135,115.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	101,279.00

Total 1384 · A/R - Warfield 271,394.24

Total Other Current Assets 482,500.10

	<u>Mar 31, 16</u>
Total Current Assets	3,542,683.32
Other Assets	
1402 · Loan Receivable-Baldwin's ADA	40,432.52
1510 · Due From Grant Fund	0.78
Total Other Assets	<u>40,433.30</u>
TOTAL ASSETS	<u><u>3,583,116.62</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	39,384.40
Total Accounts Payable	<u>39,384.40</u>
Other Current Liabilities	
2124 · Developer Escrow Account	218,283.00
2146 · Military Memorial Bricks	2,979.75
2301 · Note Payable -7610 Main Street	62,500.00
2305 · Warfield Sale	1,249.29
2123 · PWA Deposits	24,547.52
2001 · Accounts Payable - Other	101,279.00
2110 · Accrued Salaries & Wages	25,087.34
2120 · Accrued Vacation	21,492.00
2121 · Deposits	-57.63
2144 · Misc. Deferred Revenue	903.03
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	66.13
Total 2200 · Payroll Liabilities	<u>66.13</u>
Total Other Current Liabilities	<u>458,329.43</u>
Total Current Liabilities	<u>497,713.83</u>
Total Liabilities	497,713.83
Equity	
32000 · Retained Earnings	1,022,980.12
3100 · Fund Balance - Unassigned	1,059,231.26
3102 · Fund Balance - Nonspendable	233,001.00
3103 · Fund Balance - Restricted	19,364.00
3104 · Fund Balance - Assigned	675,883.00
32999 · Net Income YE Closing Acct	-489,488.92

Mar 31, 16

Net Income

564,432.33

Total Equity

3,085,402.79

TOTAL LIABILITIES & EQUITY

3,583,116.62

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4113 · Real Estate Tax Revenue 15/16	7,329.32	882,313.44	1,318,999.00	(436,685.56)
4112 · Real Estate Tax Revenue 14/15	0.00	427,436.21	0.00	427,436.21
4121 · Individual Personal Property Tx	9.45	9.45		
4122 · Corp Personal Property Tax	186.91	42,384.21	35,300.00	7,084.21
4130 · Penalties, Tax	0.00	445.01	1,000.00	(554.99)
4140 · Discounts, Tax	(3.17)	(480.40)	(8,000.00)	7,519.60
Total 005 · Town Property Taxes	<u>7,522.51</u>	<u>1,352,107.92</u>	<u>1,347,299.00</u>	<u>4,808.92</u>
010 · Licenses & Permits				
4431 · Parking Impact Fees	0.00	17,000.00	0.00	17,000.00
4441 · Non Refundable Developer Fees	0.00	2,950.00	0.00	2,950.00
4160 · Admissions Tax, State	0.00	0.00	1,200.00	(1,200.00)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	31.63	2,152.10	2,800.00	(647.90)
4213 · Building Permits, County	0.00	734.92	1,000.00	(265.08)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	275.00	1,375.00	2,100.00	(725.00)
Total 4221 · Park/Visitor Center Permits Twn	<u>275.00</u>	<u>1,375.00</u>	<u>2,100.00</u>	<u>(725.00)</u>
4222 · Franchise Fees, Cable TV	0.00	29,449.23	53,500.00	(24,050.77)
4225 · Bid Packages, Town	0.00	155.00	100.00	55.00
4227 · Bldg/Zoning Permits, Town	401.80	3,254.43	1,000.00	2,254.43
4229 · Solicitor Permits, Town	0.00	20.00	20.00	0.00
4430 · Impact Fees	0.00	10,008.00	6,672.00	3,336.00
4821 · Historic District Comm - Zoning	65.00	245.00	100.00	145.00
Total 010 · Licenses & Permits	<u>773.43</u>	<u>67,343.68</u>	<u>69,492.00</u>	<u>(2,148.32)</u>
015 · Intergovernmental				
4150 · Income Tax, State	7,196.77	397,459.74	608,000.00	(210,540.26)
4312 · Highway User Revenue, State	5,949.19	114,355.76	132,402.00	(18,046.24)
4315 · State Aid for Police Protection	13,697.50	41,092.50	34,509.00	6,583.50
4324 · Police Dept Misc Grants	0.00	9,655.00	4,450.00	5,205.00
4328 · Town County Agreement	0.00	280,708.00	280,708.00	0.00
Total 015 · Intergovernmental	<u>26,843.46</u>	<u>843,271.00</u>	<u>1,060,069.00</u>	<u>(216,798.00)</u>

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees				
4450 · Commercial Trash Collection	120.00	20,140.04	25,000.00	(4,859.96)
4451 · Commercial Solid Waste Permits	500.00	750.00	1,000.00	(250.00)
4811.1 · Baldwin's ADA Principal	289.05	2,558.69	3,433.00	(874.31)
4812.1 · Baldwin's ADA Interest	145.40	1,351.38	1,780.00	(428.62)
4813 · Baldwin's Percent Rent	0.00	1,617.10	12,000.00	(10,382.90)
4815 · Rentals, Equip & Property	1,886.71	22,580.39	30,400.00	(7,819.61)
4819 · Newsletter Ads - Receipts	0.00	520.00	2,320.00	(1,800.00)
Total 020 · Service Fees	<u>2,941.16</u>	<u>49,517.60</u>	<u>75,933.00</u>	<u>(26,415.40)</u>
025 · Local / Program Revenues				
4817.6 · Tower Rental	60.00	2,315.00	5,000.00	(2,685.00)
4817.5 · Stamp Commissions	933.34	10,151.84	12,500.00	(2,348.16)
4817.11 · Money Order Fee Income	0.00	0.00	500.00	(500.00)
4817.3 · PO Services Income	7.50	159.53	250.00	(90.47)
4817 · Post Office Sales Revenue				
4817.1 · PO Money Order Income	0.00	0.00	62,000.00	(62,000.00)
4817.2 · PO Retail Income	59.23	832.00	1,500.00	(668.00)
4817.4 · PO Postage Income	7,993.14	89,853.29	90,000.00	(146.71)
Total 4817 · Post Office Sales Revenue	<u>8,052.37</u>	<u>90,685.29</u>	<u>153,500.00</u>	<u>(62,814.71)</u>
4822 · Gatehouse - Donations	0.00	98,483.80	1,000.00	97,483.80
4823 · Gatehouse - Fundraisers	0.00	0.00	1,500.00	(1,500.00)
4829 · Schoolhouse Donations	0.00	2,352.00	300.00	2,052.00
4837 · Little Sykes Railway Revenues	0.00	1,385.68	1,800.00	(414.32)
4840 · Military Memorial Donations	0.00	50.00	0.00	50.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	486.45	500.00	(13.55)
4852.1 · P&R Cinema Sponsorships	0.00	716.00	2,000.00	(1,284.00)
4852.2 · P&R Cinema Concessions	0.00	93.25	600.00	(506.75)
Total 4851 · P & R Revenues	<u>0.00</u>	<u>1,295.70</u>	<u>3,100.00</u>	<u>(1,804.30)</u>
Total 025 · Local / Program Revenues	<u>9,053.21</u>	<u>206,878.84</u>	<u>179,450.00</u>	<u>27,428.84</u>

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4867 · Community Legacy Grant	0.00	18,405.00		
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	2,500.00	(2,500.00)
4826 · DHCD SDSGIF Grant - 7610 Main	67,679.17	166,408.69		
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	30,000.00	(30,000.00)
4510 · Parking Violations	275.00	825.00	1,000.00	(175.00)
4545 · Insurance Reimbursement	0.00	50.00		
4810 · Interest	746.77	6,309.63	8,500.00	(2,190.37)
4833 · Misc Receipts - Police Dept	(654.82)	2,250.00	500.00	1,750.00
4834 · Misc. Revenue Public Works	0.00	35.00		
4835 · Misc Receipts - General	637.50	1,669.50	500.00	1,169.50
Total 030 · Revenue from Other Sources	<u>68,683.62</u>	<u>195,952.82</u>	<u>43,000.00</u>	<u>152,952.82</u>
Total 000 · Revenues	<u>115,817.39</u>	<u>2,715,071.86</u>	<u>2,775,243.00</u>	<u>(60,171.14)</u>
Total Income	115,817.39	2,715,071.86	2,775,243.00	(60,171.14)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105511 · P.O.Money Order Expense	0.00	0.00	62,000.00	(62,000.00)
5105512 · P.O. Retail Sales Expense	0.00	692.87	750.00	(57.13)
5105514 · P.O. Postage for Resale Expense	7,226.50	87,472.49	90,000.00	(2,527.51)
Total 5105510 · Cost of Sales	<u>7,226.50</u>	<u>88,165.36</u>	<u>152,750.00</u>	<u>(64,584.64)</u>
Total COGS	<u>7,226.50</u>	<u>88,165.36</u>	<u>152,750.00</u>	<u>(64,584.64)</u>
Gross Profit	108,590.89	2,626,906.50	2,622,493.00	4,413.50

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1007827 · Volunteer Fire Co. Donation	0.00	4,000.00		
2107827 · Vol Fire Dept Contribution	0.00	0.00	4,000.00	(4,000.00)
1005000 · Salaries	1,600.00	12,000.00	16,000.00	(4,000.00)
1007110 · Maryland Municipal League Dues	0.00	5,045.82	5,850.00	(804.18)
1007115 · Md Municipal League Convention	0.00	3,326.94	7,000.00	(3,673.06)
1007120 · Advertising & Publishing	78.45	1,637.91	3,000.00	(1,362.09)
1007125 · Flowers & Condolences	0.00	294.63	500.00	(205.37)
1007126 · Contest Residential Holiday Dec	0.00	175.50	175.00	0.50
1007127 · Town Newsletter	1,703.67	7,694.91	10,000.00	(2,305.09)
1007132 · Employee Events	0.00	458.50	500.00	(41.50)
1007133 · Mayor and Council Retreat	187.13	187.13	200.00	(12.87)
1007430 · Community Media Center	0.00	17,820.70	21,500.00	(3,679.30)
1007572 · Christmas Decorations	0.00	1,431.55	1,400.00	31.55
1007817 · Contingency	0.00	3,334.34	10,000.00	(6,665.66)
Total 100 · Mayor & Town Council	3,569.25	57,407.93	80,125.00	(22,717.07)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	0.00	0.00	1,750.00	(1,750.00)
108 · Professional Services				
1087221 · Professional Services Property	0.00	204.20		
1085100 · Audit Fees	0.00	14,750.00	16,500.00	(1,750.00)
1087210 · Legal Counsel	2,786.00	22,032.00	30,000.00	(7,968.00)
1087220 · Engineering	476.52	4,799.27	25,000.00	(20,200.73)
1087240 · Codification Services	0.00	0.00	2,500.00	(2,500.00)
1087813 · Insurance - General & Liability	0.00	32,125.00	29,200.00	2,925.00
1087900 · Employment Search Services	0.00	0.00	100.00	(100.00)
1087901 · Employment Search Expenses	4,949.17	8,300.45		
Total 108 · Professional Services	8,211.69	82,210.92	103,300.00	(21,089.08)

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505005 · Intern Stipend	750.00	1,580.00		
1505001 · Town Administration - Intern	0.00	0.00	1,350.00	(1,350.00)
1505000 · Salaries	21,201.19	200,200.86	253,769.00	(53,568.14)
1505210 · Utilities Town House	185.17	3,786.75	4,500.00	(713.25)
1505220 · Telephone TH, Police, PW	347.44	3,108.71	4,300.00	(1,191.29)
1505230 · Building Maintenance TH	7.80	1,130.92	4,400.00	(3,269.08)
1505235 · Housekeeping TH	300.00	3,340.00	5,500.00	(2,160.00)
1505240 · Heating TH	0.00	2,142.28	7,000.00	(4,857.72)
1505250 · Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
1505270 · Prop Maintenance - Landscaping	0.00	306.00	500.00	(194.00)
1505300 · Travel Expense-All Depts	362.28	2,527.69	7,000.00	(4,472.31)
1505400 · Office Supplies	509.07	3,446.94	6,000.00	(2,553.06)
1505425 · Postage-All Departments	0.00	1,649.48	2,200.00	(550.52)
1505460 · Building/Kitchen Supplies	157.81	825.09	1,000.00	(174.91)
1505553 · Website Annual Fee	0.00	0.00	1,500.00	(1,500.00)
1505500 · Computer Hardware	0.00	2,622.87	4,250.00	(1,627.13)
1505551 · Computer Software	115.00	1,671.38	1,500.00	171.38
1505552 · Computer Maintenance	86.25	1,136.25	2,600.00	(1,463.75)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	155.20	1,135.45	1,200.00	(64.55)
1505810 · Training & Education	76.63	2,488.23	4,000.00	(1,511.77)
1505820 · Dues & Subscriptions	0.00	1,688.80	2,000.00	(311.20)
1505835 · Bank Fees - Misc Charges	20.00	165.00	100.00	65.00
1505836 · Payroll Processing Fees	228.65	2,443.78	2,950.00	(506.22)
1507425 · Contract Services-Copier Lease	111.00	999.00	1,350.00	(351.00)
Total 150 · Administration	24,613.49	238,395.48	320,559.00	(82,163.52)

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105281 · G Force Vehicle Sensors	0.00	2,083.28	2,500.00	(416.72)
2105000 · Salaries	31,846.25	293,526.04	378,692.00	(85,165.96)
2105005 · Other Overtime	200.00	29,185.70	10,200.00	18,985.70
2105007 · New Employee Background/Screen.	0.00	0.00	1,000.00	(1,000.00)
2105010 · Court Pay	250.00	2,650.00	6,000.00	(3,350.00)
2105026 · Vacation Time Payout	0.00	0.00	1,500.00	(1,500.00)
2105210 · Utilities	407.48	4,042.98	6,000.00	(1,957.02)
2105230 · Building Maintenance	29.97	1,000.96	2,500.00	(1,499.04)
2105235 · Housekeeping	100.00	950.00	1,200.00	(250.00)
2105240 · Heating	496.00	902.00	2,000.00	(1,098.00)
2105250 · Equipment Maintenance	0.00	937.95	8,850.00	(7,912.05)
2105260 · Gasoline & Oil	883.15	11,179.45	17,500.00	(6,320.55)
2105280 · Vehicle Maintenance	1,413.70	5,484.88	7,500.00	(2,015.12)
2105400 · Office Supplies	173.54	1,877.41	2,500.00	(622.59)
2105500 · Operating Supplies and Expense	470.91	1,528.24	2,000.00	(471.76)
2105550 · Computer Hardware	0.00	2,015.00	1,000.00	1,015.00
2105551 · Computer Software	652.49	3,086.62	3,000.00	86.62
2105552 · Computer Maintenance	0.00	498.75	1,500.00	(1,001.25)
2105700 · Uniforms	(669.82)	1,969.26	5,000.00	(3,030.74)
2105715 · Cellular Phones	332.69	2,994.84	4,000.00	(1,005.16)
2105810 · Training & Education	280.00	2,193.78	3,000.00	(806.22)
2105830 · Subscriptions	0.00	1,166.25	2,500.00	(1,333.75)
2107410 · Ammunition	601.88	2,201.78	1,500.00	701.78
2107425 · Contract Svc-Copier Lease	88.00	792.00	1,100.00	(308.00)
2107450 · Auxiliary Police	0.00	883.96	1,600.00	(716.04)
Total 210 · Public Safety	37,556.24	373,151.13	474,142.00	(100,990.87)

	Mar 16	Jul '15 - Mar 16	Annual Budget	\$ Over Budget
300 · Public Works & Sanitation				
3005000 · Salaries	12,111.61	141,913.88	234,027.00	(92,113.12)
3005001 · Salaries-PT Temp. Public Works	0.00	0.00	2,400.00	(2,400.00)
3005005 · Salaries-Overtime-Exclude Snow	793.44	4,325.28	7,200.00	(2,874.72)
3005025 · Comp Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005026 · Vacation Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005210 · Utilities	284.94	1,853.71	2,500.00	(646.29)
3005230 · Building Maintenance	294.88	3,692.76	3,000.00	692.76
3005240 · Heating	190.49	830.42	1,300.00	(469.58)
3005250 · Equipment Maintenance	59.56	1,769.73	3,700.00	(1,930.27)
3005255 · Dumpsters/Sanitation Equipment	0.00	716.30	3,630.00	(2,913.70)
3005260 · Gasoline & Oil	944.11	11,800.93	37,000.00	(25,199.07)
3005280 · Vehicle Maintenance	2,131.04	28,181.84	39,000.00	(10,818.16)
3005400 · Office Supplies	198.30	218.27	800.00	(581.73)
3005500 · Operating Supplies and Expense	472.11	7,201.23	6,500.00	701.23
3005550 · Computer Hardware	0.00	0.00	800.00	(800.00)
3005552 · Computer Maintenance	0.00	116.54	700.00	(583.46)
3005553 · Internet Service	74.90	589.20	1,000.00	(410.80)
3005700 · Uniforms	585.80	2,961.26	3,600.00	(638.74)
3005705 · Protective Safety Equip	543.40	2,532.20	2,200.00	332.20
3005710 · Employee Shoe Program	0.00	562.95	1,000.00	(437.05)
3005715 · Cellular Phones	149.96	1,614.30	2,500.00	(885.70)
3005810 · Training and Education	0.00	388.00	1,000.00	(612.00)
3005850 · CDL - Drug & Alcohol Testing	267.00	1,049.00	600.00	449.00
3007125 · Solid Waste Advertising	0.00	0.00	1,000.00	(1,000.00)
3007610 · Tipping Fees	6,812.56	56,784.36	80,000.00	(23,215.64)
3007620 · Recycling Bins	0.00	1,696.60	1,700.00	(3.40)
Total 300 · Public Works & Sanitation	25,914.10	270,798.76	445,157.00	(174,358.24)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	0.00	3,049.25	4,600.00	(1,550.75)
3107500 · Misc Road materials	20.01	3,061.64	3,500.00	(438.36)
3107511 · Snow Removal Supplies				
3007512 · Snow Removal Contract Services	0.00	21,090.00		
3107511 · Snow Removal Supplies - Other	0.00	21,950.20	25,000.00	(3,049.80)
Total 3107511 · Snow Removal Supplies	0.00	43,040.20	25,000.00	18,040.20
3107542 · Drainage & Inlets	600.00	1,850.00	7,000.00	(5,150.00)
3107560 · Road Repair/Patching	660.00	2,483.63	4,000.00	(1,516.37)
3107565 · Parking Lot Flower Bed Maint.	0.00	350.00	2,000.00	(1,650.00)
3107570 · Street Lighting Electric Serv	5,462.88	50,204.14	68,000.00	(17,795.86)
3107580 · Signs	0.00	1,729.92	4,500.00	(2,770.08)
Total 310 · Streets & Roads	6,742.89	105,768.78	118,600.00	(12,831.22)

	Mar 16	Jul '15 - Mar 16	Annual Budget	\$ Over Budget
410 · Parks Maintenance				
4105525 · Grass Cutting Code Enforcmt	0.00	0.00	750.00	(750.00)
4105210 · Utilities	243.90	2,583.27	2,750.00	(166.73)
4105235 · Housekeeping	20.00	380.00	1,500.00	(1,120.00)
4105250 · Equipment Maintenance	0.00	1,782.40	2,800.00	(1,017.60)
4105270 · Property Maintenance	2,192.78	3,052.47	10,700.00	(7,647.53)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	1,709.62	2,100.00	(390.38)
4107425 · Contract Landscaping	0.00	324.00	3,500.00	(3,176.00)
4107771 · Tree Care/Maintenance	0.00	0.00	8,000.00	(8,000.00)
4107775 · Weed Control	0.00	0.00	600.00	(600.00)
4107780 · Sediment Pond Maintenance	0.00	3,500.00	4,000.00	(500.00)
4107790 · Property Maint-SBP	140.00	2,150.00	3,000.00	(850.00)
Total 410 · Parks Maintenance	2,596.68	15,481.76	40,700.00	(25,218.24)
430 · Main Street / Downtown				
4305210 · Utilities @ South Branch Park	173.67	803.73	900.00	(96.27)
4305211 · Utility Exp Grant-S&P Railway	0.00	400.00	400.00	0.00
4305230 · Little Sykes Building Maint	0.00	0.00	650.00	(650.00)
4305231 · Bldg. Maint.-Baldwin's Station	0.00	2,500.00	2,500.00	0.00
4305270 · Little Sykes Property Maint	0.00	294.97	800.00	(505.03)
4307600 · Military Memorial Expenditures	437.01	437.01		
4307780 · Little Sykes Mini-Train Maint.	0.00	0.00	800.00	(800.00)
Total 430 · Main Street / Downtown	610.68	4,435.71	6,050.00	(1,614.29)
510 · Visitor Center & Post Office				
5105000 · Salaries	2,246.99	23,448.78	32,773.00	(9,324.22)
5105210 · Utilities	459.08	3,422.77	5,300.00	(1,877.23)
5105215 · Security Services-Professional	0.00	0.00	275.00	(275.00)
5105220 · Telephone	56.94	510.46	700.00	(189.54)
5105225 · Business Machine Supplies	0.00	0.00	700.00	(700.00)
5105230 · Building Maintenance	0.00	683.32	2,500.00	(1,816.68)
5105235 · Housekeeping	280.00	2,500.00	3,400.00	(900.00)
5105400 · Office Supplies	0.00	962.98	800.00	162.98
5105500 · Miscellaneous Supplies	0.00	20.29	0.00	20.29
5105553 · Internet Service	99.74	871.78	950.00	(78.22)
5105835 · ACH Merchant & Bank Fees	134.38	1,846.40	2,500.00	(653.60)
Total 510 · Visitor Center & Post Office	3,277.13	34,266.78	49,898.00	(15,631.22)

	Mar 16	Jul '15 - Mar 16	Annual Budget	\$ Over Budget
520 · Sykesville Colored Schoolhouse				
5205210 · Utilities	280.93	1,423.50	1,500.00	(76.50)
5205220 · Schoolhouse Telephone	31.93	283.01	360.00	(76.99)
5205230 · Building Maintenance	0.00	2,365.07	1,200.00	1,165.07
5205235 · Schoolhouse Housekeeping	30.00	240.00	360.00	(120.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
Total 520 · Sykesville Colored Schoolhouse	342.86	4,311.58	3,820.00	491.58
530 · Gate House Museum				
5307451 · G H Visitor Exp. Analysis	0.00	4,833.00	2,500.00	2,333.00
5305000 · Salaries-Director & Currator	686.25	3,769.21	9,547.00	(5,777.79)
5305001 · Intern Stipend	0.00	320.00	420.00	(100.00)
5305210 · Utilities	39.26	901.53	1,100.00	(198.47)
5305215 · Security Services-Professional	0.00	20.00	360.00	(340.00)
5305220 · Telephone	31.93	283.01	350.00	(66.99)
5305230 · Building Maintenance	0.00	518.64	1,500.00	(981.36)
5305235 · Housekeeping	60.00	570.00	700.00	(130.00)
5305240 · Heating	495.67	2,795.05	4,000.00	(1,204.95)
5305270 · Property Maintenance - Landscap	0.00	0.00	150.00	(150.00)
5305335 · Museum Events	0.00	157.89	800.00	(642.11)
5305400 · Office Supplies	277.74	498.90	500.00	(1.10)
5305425 · Gatehouse Postage	0.00	0.00	620.00	(620.00)
5305553 · Internet Service	81.17	773.92	800.00	(26.08)
5305810 · Volunteer Training/Workshops	147.57	327.09	150.00	177.09
5305815 · Educational Programs	0.00	0.00	500.00	(500.00)
5307125 · Promotions-Advertising	0.00	0.00	500.00	(500.00)
5307127 · Gatehouse Newsletter	0.00	288.96	1,000.00	(711.04)
5307128 · Artifact Restoration	0.00	0.00	250.00	(250.00)
5307129 · Exhibit Planning	0.00	0.00	800.00	(800.00)
5307450 · Volunteer Recognition Event	0.00	0.00	150.00	(150.00)
Total 530 · Gate House Museum	1,819.59	16,057.20	26,697.00	(10,639.80)

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
570 · Parks & Recreation				
5707120 · P&R Advertising	0.00	0.00	500.00	(500.00)
5707740 · Parks & Rec, Misc Park Events				
7740.5 · Concert Bands	0.00	500.00	600.00	(100.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	0.00	78.21	800.00	(721.79)
7740.8 · Music Licensing ASCAP Fees	0.00	338.75	335.00	3.75
7740.9 · Movies in the Park	79.59	110.83	1,400.00	(1,289.17)
7741.5 · Cinema Equipment MAintenance	0.00	208.10	750.00	(541.90)
Total 5707740 · Parks & Rec, Misc Park Events	79.59	1,235.89	4,285.00	(3,049.11)
5707744 · Volunteer Supplies	0.00	0.00	200.00	(200.00)
Total 570 · Parks & Recreation	79.59	1,235.89	4,985.00	(3,749.11)
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	4,656.15	3,500.00	1,156.15
6107804 · Short Term Disability	296.86	3,842.42	4,600.00	(757.58)
6107806 · Retirement Plan/401a	0.00	38,676.00	62,180.00	(23,504.00)
6107807 · Workers' Comp Insurance	6,863.00	71,470.00	93,806.00	(22,336.00)
6107808 · Long Term Disability/Employer	144.47	1,857.41	3,360.00	(1,502.59)
6107809 · Life Insurance	176.22	2,076.47	2,310.00	(233.53)
6107810 · Health Insurance-Employer Share	12,628.90	115,498.65	240,465.00	(124,966.35)
6107812 · Social Security	5,313.93	53,860.45	74,847.00	(20,986.55)
Total 610 · Employee Benefits	25,423.38	291,937.55	485,068.00	(193,130.45)
680 · Debt Service				
6805915 · CDA 2005 Series A PD - Prin.	0.00	129,700.00	23,800.00	105,900.00
6805916 · CDA 2005 Series A PD - Int.	0.00	3,310.18	5,587.00	(2,276.82)
6805929 · 2008 GO Bond - Prin.	0.00	0.00	75,296.00	(75,296.00)
6805930 · 2008 GO Bond - Int.	0.00	11,774.45	23,549.00	(11,774.55)
Total 680 · Debt Service	0.00	144,784.63	128,232.00	16,552.63

	<u>Mar 16</u>	<u>Jul '15 - Mar 16</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
700 · Capital Outlay				
7822.3 · Capital Outlay - 7610 Main St	0.00	62,684.72	0.00	62,684.72
7007101 · Facade Grant Reimb.Expenditures	0.00	20,000.00		
7822.6 · Transfer to Capital Reserve	0.00	9,500.00	30,000.00	(20,500.00)
7821.4 · Capital Outlay - Hawk Ridge Trl	0.00	123.25		
7007823 · Cap. Outlay -Schoolhouse Site	0.00	137.63	6,585.00	(6,447.37)
7007825 · Captial Outlay-Strmwtr. Mtg	0.00	32,910.00	32,910.00	0.00
7821.1 · Capital Outlay-Public Safety	3,795.64	16,035.99	39,315.00	(23,279.01)
7821.2 · Capital Outlay-PW/Sanitation	0.00	14,611.00	15,000.00	(389.00)
7821.3 · Capital Outlay - Parks	0.00	0.00	17,900.00	(17,900.00)
7821.8 · Capital Outlay Town House	0.00	5,409.19	8,700.00	(3,290.81)
7821.9 · Capital Outlay Streets & Roads	0.00	167,715.00	183,000.00	(15,285.00)
7822.4 · Capital Outlay- Schoolhouse	0.00	9,886.00	0.00	9,886.00
7822.5 · Capital Outlay Main Street	5,000.00	23,405.00	0.00	23,405.00
7822.7 · Capital Outlay -Strtwtr Infrast	0.00	51,068.29	0.00	51,068.29
7822.8 · Capital Outlay-714 Sandusky	6,152.00	8,744.00		
Total 700 · Capital Outlay	<u>14,947.64</u>	<u>422,230.07</u>	<u>333,410.00</u>	<u>88,820.07</u>
Total Expense	<u>155,705.21</u>	<u>2,062,474.17</u>	<u>2,622,493.00</u>	<u>(560,018.83)</u>
Net Ordinary Income	<u>(47,114.32)</u>	<u>564,432.33</u>	<u>0.00</u>	<u>564,432.33</u>
Net Income	<u>(47,114.32)</u>	<u>564,432.33</u>	<u>0.00</u>	<u>564,432.33</u>

TOWN OF SYKESVILLE
Check Register
March 2016

Num	Source Name	Date	Paid Amount	Memo
30716	PEBSCO/457b	03/07/2016		
	PEBSCO/457b		-250.00	PPE 2/28/2016
TOTAL			-250.00	
30716	PEBSCO/457K	03/07/2016		2020
	PEBSCO/457K		-590.00	PPE 2/28/2016
TOTAL			-590.00	
032116	PEBSCO/457b	03/21/2016		
	PEBSCO/457b		-250.00	PPE 3/13/2016
TOTAL			-250.00	
032116	PEBSCO/457K	03/21/2016		2020
	PEBSCO/457K		-590.00	PPE 3/13/2016
TOTAL			-590.00	
43260	Bare Truck Cntr	03/07/2016		21033
443400	Bare Truck Cntr	02/26/2016	-146.54	parts for trash truck #1
TOTAL			-146.54	
43261	BG&E Streets	03/07/2016		8066592503

Num	Source Name	Date	Paid Amount	Memo
February, 2016	BG&E Streets	03/01/2016	-5,168.52	Street lighting
TOTAL			-5,168.52	
43262	CC Comm, Collec	03/07/2016		
IN-00009246	CC Comm, Collec	02/24/2016	-81.38	6411 oil change
	CC Comm, Collec		-230.58	6416 oil change, repair tire, repair front window washer nozzle
TOTAL			-311.96	
43263	Cintas Corp	03/07/2016		042-41462
387716894	Cintas Corp	02/25/2016	-45.19	uniforms
	Cintas Corp		-85.32	Shop Supplies
TOTAL			-130.51	
43264	Crystal Spring	03/07/2016		1160808 1386206
1386206 012116	Crystal Spring	01/21/2016	-54.67	Water cooler rent
	Crystal Spring		-58.67	Water cooler rent
	Crystal Spring		-58.67	Water cooler and rent
TOTAL			-172.01	
43265	Farm & Home Ser	03/07/2016		
379016	Farm & Home Ser	02/23/2016	-5.59	foam sealant
379081	Farm & Home Ser	02/24/2016	-2.98	mouse traps
TOTAL			-8.57	
43266	Frederick Equip	03/07/2016		

Num	Source Name	Date	Paid Amount	Memo
73531	Frederick Equip	02/23/2016	-409.12	parts for mowers for 2016 season
TOTAL			-409.12	
43267	Fuelman	03/07/2016		
NP46755539	Fuelman	02/29/2016	-62.77	Vehicle #1
	Fuelman		-32.34	Vehicle #2a
	Fuelman		-72.21	Vehicle #13a
	Fuelman		-20.67	Vehicle #15
	Fuelman		-57.76	Vehicle # 6414
	Fuelman		-86.72	Vehicle # 6410
	Fuelman		-22.29	Vehicle # 6412
	Fuelman		-37.19	Vehicle # 6413
	Fuelman		-64.69	Vehicle # 6415
	Fuelman		-45.13	Vehicle # 6416
TOTAL			-501.77	
43268	Harvey Salt Co.	03/07/2016		
0099982-IN	Harvey Salt Co.	02/18/2016	-3,837.72	Roadway salt
0099946-IN	Harvey Salt Co.	02/18/2016	-1,683.02	Roadway salt
TOTAL			-5,520.74	
43269	Home Depot	03/07/2016		6035 3225 0327 5731
92483	Home Depot	02/13/2016	-11.24	supplies for shop
TOTAL			-11.24	
43270	Jana Antrobus	03/07/2016		
mileage 2/9-3/4/16	Jana Antrobus	03/04/2016	-26.46	mileage for 2/9/16-3/4/16
TOTAL			-26.46	

Num	Source Name	Date	Paid Amount	Memo
43271	Janice Perrault	03/07/2016		
	Dollar Tree	02/28/2016	-4.24	plastic containers
	TOTAL		-4.24	
43272	Judy Campanella	03/07/2016		
	Bricks to You	02/18/2016	-25.00	reimburse for Lego activity during the Movies in the Park on 5/14/16
	TOTAL		-25.00	
43273	Liberty Emblem	03/07/2016		
12441	Liberty Emblem	02/11/2016	-63.00	morning bars for officers
	Liberty Emblem		-12.50	ribbons
12462	Liberty Emblem	02/19/2016	-43.90	Officer of the Year Commendation bar-Kirkner
	TOTAL		-119.40	
43274	Marcos Romero	03/07/2016		
0107055	Marcos Romero	02/27/2016	-100.00	25 pair Leather Gloves
	Marcos Romero		-12.00	2 pack blue gloves
	Marcos Romero		-10.00	4 pair yellow gloves
	TOTAL		-122.00	
43275	Mark Onhieser	03/07/2016		
	Feb-2016 mileage	02/29/2016	-51.84	February 2016
			-4.23	mouse trap bait TH kitchen
	TOTAL		-56.07	

Num	Source Name	Date	Paid Amount	Memo
43276	Maryland State Retirement Agency	03/07/2016	7131000	
PPE 02/28/2016	Maryland State Retirement Agency	03/04/2016	-1,985.47	
TOTAL			-1,985.47	
43277	Michael A. Spaulding	03/07/2016		
CareCleaners	Michael A. Spaulding	02/16/2016	-28.00	Reimburse for sewing patches
TOTAL			-28.00	
43278	Myers Mini Barns	03/07/2016		
1069	Myers Mini Barns	02/26/2016	-300.00	move shed from Career Center to SPD
TOTAL			-300.00	
43279	NAPA Auto Parts	03/07/2016		
830029	NAPA Auto Parts	02/23/2016	-137.90	(4) DEF fluid for trash truck
TOTAL			-137.90	
43280	Old Town Motor Co.	03/07/2016		
A025224	Old Town Motor Co.	02/23/2016	-306.43	repair to brake system truck #3
A025243	Old Town Motor Co.	02/25/2016	-84.35	replace broken hub cap
TOTAL			-390.78	
43281	Quantel	03/07/2016	14035	
1624326	Quantel	03/01/2016	-347.44	March 2016 Phone Bill

Num	Source Name	Date	Paid Amount	Memo
	Quantel		-31.93	March 2016 Phone Bill
	Quantel		-56.94	March 2016 Phone Bill
	Quantel		-31.93	March 2016 Phone Bill
TOTAL			-468.24	
43282	RLH CPAs & Business Advisors LLC	03/07/2016		M8310
46848	RLH CPAs & Business Advisors LLC	02/29/2016	-596.97	2/16/16 - 6.5 hours @ \$95
	RLH CPAs & Business Advisors LLC		-183.68	2/17/16 - 2 hours @ \$95
	RLH CPAs & Business Advisors LLC		-734.73	2/22/16 - 8 hours @ \$95
	RLH CPAs & Business Advisors LLC		-367.36	2/24/16 - 4 hours @ \$95
	RLH CPAs & Business Advisors LLC		-72.04	mileage - 4 trips
TOTAL			-1,954.78	
43283	Scott Jendrek	03/07/2016		
Refund-7609 Main St	Scott Jendrek	01/11/2016	-122.70	Refund for remainder of deposit after costs
TOTAL			-122.70	
43284	Speedy Cleaning Service	03/07/2016		
January 2016	Speedy Cleaning Service	01/31/2016	-300.00	January 2016 Cleaning Svc
	Speedy Cleaning Service		-100.00	January 2016 Cleaning Svc
	Speedy Cleaning Service		-60.00	January 2016 Cleaning Svc
	Speedy Cleaning Service		-30.00	January 2016 Cleaning Svc
	Speedy Cleaning Service		-260.00	January 2016 Cleaning Svc
TOTAL			-750.00	
43285	Sykes Studios	03/07/2016		
836442	Sykes Studios	02/19/2016	-166.00	Framing of M&TC Pictures 2015-2017
TOTAL			-166.00	

Num	Source Name	Date	Paid Amount	Memo
43286	Sykesville Car Service	03/07/2016	1416	
36019	Sykesville Car Service	02/24/2016	-312.98	Tire for 2009 Dodge Charger (LG 88365)
TOTAL			-312.98	
43287	Tractor Supply	03/07/2016	6035 3012 0278 3039	
321877	Tractor Supply	02/23/2016	-55.98	tractor fluid
TOTAL			-55.98	
43288	United Business Technologies	03/07/2016	T005	
834610	United Business Technologies	02/25/2016	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies Made
TOTAL			-159.20	
43289	Verizon Wireles	03/07/2016	Acct # 619938794-00001	
9760935699	Verizon Wireles	02/22/2016	-280.07	PD Wireless Service 1/23/2016 to 2/22/2016
TOTAL			-280.07	
43290	W.B. Mason	03/07/2016		
I32416228	W.B. Mason	02/19/2016	-368.86	toner
I32451340	W.B. Mason	02/22/2016	-444.21	Police Dept toner
TOTAL			-813.07	
43291	CC Human Relations Commission	03/07/2016		

Num	Source Name	Date	Paid Amount	Memo
3/21/16 dinner-Dawn	CC Human Relations Commission	03/07/2016	-28.00	24th annual Human Relations Award dinner
TOTAL			-28.00	
43292	Crystal Spring	03/07/2016		1160808 1386206
February 2016	Crystal Spring	02/21/2016	-36.32	Water cooler rent
	Crystal Spring		-40.32	Water cooler rent
	Crystal Spring		-40.32	Water cooler and rent
TOTAL			-116.96	
43293	Mead, John Paul	03/07/2016		
3/7 stipend	Mead, John Paul	03/07/2016	-250.00	
TOTAL			-250.00	
43294	BG&E	03/08/2016		
February, 2016	BG&E	03/03/2016	-459.08	Post Office Elec 3787450000 Includes direct Energy
	BG&E		-171.01	Town House Elec 7275500000 - Includes Direct Energy
	BG&E		-33.95	Saslow Parking Lot 6936930000 Includes direct Energy
	BG&E		-407.48	Police Elec. 3117160000
	BG&E		-284.94	Public Wks Elec 0118091000 - Electric
	BG&E		-190.49	Public Wks Heat 0118091000 - Gas
	BG&E		-51.96	Train Sta Street Light 8317350000
	BG&E		-51.96	Train Sta Street Light 7776091000
	BG&E		-81.91	McElroy Parking Lot 3606000000
	BG&E		-280.93	Schoolhouse Elec 1414921000 Includes direct Energy
	BG&E		-39.26	Museum Elec 1178761000 Includes direct Energy
	BG&E		-131.98	Cooper Park Elec 5494080000
	BG&E		-11.86	SBP Elec 2134290000
	BG&E		-161.81	SBP: Bldg A Elec 7479211000 Includes direct Energy
	BG&E		-47.10	McElroy Extension lights 0019540000 Includes direct Energy
	BG&E		-27.48	Sandosky Pkg Lights 8548861000 Includes direct Energy

Num	Source Name	Date	Paid Amount	Memo
	BG&E		-111.92	Girls Shelter Electric 6672670575
	BG&E		-14.16	7610 Main Street 5952035991
TOTAL			-2,559.28	
43295	Fleming Petrole	03/08/2016		F08670
2246	Fleming Petrole	02/12/2016	-377.35	186.9 gal heating fuel
2541	Fleming Petrole	02/22/2016	-279.66	139.9 gal heating fuel
2602	Fleming Petrole	02/25/2016	-329.84	165.0 gal heating fuel
TOTAL			-986.85	
43296	Jana Antrobus	03/08/2016		
Kohl's/Shoppers	Jana Antrobus	03/04/2016	-4.44	Kohl's
	Jana Antrobus		-3.17	Shoppers
TOTAL			-7.61	
43297	Janice Perrault	03/08/2016		
Panera #358823	Janice Perrault	03/05/2016	-34.55	Panera Bread food for retreat
Panera #246118	Janice Perrault	03/05/2016	-137.35	Panera Bread food for retreat
Costco 3/5	Janice Perrault	03/05/2016	-71.00	coffee & candy for office
TOTAL			-242.90	
43298	Kelly & Assoc	03/08/2016		
April 2016	Kelly & Assoc	03/03/2016	-1,355.00	April 2016 Dental and Vision, plus adjustments
TOTAL			-1,355.00	
43299	CC Human Relations Commission	03/14/2016		

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
3/21/16 dinner-Jack	CC Human Relations Commission	03/09/2016	-28.00	24th annual Human Relations Award dinner-Jack White
TOTAL			<u>-28.00</u>	
43300	LGIT Insurance	03/14/2016		LGIT-0135
April, 2016	LGIT Insurance	03/01/2016	-12,746.54	April 2016
TOTAL			<u>-12,746.54</u>	
43301	C. Bruce Carlson	03/15/2016		
5914	C. Bruce Carlson	03/10/2016	-450.00	grade drainage ditch line along Sandosky Road
TOTAL			<u>-450.00</u>	
43302	CC Comm, Tipping Fees	03/15/2016		91
7638	CC Comm, Tipping Fees	02/29/2016	-6,180.78	February 2016 tipping fees
TOTAL			<u>-6,180.78</u>	
43303	CC Times	03/15/2016		
1 yr subs to 3/15/17	CC Times	02/17/2016	-176.80	One yr subscription: Expires 03/17/2017
TOTAL			<u>-176.80</u>	
43304	Cintas First Ai	03/15/2016		Cust #07795
5004686671	Cintas First Ai	03/08/2016	-116.53	First Aid Supplies
TOTAL			<u>-116.53</u>	
43305	Electrical Serv	03/15/2016		

Num	Source Name	Date	Paid Amount	Memo
15879	Electrical Serv	03/01/2016	-245.00	repairs to lights in concession stand/Cooper Park
TOTAL			-245.00	
43306	Kristen Wilson	03/15/2016		
refund cleaning dep	Kristen Wilson	03/11/2016	-75.00	refund cleaning deposit for tower rental on 3/5/16
TOTAL			-75.00	
43307	Michelle A. Ferment	03/15/2016		
refund tower rental	Michelle A. Ferment	03/11/2016	-100.00	refund rental fee
	Michelle A. Ferment		-75.00	refund cleaning deposit
TOTAL			-175.00	
43308	Royal Electric, Incorporated	03/15/2016		
114959	Royal Electric, Incorporated	02/16/2016	-137.00	repairs to light at shop
TOTAL			-137.00	
43309	Ashbacher, D	03/21/2016		
Mileage February	Ashbacher, D	02/29/2016	-60.25	Mileage expense for February 2016
TOTAL			-60.25	
43310	Big Ricks Lawn Service and Landscapi	03/21/2016		
2657	Big Ricks Lawn Service and Landscaping	02/05/2016	-3,995.00	Snow removal blizzard Jan. 20-23, 2016
TOTAL			-3,995.00	
43311	Byte Right Supp	03/21/2016		

Num	Source Name	Date	Paid Amount	Memo
24994	Byte Right Supp	03/01/2016	-652.49	Keyboard for Sgt Kilgore; Barbara's computer for virus
TOTAL			-652.49	
43312	Colella, Steven	03/21/2016		
Travel 11/17 - 3/14	Colella, Steven	03/14/2016	-181.27	Travel 11/17/15 through 3/14/16
TOTAL			-181.27	
43313	Fuelman	03/21/2016		
NP46918351	Fuelman	03/14/2016	-31.63	Vehicle #2a
	Fuelman		-43.57	Vehicle #3
	Fuelman		-150.11	Vehicle #13a
	Fuelman		-20.75	Vehicle # 6414
	Fuelman		-51.74	Vehicle # 6410
	Fuelman		-17.96	Vehicle # 6411 R
	Fuelman		-24.39	Vehicle # 6413
	Fuelman		-44.91	Vehicle # 6415
	Fuelman		-27.94	Vehicle # 6416
TOTAL			-413.00	
43314	Harford County Sheriff's Office	03/21/2016		
Annual Law Enf Train	Harford County Sheriff's Office	03/14/2016	-280.00	Law Enforcement Training - Shawn Kilsone
TOTAL			-280.00	
43315	Janice Perrault	03/21/2016		
Martin's 03/14/16	Janice Perrault	03/15/2016	-9.99	Birthday cake for Chief
TOTAL			-9.99	

Num	Source Name	Date	Paid Amount	Memo
43316	Sevick, Chris	03/21/2016		
	Costco/Target 3/15/1	03/17/2016	-79.59	Easter Egg Hunt Supplies
TOTAL			-79.59	
43317	Chicago Title Insurance Company	03/22/2016		
	Chicago Title Insurance Company	03/22/2016	-5,000.00	Deposit on purchase of 714 Sandosky Road
TOTAL			-5,000.00	
43318	Platinum 3148	03/22/2016		
	Platinum 3148	03/07/2016	-15.23	MTC Retreat - Bob Evans
	Platinum 3148	03/09/2016	-119.57	Orientation/Planning - Dinner with Gate House Museum Employees
TOTAL			-134.80	
43319	Platinum 7186 pw	03/22/2016		5588 4691 1624 7186
	Platinum 7186 pw	02/18/2016	-73.27	Breakfast for the employees
	Platinum 7186 pw	02/18/2016	-31.20	Wax and fresheners for shop
	Platinum 7186 pw	02/22/2016	-733.65	Supplies for Coopers Park / Post Office / Shop / Paper Supplies
	Platinum 7186 pw	03/01/2016	-127.00	Ink Cartridge and Tri-Color Ink
	Platinum 7186 pw	03/01/2016	-153.12	Safety Glasses
TOTAL			-1,118.24	
43320	Baltimore Sun Company	03/23/2016		
	Baltimore Sun Company	02/29/2016	-70.66	Public Notice - Ord # 294
TOTAL			-70.66	

Num	Source Name	Date	Paid Amount	Memo
43321	Byte Right Supp	03/23/2016		
24947	Byte Right Supp	03/01/2016	-115.00	
25015	Byte Right Supp	03/01/2016	-86.25	
24941	Byte Right Supp	03/01/2016	-143.75	Troubleshoot internet problem @ Gate House Museum
TOTAL			-345.00	
43322	Carroll Co. Career and Technology Cen	03/23/2016		
Shed 12x20	Carroll Co. Career and Technology Cente	03/21/2016	-3,795.64	
TOTAL			-3,795.64	
43323	Cintas First Ai	03/23/2016		Cust #07795
5004686691	Cintas First Ai	03/11/2016	-147.57	First Aid Supplies
TOTAL			-147.57	
43324	Comcast-Gatehouse-8207-02-4	03/23/2016		15012 028207-02-4
15012 028207-02-4	Comcast-Gatehouse-8207-02-4	03/14/2016	-81.17	Internet 03/22/16 to 04/21/16
TOTAL			-81.17	
43325	Comcast-PO-2824-01-6	03/23/2016		15012 062824-01-6
15012 062824-01-6	Comcast-PO-2824-01-6	03/14/2016	-99.74	Internet 03/22/16 to 04/21/2016
TOTAL			-99.74	
43326	ComCast-Police-8780-01-0	03/23/2016		15012 038780-01-0

Num	Source Name	Date	Paid Amount	Memo
15012 038780-01-0	ComCast-Police-8780-01-0	03/14/2016	-1.33	Digital Converter 03/22/16 - 04/21/16
TOTAL			-1.33	
43327	Maryland State Retirement Agency	03/23/2016		7131000
PPE 03/13/2016	Maryland State Retirement Agency	03/18/2016	-2,010.67	PPE 03/13/2016
TOTAL			-2,010.67	
43328	Mead, John Paul	03/23/2016		
Stipends 3&4 of 4	Mead, John Paul	03/22/2016	-500.00	
TOTAL			-500.00	
43329	Sprint	03/23/2016		
103416260-102	Sprint	03/08/2016	-149.96	Service for cell phones and equipment
	Sprint		-52.60	Cell Phone service
	Sprint		-52.60	Cell Phone PD
	Sprint		-52.60	Cell Phone -Mark
TOTAL			-307.76	
43330	Staples GOVT	03/23/2016		
3295208157	Staples GOVT	03/03/2016	-71.77	Index tabs, batteries, laminating pouches
	Staples GOVT		-5.49	Business card holder
3295208159	Staples GOVT	03/03/2016	-14.34	Town House envelopes
3295208158	Staples GOVT	03/03/2016	-34.99	Police Dept Clear Sorter
TOTAL			-126.59	
43331	Farm & Home Ser	03/23/2016		

Num	Source Name	Date	Paid Amount	Memo
380023	Farm & Home Ser	03/11/2016	-4.78	Hardware to repair park benches
TOTAL			-4.78	
43332	Cintas Corp	03/29/2016		042-41462
387718996	Cintas Corp	03/03/2016	-45.19	Uniforms
	Cintas Corp		-36.75	Shop Supplies
TOTAL			-81.94	
43333	Comcast--PW	03/23/2016		15012 103019-01-3
15012 103019-01-3	Comcast--PW	03/07/2016	-74.90	Equipment & Internet Service 3/21/2016 to 4/20/2016
TOTAL			-74.90	
43334	All Landscape S	03/29/2016		
54530	All Landscape S	03/07/2016	-150.00	Rip rap stone for drainage area
TOTAL			-150.00	
43335	American United Life Insurance Compa	03/29/2016		G 00613510-0000-000
G00613510-0000-000	American United Life Insurance Company	03/17/2016	-176.22	April 2016
	American United Life Insurance Company		-296.86	April 2016
	American United Life Insurance Company		-144.47	April 2016
TOTAL			-617.55	
43336	Ballard, Wilson	03/29/2016		
244	Ballard, Wilson	02/29/2016	-136.15	Review eroded shoulder area on Sandusky Rd
TOTAL			-136.15	

Num	Source Name	Date	Paid Amount	Memo
43337	Canon Solutions America, Inc.	03/29/2016		
4018575250	Canon Solutions America, Inc.	03/11/2016	-88.00	March 2016 Copier Lease
TOTAL			-88.00	
43338	Cintas Corp	03/29/2016		042-41462
387721103	Cintas Corp	03/10/2016	-45.19	Uniforms
	Cintas Corp		-99.31	Shop Supplies
387723201	Cintas Corp	03/17/2016	-405.04	Uniforms
	Cintas Corp		-36.75	Shop Supplies
TOTAL			-586.29	
43339	Edrich Lumber I	03/29/2016		813
13509	Edrich Lumber I	03/09/2016	-1,025.00	50 Yards of shredded mulch for parks
TOTAL			-1,025.00	
43340	Farm & Home Ser	03/29/2016		
380376	Farm & Home Ser	03/10/2016	-7.80	Duplicate keys
TOTAL			-7.80	
43341	Fuelman	03/29/2016		
NP46880216	Fuelman	03/07/2016	-118.66	Vehicle #1
	Fuelman		-83.04	Vehicle #13a
	Fuelman		-27.27	Vehicle # 6414
	Fuelman		-28.56	Vehicle # 6410
	Fuelman		-49.36	Vehicle # 6411 R

Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-22.34	Vehicle # 6412
	Fuelman		-16.29	Vehicle # 6413
	Fuelman		-65.34	Vehicle # 6415
	Fuelman		-16.76	Vehicle # 6416
TOTAL			-427.62	
43342	Janice Perrault	03/29/2016		
	Janice Perrault	03/21/2016	-11.24	Birthday cake for Dawn
TOTAL			-11.24	
43343	MMB Real Estate Holdings	03/29/2016		
	MMB Real Estate Holdings	03/18/2016	-5,000.00	Facade Improvement Program - Project Reimbursement
TOTAL			-5,000.00	
43344	Old Town Motor Co.	03/29/2016		
A025298	Old Town Motor Co.	03/09/2016	-758.68	Repair to Dodge exhaust and PM
TOTAL			-758.68	
43345	Richard McCullough and Jill Poole	03/29/2016		
	Richard McCullough and Jill Poole	03/22/2016	-75.00	Refund Deposit - McCullough 12/28/15
TOTAL			-75.00	
43346	Rosen Hoover P.A.	03/29/2016		
105911 DJH	Rosen Hoover P.A.	02/29/2016	-800.00	Legal fees through Feb 2016-Ground Lease EMA and Completion of MOU
105908 DJH	Rosen Hoover P.A.	02/29/2016	-782.00	Legal fees Feb 2016-SWM Facilities
105903 DJH	Rosen Hoover P.A.	02/29/2016	-2,208.00	Legal fees Feb 2016-General Matters

Num	Source Name	Date	Paid Amount	Memo
105912 DJH	Rosen Hoover P. A.	02/29/2016	-80.00	Legal fees Feb 2016-Purchase of 7610 Main Street
105913 DJH	Rosen Hoover P. A.	02/29/2016	-1,664.00	
TOTAL			-5,534.00	
43347	Speedy Cleaning Service	03/29/2016		
February Cleaning	Speedy Cleaning Service	02/29/2016	-300.00	February 2016 Cleaning Svc
	Speedy Cleaning Service		-100.00	February 2016 Cleaning Svc
	Speedy Cleaning Service		-60.00	February 2016 Cleaning Svc
	Speedy Cleaning Service		-30.00	February 2016 Cleaning Svc
	Speedy Cleaning Service		-280.00	February 2016 Cleaning Svc
TOTAL			-770.00	
43348	Staples GOVT	03/29/2016		
3296672943	Staples GOVT	03/08/2016	-184.94	Town House - Copy paper, creamer
	Staples GOVT		-3.33	Police Dept - Creamer
TOTAL			-188.27	
43349	United Site Services	03/29/2016		HHL-43714
114-3819774	United Site Services	03/09/2016	-140.00	WCA for South Branch Park 2/4/16 to 3/31/16
TOTAL			-140.00	

