

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR October 2017

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of October 31, 2017

Oct 31, 17

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	821,068.85
1006 · CCB-Savings for Checking Funds	1,476,113.75
1008 · CCB-Old Main Line P.O.	75,240.53
1021 · CCB-Little Sykes Railway	10,540.78
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	2,217.68
1046 · CCB-Gate House Museum	39,616.92
1061 · CCB-Parks & Recreation	8,723.07
1091 · CCB-Unemployment Reserve	18,512.41
1094 · Cert of Deposit - CDARS @ NWSB	503,502.63
1095 · Certificates of Deposit General	250,000.00
1096 · Money Market Account NWSB	5,307.41
1121 · CCB-Impact Fees	111,787.27
1122 · CCB - Parking Impact Fees	17,053.97
1131 · CCB-Development Inspection Fees	1,682.84
1185 · Police Auxiliary Reserve	3,708.87

Total Checking/Savings 3,345,726.98

Accounts Receivable

11000 · Accounts Receivable	16,315.48
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Total Accounts Receivable 16,315.48

Other Current Assets

12000 · Undeposited Funds	1,361.18
1317 · A/R R/E Taxes 16/17	1,735.06
1350 · Grants Receivable	92,071.62
1380 · Miscellaneous A/R	100.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	134,385.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	14,947.14

Total 1384 · A/R - Warfield 184,332.38

1395 · Due from WDC (Current Portion)	8,959.00
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Total Other Current Assets 288,559.24

Total Current Assets 3,650,601.70

	<u>Oct 31, 17</u>
Other Assets	
1402 · Loan Receivable-Baldwin's ADA	30,124.40
Total Other Assets	<u>30,124.40</u>
TOTAL ASSETS	<u><u>3,680,726.10</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	21,168.69
Total Accounts Payable	<u>21,168.69</u>
Other Current Liabilities	
2001 · Accounts Payable - Other	14,947.14
2121 · Deposits	225.00
2123 · PWA Deposits	1,000.00
2144 · Misc. Deferred Revenue	37.99
2146 · Military Memorial Bricks	100.00
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	-2.58
Total 2200 · Payroll Liabilities	<u>-2.58</u>
2305 · Warfield Sale	1,249.29
Total Other Current Liabilities	<u>17,556.84</u>
Total Current Liabilities	<u>38,725.53</u>
Total Liabilities	38,725.53
Equity	
3100 · Fund Balance - Unassigned	951,281.26
3102 · Fund Balance - Nonspendable	237,758.00
3103 · Fund Balance - Restricted	229,303.00
3104 · Fund Balance - Assigned	628,276.00
32000 · Retained Earnings	1,676,397.72
32999 · Net Income YE Closing Acct	-489,488.92
Net Income	408,473.51
Total Equity	<u>3,642,000.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,680,726.10</u></u>

TOWN OF SYKESVILLE

**Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date**

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4115 · Real Estate Tax Revenue 17/18	450,233.38	877,921.25	1,425,509.00	(547,587.75)
4122 · Corp Personal Property Tax	5,178.99	42,943.52	41,000.00	1,943.52
4130 · Penalties, Tax	0.00	436.28	1,000.00	(563.72)
4140 · Discounts, Tax	(400.91)	(8,145.56)	(1,000.00)	(7,145.56)
Total 005 · Town Property Taxes	455,011.46	913,155.49	1,466,509.00	(553,353.51)
010 · Licenses & Permits				
4160 · Admissions Tax, State	225.80	322.24	1,000.00	(677.76)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	355.35	652.21	1,500.00	(847.79)
4213 · Building Permits, County	0.00	29.20	500.00	(470.80)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	75.00	1,250.00	2,000.00	(750.00)
4221.4 · South Branch Park Rental	0.00	360.00	0.00	360.00
Total 4221 · Park/Visitor Center Permits Twn	75.00	1,610.00	2,000.00	(390.00)
4222 · Franchise Fees, Cable TV	15,956.66	15,956.66	61,766.00	(45,809.34)
4225 · Bid Packages, Town	0.00	0.00	100.00	(100.00)
4227 · Bldg/Zoning Permits, Town	(26.39)	670.67	2,000.00	(1,329.33)
4229 · Solicitor Permits, Town	0.00	0.00	20.00	(20.00)
4821 · Historic District Comm - Zoning	25.00	165.00	100.00	65.00
Total 010 · Licenses & Permits	16,611.42	19,405.98	69,986.00	(50,580.02)
015 · Intergovernmental				
4150 · Income Tax, State	3,256.88	8,517.64	675,000.00	(666,482.36)
4312 · Highway User Revenue, State	104,630.59	104,630.59	136,995.00	(32,364.41)
4315 · State Aid for Police Protection	0.00	13,025.00	52,615.00	(39,590.00)
4324 · Police Dept Overtime Grants	1,580.00	1,580.00	6,500.00	(4,920.00)
4328 · Town County Agreement	0.00	272,518.00	272,518.00	0.00
Total 015 · Intergovernmental	109,467.47	400,271.23	1,143,628.00	(743,356.77)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees				
4450 · Commercial Trash Collection	7,532.00	15,140.68	30,380.00	(15,239.32)
4451 · Commercial Solid Waste Permits	0.00	0.00	1,000.00	(1,000.00)
4811.1 · Baldwin's ADA Principal	312.81	1,243.49	3,793.00	(2,549.51)
4812.1 · Baldwin's ADA Interest	121.64	494.33	1,420.00	(925.67)
4813 · Baldwin's Percent Rent	0.00	3,898.52	9,700.00	(5,801.48)
4815 · Rentals, Equip & Property	2,071.50	10,386.00	32,652.00	(22,266.00)
4819 · Newsletter Ads - Receipts	0.00	260.00	1,000.00	(740.00)
4841 · Code Remediation Fees	0.00	150.00		
Total 020 · Service Fees	10,037.95	31,573.02	79,945.00	(48,371.98)
025 · Local / Program Revenues				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	115.69	327.40	1,000.00	(672.60)
4817.4 · PO Postage Income	8,376.24	32,827.38	115,000.00	(82,172.62)
Total 4817 · Post Office Sales Revenue	8,491.93	33,154.78	116,000.00	(82,845.22)
4817.3 · PO Services Income	67.25	106.75	150.00	(43.25)
4817.5 · Stamp Commissions	423.71	3,574.66	12,500.00	(8,925.34)
4817.6 · Tower Rental	1,430.00	2,640.00	3,000.00	(360.00)
4822 · Gatehouse - Donations	0.00	0.00	250.00	(250.00)
4837 · Little Sykes Railway Revenues	389.13	1,770.26	2,500.00	(729.74)
4840 · Military Memorial Donations	0.00	1,000.00	0.00	1,000.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	72.25	500.00	(427.75)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	1,200.00	(1,200.00)
4852.2 · P&R Cinema Concessions	44.50	298.97	400.00	(101.03)
Total 4851 · P & R Revenues	44.50	371.22	2,100.00	(1,728.78)
Total 025 · Local / Program Revenues	10,846.52	42,617.67	136,500.00	(93,882.33)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4510 · Parking Violations	150.00	1,000.00	300.00	700.00
4545 · Insurance Reimbursement	0.00	3,331.10	0.00	3,331.10
4810 · Interest	3,025.57	5,964.95	10,000.00	(4,035.05)
4833 · Misc Receipts - Police Dept	0.00	220.00	500.00	(280.00)
4835 · Misc Receipts - General	0.00	2,745.28	1,000.00	1,745.28
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	16,500.00	(16,500.00)
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	3,500.00	(3,500.00)
4984 · Use of Assignd. Fnd Bal-Schlhs	0.00	0.00	3,784.00	(3,784.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	26,000.00	(26,000.00)
Total 030 · Revenue from Other Sources	<u>3,175.57</u>	<u>13,261.33</u>	<u>61,584.00</u>	<u>(48,322.67)</u>
Total 000 · Revenues	<u>605,150.39</u>	<u>1,420,284.72</u>	<u>2,958,152.00</u>	<u>(1,537,867.28)</u>
Total Income	605,150.39	1,420,284.72	2,958,152.00	(1,537,867.28)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	0.00	99.77	0.00	99.77
5105514 · P.O. Postage for Resale Expense	13,689.70	37,834.94	115,000.00	(77,165.06)
Total 5105510 · Cost of Sales	<u>13,689.70</u>	<u>37,934.71</u>	<u>115,000.00</u>	<u>(77,065.29)</u>
Total COGS	<u>13,689.70</u>	<u>37,934.71</u>	<u>115,000.00</u>	<u>(77,065.29)</u>
Gross Profit	591,460.69	1,382,350.01	2,843,152.00	(1,460,801.99)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1005000 · Salaries	1,750.01	7,000.04	21,000.00	(13,999.96)
1007110 · Maryland Municipal League Dues	0.00	5,301.42	5,500.00	(198.58)
1007115 · Md Municipal League Convention	0.00	335.00	7,000.00	(6,665.00)
1007120 · Advertising & Publishing	0.00	286.78	2,500.00	(2,213.22)
1007125 · Flowers & Condolences	0.00	0.00	500.00	(500.00)
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	0.00	2,978.97	9,350.00	(6,371.03)
1007132 · Employee Events	0.00	38.81	500.00	(461.19)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	0.00	0.00	24,706.00	(24,706.00)
1007572 · Christmas Decorations	0.00	0.00	1,450.00	(1,450.00)
1007817 · Contingency	0.00	500.00	10,000.00	(9,500.00)
1007827 · Volunteer Fire Co. Donation	0.00	0.00	4,000.00	(4,000.00)
Total 100 · Mayor & Town Council	1,750.01	16,441.02	86,881.00	(70,439.98)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	3.76	3.76	500.00	(496.24)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	3.76	3.76	1,750.00	(1,746.24)
108 · Professional Services				
1085100 · Audit Fees	1,420.00	12,700.00	16,000.00	(3,300.00)
1087210 · Legal Counsel	3,856.00	10,160.00	36,500.00	(26,340.00)
1087220 · Engineering	1,856.06	9,639.63	15,000.00	(5,360.37)
1087221 · Professional Services Property	0.00	1,600.00	0.00	1,600.00
1087240 · Codification Services	0.00	995.84	3,000.00	(2,004.16)
1087813 · Insurance - General & Liability	0.00	34,259.00	40,000.00	(5,741.00)
1087900 · Employment Search Services	0.00	4,334.00	0.00	4,334.00
Total 108 · Professional Services	7,132.06	73,688.47	110,500.00	(36,811.53)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505000 · Salaries	18,948.67	117,829.35	271,000.00	(153,170.65)
1505001 · Town Administration - Intern	0.00	0.00	1,000.00	(1,000.00)
1505025 · Comp & Sick Time Payout	0.00	3,516.36	0.00	3,516.36
1505026 · Vacation Time Pay Out	0.00	8,806.06	0.00	8,806.06
1505027 · Circuit Rider Program Match	0.00	0.00	1,250.00	(1,250.00)
1505210 · Utilities Town House	321.61	2,592.47	4,800.00	(2,207.53)
1505220 · Telephone TH, Police, PW	358.58	1,431.32	4,300.00	(2,868.68)
1505221 · Telephone & Alarm - 714 Sandosk	27.19	285.54	900.00	(614.46)
1505230 · Building Maintenance TH	0.00	0.00	4,200.00	(4,200.00)
1505235 · Housekeeping TH	380.00	1,690.00	5,000.00	(3,310.00)
1505240 · Heating TH	0.00	427.05	6,500.00	(6,072.95)
1505250 · Equipment Maintenance	0.00	1,498.50	1,500.00	(1.50)
1505270 · Prop Maintenance - Landscaping	0.00	0.00	600.00	(600.00)
1505300 · Travel Expense-All Depts	1,522.47	3,938.45	5,000.00	(1,061.55)
1505400 · Office Supplies	270.81	1,669.25	5,500.00	(3,830.75)
1505425 · Postage-All Departments	92.83	201.44	2,200.00	(1,998.56)
1505460 · Building/Kitchen Supplies	153.89	394.83	1,200.00	(805.17)
1505500 · Computer Hardware	0.00	0.00	4,250.00	(4,250.00)
1505551 · Computer Software	0.00	0.00	1,750.00	(1,750.00)
1505552 · Computer Maintenance	1,680.00	1,937.50	2,600.00	(662.50)
1505553 · Website Annual Fee	0.00	0.00	1,575.00	(1,575.00)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	105.42	425.04	1,700.00	(1,274.96)
1505810 · Training & Education	(590.00)	453.41	5,500.00	(5,046.59)
1505820 · Dues & Subscriptions	0.00	50.00	2,000.00	(1,950.00)
1505835 · Bank Fees - Misc Charges	0.00	0.00	100.00	(100.00)
1505836 · Payroll Processing Fees	253.35	1,070.65	3,400.00	(2,329.35)
1507425 · Contract Services-Copier Lease	111.00	444.00	1,400.00	(956.00)
1507500 · Bad Debt Expense	0.00	1,199.82	1,200.00	(0.18)
Total 150 · Administration	23,635.82	149,861.04	340,515.00	(190,653.96)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105000 · Salaries	32,762.19	126,753.02	417,900.00	(291,146.98)
2105005 · Other Overtime	112.67	1,402.13	11,025.00	(9,622.87)
2105006 · Grant Overtime	400.00	2,180.00	6,500.00	(4,320.00)
2105007 · New Employee Background/Screen.	0.00	345.00	1,200.00	(855.00)
2105010 · Court Pay	1,100.00	3,700.00	9,500.00	(5,800.00)
2105026 · Vacation Time Payout	0.00	4,090.56	0.00	4,090.56
2105210 · Utilities	279.11	1,180.42	6,000.00	(4,819.58)
2105230 · Building Maintenance	0.00	783.94	3,000.00	(2,216.06)
2105235 · Housekeeping	100.00	400.00	1,400.00	(1,000.00)
2105240 · Heating	0.00	341.94	2,000.00	(1,658.06)
2105250 · Equipment Maintenance	0.00	1,236.39	5,000.00	(3,763.61)
2105260 · Gasoline & Oil	1,428.55	5,149.09	15,500.00	(10,350.91)
2105270 · Property Maintenance	0.00	0.00	600.00	(600.00)
2105280 · Vehicle Maintenance	60.49	4,068.79	8,000.00	(3,931.21)
2105400 · Office Supplies	30.23	1,032.35	2,500.00	(1,467.65)
2105500 · Operating Supplies and Expense	272.91	935.21	2,500.00	(1,564.79)
2105550 · Computer Hardware	0.00	0.00	2,000.00	(2,000.00)
2105551 · Computer Software	802.48	4,015.74	5,500.00	(1,484.26)
2105552 · Computer Maintenance	900.00	900.00	2,000.00	(1,100.00)
2105700 · Uniforms	286.21	2,610.54	4,000.00	(1,389.46)
2105715 · Cellular Phones	345.78	1,383.79	4,000.00	(2,616.21)
2105810 · Training & Education	0.00	630.08	3,000.00	(2,369.92)
2105830 · Subscriptions	0.00	0.99	2,800.00	(2,799.01)
2107410 · Ammunition	869.75	2,013.05	2,000.00	13.05
2107425 · Contract Svc-Copier Lease	112.00	448.00	1,344.00	(896.00)
2107450 · Auxiliary Police	0.00	349.90	1,600.00	(1,250.10)
Total 210 · Public Safety	39,862.37	165,950.93	520,869.00	(354,918.07)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	17,134.00	66,780.22	217,000.00	(150,219.78)
3005001 · Salaries-PT Temp. Public Works	1,586.70	6,063.90	8,820.00	(2,756.10)
3005005 · Salaries-Overtime-Exclude Snow	51.10	421.13	7,700.00	(7,278.87)
3005210 · Utilities	137.87	800.81	2,500.00	(1,699.19)
3005230 · Building Maintenance	218.03	1,016.30	3,500.00	(2,483.70)
3005240 · Heating	42.03	169.00	1,400.00	(1,231.00)
3005250 · Equipment Maintenance	273.95	723.49	3,700.00	(2,976.51)
3005255 · Dumpsters/Sanitation Equipment	0.00	0.00	3,500.00	(3,500.00)
3005260 · Gasoline & Oil	1,808.93	7,095.41	32,000.00	(24,904.59)
3005280 · Vehicle Maintenance	2,412.05	8,508.67	39,000.00	(30,491.33)
3005400 · Office Supplies	48.36	155.73	800.00	(644.27)
3005500 · Operating Supplies and Expense	416.72	2,160.64	7,500.00	(5,339.36)
3005550 · Computer Hardware	0.00	531.25	1,000.00	(468.75)
3005552 · Computer Maintenance	360.00	550.00	700.00	(150.00)
3005553 · Internet Service	84.90	424.50	1,200.00	(775.50)
3005700 · Uniforms	165.86	703.18	3,700.00	(2,996.82)
3005705 · Protective Safety Equip	144.83	973.40	3,000.00	(2,026.60)
3005710 · Employee Shoe Program	0.00	0.00	1,100.00	(1,100.00)
3005715 · Cellular Phones	167.43	669.94	2,500.00	(1,830.06)
3005810 · Training and Education	75.00	75.00	1,000.00	(925.00)
3005850 · CDL - Drug & Alcohol Testing	48.00	225.00	850.00	(625.00)
3005851 · One Time Exp -Generator in FY18	0.00	0.00	1,200.00	(1,200.00)
3007125 · Solid Waste Advertising	0.00	0.00	750.00	(750.00)
3007610 · Tipping Fees	6,642.56	27,754.20	83,820.00	(56,065.80)
3007620 · Recycling Bins	0.00	0.00	1,700.00	(1,700.00)
3007640 · Raincliffe Trash Rebate	0.00	0.00	14,490.00	(14,490.00)
Total 300 · Public Works & Sanitation	31,818.32	125,801.77	444,430.00	(318,628.23)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	0.00	0.00	5,500.00	(5,500.00)
3107500 · Misc Road materials	196.00	2,220.50	3,500.00	(1,279.50)
3107511 · Snow Removal Supplies	448.99	448.99	25,000.00	(24,551.01)
3107542 · Drainage & Inlets	0.00	60.00	7,000.00	(6,940.00)
3107560 · Road Repair/Patching	0.00	2,903.59	4,000.00	(1,096.41)
3107565 · Parking Lot Flower Bed Maint.	0.00	0.00	1,270.00	(1,270.00)
3107570 · Street Lighting Electric Serv	4,473.96	19,614.87	70,500.00	(50,885.13)
3107580 · Signs	302.00	1,073.50	4,000.00	(2,926.50)
Total 310 · Streets & Roads	5,420.95	26,321.45	120,770.00	(94,448.55)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
410 · Parks Maintenance				
4105210 · Utilities	142.64	795.62	3,400.00	(2,604.38)
4105230 · Girls Shelter - Building Maint	0.00	0.00	365.00	(365.00)
4105235 · Housekeeping	160.00	680.00	1,000.00	(320.00)
4105350 · Equipment Maintenance	153.56	281.73	2,800.00	(2,518.27)
4105270 · Property Maintenance	3,065.65	4,335.06	13,088.00	(8,752.94)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	294.00	2,200.00	(1,906.00)
4105525 · Grass Cutting Code Enforcmt	0.00	100.00	250.00	(150.00)
4107425 · Contract Landscaping	0.00	0.00	2,400.00	(2,400.00)
4107771 · Tree Care/Maintenance	0.00	1,400.00	8,000.00	(6,600.00)
4107775 · Weed Control	0.00	0.00	500.00	(500.00)
4107780 · Sediment Pond Maintenance	0.00	0.00	4,000.00	(4,000.00)
4107790 · Property Maint-SBP	199.00	1,384.93	9,200.00	(7,815.07)
4107792 · Utilities @ South Branch Park	91.65	332.60	1,000.00	(667.40)
4107793 · Little Sykes Building Mainten	0.00	0.00	650.00	(650.00)
4107794 · Little Sykes Property Mainten	69.00	345.00	800.00	(455.00)
4107795 · Little Sykes Mini-Train Mainten	0.00	152.25	800.00	(647.75)
Total 410 · Parks Maintenance	3,881.50	10,101.19	51,453.00	(41,351.81)
430 · Main Street / Downtown				
4305000 · Salaries	3,745.60	14,982.40	47,500.00	(32,517.60)
4305300 · Mileage	85.60	379.86	1,000.00	(620.14)
4305810 · Training & Education	0.00	0.00	1,000.00	(1,000.00)
Total 430 · Main Street / Downtown	3,831.20	15,362.26	49,500.00	(34,137.74)
510 · Visitor Center & Post Office				
5105000 · Salaries	2,664.51	10,124.99	34,100.00	(23,975.01)
5105210 · Utilities	138.10	1,179.05	5,000.00	(3,820.95)
5105215 · Security Services-Professional	0.00	264.00	275.00	(11.00)
5105220 · Telephone	55.02	220.02	720.00	(499.98)
5105225 · Business Machine Supplies	0.00	187.99	700.00	(512.01)
5105230 · Building Maintenance	180.00	1,955.00	2,500.00	(545.00)
5105235 · Housekeeping	260.00	1,080.00	3,340.00	(2,260.00)
5105400 · Office Supplies	0.00	0.00	1,000.00	(1,000.00)
5105553 · Internet Service	97.86	441.06	1,200.00	(758.94)
5105835 · ACH Merchant & Bank Fees	176.97	902.94	2,500.00	(1,597.06)
Total 510 · Visitor Center & Post Office	3,572.46	16,355.05	51,335.00	(34,979.95)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings				
5205210 · Schoolhouse Utilities	72.96	512.60	1,700.00	(1,187.40)
5205220 · Schoolhouse Telephone	27.51	110.01	400.00	(289.99)
5205230 · Schoolhouse Building Maint	106.96	270.84	1,200.00	(929.16)
5205235 · Schoolhouse Housekeeping	0.00	90.00	360.00	(270.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
5205600 · Utility Exp Grant - S&P Railway	0.00	500.00	500.00	0.00
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
Total 520 · Historic Buildings	207.43	1,483.45	7,060.00	(5,576.55)
530 · Gate House Museum				
5305000 · Salaries - Curator	2,533.44	10,344.88	33,000.00	(22,655.12)
5305210 · Utilities	66.02	545.16	1,300.00	(754.84)
5305215 · Security Services-Professional	0.00	384.00	384.00	0.00
5305220 · Telephone	27.51	110.05	350.00	(239.95)
5305230 · Building Maintenance	360.00	837.94	1,500.00	(662.06)
5305235 · Housekeeping	0.00	0.00	700.00	(700.00)
5305240 · Heating	0.00	257.94	3,500.00	(3,242.06)
5305270 · Property Maintenance - Landscap	21.16	21.16	150.00	(128.84)
5305400 · Operational Expenses	0.00	26.81	1,000.00	(973.19)
5305553 · Internet Service	82.01	425.34	1,030.00	(604.66)
5307125 · Marketing	0.00	205.00	500.00	(295.00)
5307127 · Gatehouse Newsletter	0.00	0.00	1,000.00	(1,000.00)
5307129 · Program Development	513.42	2,013.56	5,000.00	(2,986.44)
Total 530 · Gate House Museum	3,603.56	15,171.84	49,414.00	(34,242.16)

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
570 · Parks & Recreation				
5707740 · Parks & Rec, Misc Park Events				
7740.3 · Advertising	0.00	0.00	500.00	(500.00)
7740.5 · Concert Bands	0.00	225.00	500.00	(275.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	92.63	130.95	900.00	(769.05)
7740.8 · Music Licensing ASCAP Fees	0.00	344.75	350.00	(5.25)
7740.9 · Movies in the Park	335.00	720.00	1,750.00	(1,030.00)
7741.5 · Cinema Equipment Maintenance	0.00	23.21	750.00	(726.79)
Total 5707740 · Parks & Rec, Misc Park Events	<u>427.63</u>	<u>1,443.91</u>	<u>5,150.00</u>	<u>(3,706.09)</u>
5707744 · Volunteer Supplies	7.95	7.95	200.00	(192.05)
Total 570 · Parks & Recreation	<u>435.58</u>	<u>1,451.86</u>	<u>5,350.00</u>	<u>(3,898.14)</u>
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	0.00	4,765.00	(4,765.00)
6107804 · Short Term Disability	0.00	1,823.60	4,600.00	(2,776.40)
6107806 · Retirement Plan/401a	0.00	2,995.25	75,867.00	(72,871.75)
6107807 · Workers' Comp Insurance	5,438.00	30,926.00	91,752.00	(60,826.00)
6107808 · Long Term Disability/Employer	0.00	841.01	3,000.00	(2,158.99)
6107809 · Life Insurance	0.00	1,026.83	2,600.00	(1,573.17)
6107810 · Health Insurance-Employer Share	18,505.03	99,517.26	230,000.00	(130,482.74)
6107812 · Social Security	6,161.89	28,741.43	81,768.00	(53,026.57)
6107816 · Unemployment Tracking Service	0.00	100.00	240.00	(140.00)
Total 610 · Employee Benefits	<u>30,104.92</u>	<u>165,971.38</u>	<u>494,592.00</u>	<u>(328,620.62)</u>
680 · Debt Service				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	80,597.00	(80,597.00)
6805930 · 2008 GO Bond - Int.	0.00	0.00	18,248.00	(18,248.00)
6805937 · 714 Sandosky Road - Principal	0.00	0.00	46,362.00	(46,362.00)
6805938 · 714 Sandosky Road - Interest	0.00	0.00	20,713.00	(20,713.00)
Total 680 · Debt Service	<u>0.00</u>	<u>0.00</u>	<u>165,920.00</u>	<u>(165,920.00)</u>

	<u>Oct 17</u>	<u>Jul - Oct 17</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
700 · Capital Outlay				
7007823 · Cap. Outlay -Schoolhouse Site	0.00	0.00	15,000.00	(15,000.00)
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	36,283.00	55,283.00	(19,000.00)
7821.1 · Capital Outlay-Public Safety	0.00	0.00	7,000.00	(7,000.00)
7821.2 · Capital Outlay-PW/Sanitation	0.00	0.00	58,705.00	(58,705.00)
7821.3 · Capital Outlay - Parks	0.00	0.00	7,000.00	(7,000.00)
7821.8 · Capital Outlay Town House	0.00	9,545.06	18,000.00	(8,454.94)
7821.9 · Capital Outlay Streets & Roads	0.00	144,082.97	150,025.00	(5,942.03)
7822.11 · Trans to Facilities Maint Reser	0.00	0.00	9,800.00	(9,800.00)
7822.6 · Transfer to Capital Reserve	0.00	0.00	22,000.00	(22,000.00)
Total 700 · Capital Outlay	<u>0.00</u>	<u>189,911.03</u>	<u>342,813.00</u>	<u>(152,901.97)</u>
Total Expense	<u>155,259.94</u>	<u>973,876.50</u>	<u>2,843,152.00</u>	<u>(1,869,275.50)</u>
Net Ordinary Income	<u>436,200.75</u>	<u>408,473.51</u>	<u>0.00</u>	<u>408,473.51</u>
Net Income	<u><u>436,200.75</u></u>	<u><u>408,473.51</u></u>	<u><u>0.00</u></u>	<u><u>408,473.51</u></u>

TOWN OF SYKESVILLE
Check Register
October 2017

Num	Source Name	Date	Paid Amount	Memo
44959	ASCAP	10/03/2017		800846335
500846335	ASCAP	09/20/2017	-344.75	Annual License fees
TOTAL			-344.75	
44960	CASH	10/03/2017		
Cash for Snack Shack	CASH	09/29/2017	-160.00	Cash for Snack Shack change box
TOTAL			-160.00	
44961	CC Comm, Collec	10/03/2017		
IN-00010388	CC Comm, Collec	09/29/2017	-2,903.59	Road striping
TOTAL			-2,903.59	
44962	Chesapeake Employers	10/03/2017		Policy # 2159105
2159105	Chesapeake Employers	09/25/2017	-5,438.00	4th of 10 installment payments FY18
TOTAL			-5,438.00	
44963	Cintas Corp	10/03/2017		042-41462
387156868	Cintas Corp	09/07/2017	-69.50	Service mats, towels
	Cintas Corp		-41.33	Uniforms
387161412	Cintas Corp	09/14/2017	-24.74	Mats, supplies
	Cintas Corp		-41.33	Uniforms
387163923	Cintas Corp	09/21/2017	-52.09	Mats, supplies
	Cintas Corp		-41.33	Uniforms
387166408	Cintas Corp	09/29/2017	-24.74	Mats, supplies
	Cintas Corp		-41.33	Uniforms
TOTAL			-336.39	
44964	CPE, Inc.	10/03/2017		
17-800	CPE, Inc	09/15/2017	-8,738.75	Patching & paving - Payment #3 FY18
TOTAL			-8,738.75	
44965	David Deutch	10/03/2017		
PPE 09.24.17	David Deusch	09/27/2017	-98.57	Reimburse Social Security - PPE 09.24.17
	David Deusch		-22.59	Reimburse Medicare - PPE 09.24.17
TOTAL			-119.16	
44966	Evelyn Sweet	10/03/2017		
Mileage - September	Evelyn Sweet	09/30/2017	-41.20	Mileage - September 2017
TOTAL			-41.20	
44967	Farm & Home Ser	10/03/2017		
429080	Farm & Home Ser	09/28/2017	-11.49	Grass seed SBP
429071	Farm & Home Ser	09/26/2017	-18.44	Grass seed and straw bale SBP
TOTAL			-29.93	
44968	Frederick Equip	10/03/2017		
IH90303	Frederick Equip	09/25/2017	-25.08	2 stroke oil
TOTAL			-25.08	

Num	Source Name	Date	Paid Amount	Memo
44969	Freedom Septic Service, Inc.	10/03/2017		
38999	Freedom Septic Service, Inc.	08/01/2017	-89.00	Single spot a pot @ Little Sykes
37841	Freedom Septic Service, Inc.	09/28/2017	-130.00	Handicap spot a pot @ SBP
	Freedom Septic Service, Inc.		-89.00	Single spot a pot @ SBP
37842	Freedom Septic Service, Inc.	09/28/2017	-89.00	Single spot a pot @ Little Sykes
TOTAL			-337.00	
44970	Fuelman	10/03/2017		Purchases and charges 08/11/2017 - 09/17/2017
NP51380801	Fuelman	08/18/2017	-98.88	Vehicle #1
	Fuelman		-43.01	Vehicle #2a
	Fuelman		-54.34	Vehicle #3A
	Fuelman		-248.88	Vehicle #13a
	Fuelman		-49.78	Vehicle #8-Skddloader
	Fuelman		-141.71	Misc. and gas cans
	Fuelman		-48.88	Vehicle # 8410
	Fuelman		-28.89	Vehicle # 8411 R
	Fuelman		-23.51	Vehicle # 8412
	Fuelman		-114.03	Vehicle # 8413
	Fuelman		-21.95	Vehicle # 8415
	Fuelman		-88.87	Vehicle # 8421
TOTAL			-963.51	
44971	Hatfields Equipment and Dedication Servic	10/03/2017		
95232	Hatfields Equipment and Dedication Servic	09/27/2017	-3,880.00	Repair sink hole on Church Street
TOTAL			-3,880.00	
44972	Home Depot	10/03/2017		6035 3225 0327 5731
9022708	Home Depot	08/02/2017	-92.77	Lumber and screws for picnic tables across street from SBP
5150375	Home Depot	08/16/2017	-10.35	Three 60 lb post mix Jones Park fence
	Home Depot		-19.45	Anchor bolts / bulbs
7563781	Home Depot	08/24/2017	-31.62	Paint for stop bars
	Home Depot		-25.94	Trash bags for parks
Dance studio	Home Depot	08/29/2017	-197.38	Light bulbs for Dance Studio
38455	Home Depot	09/08/2017	-85.97	Plywood and 2x4s - Warfield Bldg D security
3083001	Home Depot	09/07/2017	-58.92	Light bulbs for schoolhouse, batteries
019209	Home Depot	08/19/2017	-112.32	Striping paint and supplies
TOTAL			-812.70	
44973	John White	10/03/2017		
Reimbursement	John White	08/29/2017	-17.95	Video conversion software
	John White		-8.94	2 extension cords
	John White		-2.97	1 carton of water bottles
TOTAL			-27.86	
44974	Julie Della-Maria	10/03/2017		
September Mileage	Julie Della-Maria	09/30/2017	-196.35	Mileage - September 2017
TOTAL			-196.35	
44975	Liberty Emblem	10/03/2017		
14066	Liberty Emblem	09/19/2017	-199.00	100 Sykesville Police patch plns
TOTAL			-199.00	
44976	MPCTC	10/03/2017		
ADP19899	MPCTC	09/18/2017	-50.00	Training for Sgt. Kligore & Cpl Bird
TOTAL			-50.00	

Num	Source Name	Date	Paid Amount	Memo
44977	Nationwide Financial Retirement Plans	10/03/2017		
Spaulding - 9/30/17	Nationwide Financial Retirement Plans	09/30/2017	-1,628.31	Spaulding Retirement Contributions - July, August, September 2017
TOTAL			-1,628.31	
44978	Rosen Hoover P.A.	10/03/2017		
109605 DJH	Rosen Hoover P.A.	08/31/2017	-128.00	August 2017 - 7810 Main Street
109606 DJH	Rosen Hoover P.A.	08/31/2017	-176.00	August 2017 - 714 Sandosky
109602 DJH	Rosen Hoover P.A.	08/31/2017	-1,872.00	August 2017 - General Matters
TOTAL			-2,176.00	
44979	SelTec	10/03/2017		
23109	SelTec	09/22/2017	-631.25	New computer - Derek Shreves
	SelTec		-180.00	Set up new computer and email
23113	SelTec	10/01/2017	-1,080.00	TH Computer Annual Maint
	SelTec		-300.00	Server Computer Annual Maint
	SelTec		-900.00	PD Computer Annual Maint
	SelTec		-360.00	PW Computer Annual Maint
	SelTec		-180.00	PO Computer Annual Maint
	SelTec		-360.00	GH Computer Annual Maint
	SelTec		-300.00	Cloud back up Annual Maintenance
TOTAL			-4,201.25	
44880	Shannon-Baum	10/03/2017		
0211087-IN	Shannon-Baum	09/26/2017	-78.00	No Trespassing signs @ Girls Shelter
TOTAL			-78.00	
44981	Sykesville Main Street Association	10/03/2017		
Reimb Cleaning @ FM	Sykesville Main Street Association	08/31/2017	-160.00	Reimburse payment to Speedy Cleaning for F.M. July & Aug
TOTAL			-160.00	
44982	Verizon Wireless	10/03/2017		Acct # 619938794-00001
619938794-00001	Verizon Wireless	09/22/2017	-280.07	PD Wireless Service 9/23/2017 to 10/22/2017
TOTAL			-280.07	
44983	David Deutsch	10/03/2017		
October Car & Housin	David Deutsch	10/03/2017	-1,000.00	October housing allowance - per employment agreement
	David Deutsch		-500.00	October car allowance - per employment agreement
TOTAL			-1,500.00	
44984	BG&E	10/11/2017		
September Electric	BG&E	10/05/2017	-135.83	Post Office Elec 3787450000 Includes NextEra Energy
	BG&E		-318.35	Town House Elec 7275500000 - Includes NextEra Energy
	BG&E		-43.26	Saslow Parking Lot 6938930000 Includes NextEra Energy
	BG&E		-135.62	Public Wks Elec 0118091000 - Electric
	BG&E		-41.34	Public Wks Heat 0118091000 - Gas
	BG&E		-49.73	Train Sta Street Light 8317950000
	BG&E		-50.48	Train Sta Street Light 778091000
	BG&E		-77.83	McElroy Parking Lot 3606000000
	BG&E		-71.77	Schoolhouse Elec 1414921000 Includes NextEra Energy
	BG&E		-64.84	Museum Elec 1178761000 Includes NextEra Energy
	BG&E		-125.79	Cooper Park Elec 5494080000
	BG&E		-77.90	SBP Bldg A Elec 7479211000 Includes NextEra Energy
	BG&E		-45.78	McElroy Extension lights 0019540000 Includes NextEra Energy
	BG&E		-27.76	Sandosky Pkg Lights 6548861000 Includes NextEra Energy
	BG&E		-14.62	Girls Shelter Electric 6872670575

Num	Source Name	Date	Paid Amount	Memo
	BG&E		-54.43	714 Sandosky Road 0795363906
TOTAL			-1,333.33	
44985	BG&E Streets	10/11/2017		8066592503
1692502000	BG&E Streets	10/03/2017	-4,991.05	Street lighting - September 2017
TOTAL			-4,991.05	
44986	Crystal Spring	10/11/2017		1160808 1386206
1386206 100117	Crystal Spring	10/01/2017	-91.34	Water delivery October 2017
	Crystal Spring		-95.34	Water delivery October 2017
	Crystal Spring		-95.34	Water delivery October 2017
TOTAL			-282.02	
44987	Fuelman	10/11/2017		Purchases and charges 09/18/2017 - 09/24/2017
NP51414254	Fuelman	09/25/2017	-114.94	Vehicle #1
	Fuelman		-55.09	Vehicle #3A
	Fuelman		-62.09	Vehicle #4
	Fuelman		-118.42	Vehicle #13a
	Fuelman		-84.59	Vehicle #15
	Fuelman		-61.56	Misc. and gas cans
	Fuelman		-29.75	Vehicle #8419 - 2009 Ford Ranger
	Fuelman		-44.20	Vehicle # 8410
	Fuelman		-99.42	Vehicle # 8413
	Fuelman		-34.99	Vehicle # 8414
	Fuelman		-19.34	Vehicle # 8416
	Fuelman		-71.85	Vehicle # 8421
TOTAL			-774.24	
44988	Maryland State Retirement Agency	10/11/2017		7131000
PPE 10 08 17	Maryland State Retirement Agency	10/11/2017	-2,340.51	PPE 10.08 17
TOTAL			-2,340.51	
44989	Sevick, Chris	10/11/2017		
Walmart - Torches	Sevick, Chris	10/06/2017	-7.95	Walmart - tiki torches for Blair Witch Project
Martins - Conc Stand	Sevick, Chris	10/09/2017	-29.56	Martins - Concession stand supplies
TOTAL			-37.51	
44990	Shred Mill	10/11/2017		
5319	Shred Mill	07/10/2017	-65.00	6 boxes of shredding
TOTAL			-65.00	
44991	Staples GOVT	10/11/2017		
3353072440	Staples GOVT	09/19/2017	-38.59	Toaster oven
3353157975	Staples GOVT	09/20/2017	-374.69	Toner, paper towels, copier paper, trash bags, folders
3353311782	Staples GOVT	09/22/2017	-75.27	Toner, power strip
TOTAL			-488.55	
44992	United Business Technologies	10/11/2017		T005
970968	United Business Technologies	09/25/2017	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 09/25/17 to 10/24/17
TOTAL			-159.20	
44993	Verizon	10/11/2017		000914649223 75Y
000914649223 75Y	Verizon	10/01/2017	-27.19	714 Sandosky - for alarm

	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-27.19	
	44994	ADT Security Services	10/18/2017		Account 401721504
	401721504	ADT Security Services	09/10/2017	-44.30	714 Sandosky - Alarm - 08 29 17 to 10.28.17
TOTAL				-44.30	
	44995	All Landscape S	10/18/2017		
	67137	All Landscape S	10/09/2017	-480.00	Playground safety mulch
TOTAL				-480.00	
	44996	Baltimore Sun Company	10/18/2017		Acct CU00348812
	003985421	Baltimore Sun Company	09/19/2017	-102.34	9/19/17 & 9/27/17 Advertising for BZA Hearing 2017-03
TOTAL				-102.34	
	44997	BG&E	10/18/2017		
	2134290000	BG&E	10/16/2017	-12.46	SBP Elec 2134290000
TOTAL				-12.46	
	44998	Carl Bird	10/18/2017		
	Reimb Patches	Carl Bird	09/29/2017	-70.00	Reimbursement for patches sewn
TOTAL				-70.00	
	44999	Carroll Occupational Health Solutions	10/18/2017		
	424757	Carroll Occupational Health Solutions	09/29/2017	-95.00	Drug & alcohol test - Jeremy Lindamore
TOTAL				-95.00	
	45000	CC Comm, Tipping Fees	10/18/2017		91
	10440	CC Comm, Tipping Fees	09/30/2017	-6,065.24	September 2017 tipping fees
TOTAL				-6,065.24	
	45001	Cintas Corp	10/18/2017		642-41462
	387163924	Cintas Corp	09/21/2017	-109.99	Oil soiled rag bin
	387168971	Cintas Corp	10/05/2017	-117.00	Mats, supplies
		Cintas Corp		-41.33	Uniforms
TOTAL				-268.32	
	45002	DSM Properties LLC	10/18/2017		
	101117-TSL	DSM Properties LLC	10/01/2017	-11,204.24	100% of 2nd Invoice - Linear Trail widening
TOTAL				-11,204.24	
	45003	Fuelman	10/18/2017		Purchases and charges 09/25/2017 - 10/01/2017
	NP51514848	Fuelman	10/02/2017	-70.82	Vehicle #1
		Fuelman		-40.53	Vehicle #2a
		Fuelman		-50.19	Vehicle #3A
		Fuelman		-64.29	Vehicle #4
		Fuelman		-104.93	Vehicle #13a
		Fuelman		-47.20	Vehicle # 6410
		Fuelman		-34.11	Vehicle # 6412
		Fuelman		-72.78	Vehicle # 6413
		Fuelman		-19.82	Vehicle # 6416
		Fuelman		-82.54	Vehicle # 6421
TOTAL				-587.21	

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
45004	Gail's, Inc	10/18/2017		4227640
008363543	Gail's, Inc	09/25/2017	-29.00	Kirkner Pants
TOTAL			-29.00	
45005	John White	10/18/2017		
Reimbursements	John White	09/19/2017	-110.00	Repair of old clock by Alexandra's Attic
	John White		-35.52	Walmart curtain
Reimbursements	John White	09/29/2017	-47.94	256 glg thumb drive for TV displays
	John White		-39.98	Curtain for foyer
TOTAL			-233.14	
45006	Kelly & Assoc	10/18/2017		Acct 134286
Nov Dental & Vision	Kelly & Assoc	11/01/2017	-1,582.00	November 2017 Dental & Vision
TOTAL			-1,582.00	
45007	LGIT Insurance	10/18/2017		LGIT-0135
3332824-SYKA	LGIT Insurance	10/01/2017	-20,388.93	Health Insurance - November 2017
TOTAL			-20,388.93	
45008	MPCTC	10/18/2017		
ADP20022	MPCTC	09/28/2017	-70.00	Training for Sgt. Kilgore
TOTAL			-70.00	
45009	NAPA Auto Parts	10/18/2017		
8027-884037	NAPA Auto Parts	10/11/2017	-15.73	Electrical parts for trucks
8027-883997	NAPA Auto Parts	10/11/2017	-19.57	Electrical parts for trucks
8027-883979	NAPA Auto Parts	10/11/2017	-31.47	Shop supplies
8027-884195	NAPA Auto Parts	10/13/2017	-33.30	Wheel Chock
TOTAL			-100.07	
45010	Platinum 1998	10/18/2017		
06472E	Platinum 1998	09/18/2017	-34.27	Postage for BZA Hearing notifications
06860E	Platinum 1998	09/27/2017	-39.20	4 books of stamps
GH Domain	Platinum 1998	09/27/2017	-15.17	Renew "gatehousemuseum.com" domain for 1 year
TOTAL			-88.64	
45011	Power DMS Inc	10/18/2017		
17838	Power DMS Inc	10/01/2017	-824.00	Annual Fee - Power DMS Site
TOTAL			-824.00	
45012	PsychExperts and Associates, Inc.	10/18/2017		
1306	PsychExperts and Associate, Inc.	08/31/2017	-250.00	Green pre-employment on 8/30/17
TOTAL			-250.00	
45013	Quantel	10/18/2017		14035
1659477	Quantel	10/01/2017	-358.58	October Telephone Service
	Quantel		-55.02	October Telephone Service
	Quantel		-27.51	October Telephone Service
	Quantel		-27.51	October Telephone Service
TOTAL			-468.62	

Num	Source Name	Date	Paid Amount	Memo
45014	RLH CPAs & Business Advisors LLC	10/18/2017		M8310
287731	RLH CPAs & Business Advisors LLC	09/29/2017	-2,820.00	4th progress bill for FY 2017 audit
TOTAL			-2,820.00	
45015	RP Alignment, I	10/18/2017		
239305	RP Alignment, I	10/03/2017	-188.13	Repairs to truck #15
239308	RP Alignment, I	10/03/2017	-810.00	Safety inspection - truck #5
TOTAL			-798.13	
45016	Shannon-Baum	10/18/2017		
0209299-IN	Shannon-Baum	09/01/2017	-80.00	Road sign for Oklahoma Avenue
TOTAL			-80.00	
45017	Swank Motion Pictures	10/18/2017		
DB 2414471	Swank Motion Pictures	10/09/2017	-335.00	Blair Witch Project - 10/12/17 Movie In the Park
TOTAL			-335.00	
45018	Walk About Media / MS Signs	10/18/2017		
612-0842	Walk About Media / MS Signs	10/16/2017	-218.50	Remaining balance for 30x40 and 24x36 digital prints
TOTAL			-218.50	
45019	Canon Solutions America, Inc.	10/25/2017		
4023909401	Canon Solutions America, Inc.	10/01/2017	-112.00	October 2017 Copier Lease
	Canon Solutions America, Inc.		-30.23	Color Copier Usage - September 2017
TOTAL			-142.23	
45020	CC Comm, Collec	10/25/2017		
IN-00010405	CC Comm, Collec	10/12/2017	-80.49	Check power ports to 8414
TOTAL			-80.49	
45021	Comcast-PW	10/25/2017		8299 40 037 0037298
8299 40 037 0037298	Comcast-PW	10/12/2017	-84.90	PW Equipment & Internet Service 10/21/2017 to 11/20/2017
TOTAL			-84.90	
45022	Comcast-Gatehouse	10/25/2017		8299 40 037 0028788
8299 40 037 0028788	Comcast-Gatehouse	10/14/2017	-82.01	Internet 10/22/17 to 11/21/17
TOTAL			-82.01	
45023	Comcast-Post Office	10/25/2017		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	10/14/2017	-97.88	Internet 10/22/17 to 11/21/2017
TOTAL			-97.88	
45024	David Deutsch	10/25/2017		
PPE 10.08.2017	David Deutsch	10/13/2017	-193.15	Reimburse Social Security - check date 10.13.17
	David Deutsch		-45.17	Reimburse Medicare - check date 10.13.17
PPE 10.22.2017	David Deutsch	10/29/2017	-95.57	Reimburse Social Security - check date 10.27.17
	David Deutsch		-22.58	Reimburse Medicare - check date 10.27.17
TOTAL			-357.47	

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
45025	Deluxe RapidForms	10/25/2017		Guest #9063881
2040703755	Deluxe RapidForms	09/13/2017	-412.80	1000 accounts payable checks
TOTAL			-412.80	
45026	Farm & Home Ser	10/25/2017		
430077	Farm & Home Ser	10/10/2017	-157.50	Fence parts for Linear Trail Widening
430084	Farm & Home Ser	10/10/2017	-390.10	Fence parts for Linear Trail Widening
430470	Farm & Home Ser	10/16/2017	-345.33	Fence parts for Linear Trail Widening
430588	Farm & Home Ser	10/17/2017	-42.99	Fence parts for Linear Trail Widening
TOTAL			-936.00	
45027	Frederick Equip	10/25/2017		
IH00958	Frederick Equip	10/19/2017	-56.44	Front tires for Ferns mower
TOTAL			-56.44	
45028	Fuelman	10/25/2017		Purchases and charges 10/02/2017 - 10/08/2017
NP51572884	Fuelman	10/09/2017	-87.24	Vehicle #1
	Fuelman		-59.41	Vehicle #5 - 1966 Inter Tk
	Fuelman		-99.12	Vehicle #13a
	Fuelman		-64.02	Misc. and gas cans
	Fuelman		-27.87	Vehicle #8419 - 2009 Ford Ranger
	Fuelman		-85.88	Vehicle # 8410
	Fuelman		-32.63	Vehicle # 8411 R
	Fuelman		-88.11	Vehicle # 8413
	Fuelman		-67.25	Vehicle # 8416
	Fuelman		-27.89	Vehicle # 8421
TOTAL			-639.22	
45029	GameTime	10/25/2017		
PJI-0071419	GameTime	10/05/2017	-153.56	Repair parts for Lexington Run play ground climbing wall
TOTAL			-153.56	
45030	Jill Arnold	10/25/2017		
Refund	Jill Arnold	10/05/2017	-28.39	Refund unused portion of BZA deposit
TOTAL			-28.39	
45031	M. Jay Reisberg and Sons, Inc.	10/25/2017		
Cooper Park Phase 2	M. Jay Reisberg and Sons, Inc.	10/17/2017	-9,405.00	Cooper Park ADA Pad (95% of Invoice - FY18 POS Grant)
	M. Jay Reisberg and Sons, Inc.		-495.00	Cooper Park ADA Pad (our 5% of Invoice - FY18 POS Grant)
TOTAL			-9,900.00	
45032	Maryland State Retirement Agency	10/25/2017		7131000
PPE 10 22 2017	Maryland State Retirement Agency	10/23/2017	-2,340.51	PPE 10 22 2017
TOTAL			-2,340.51	
45033	Platinum 3663	10/25/2017		
838768	Platinum 3663	09/10/2017	-475.08	Lodging @ Clarion Resort for MCPA Conference in O.C.
449186	Platinum 3663	09/15/2017	-88.00	30 JR CSI Lanyards
Export PDF	Platinum 3663	09/21/2017	-23.88	Adobe Export PDF
TOTAL			-586.96	
45034	Platinum 4682 - PW	10/25/2017		

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
112-4076658-0385841	Platinum 4602 - PW	09/08/2017	-36.99	Vehicle Inspection report packages
4338058	Platinum 4602 - PW	10/02/2017	-75.14	Door latches for ATV
TOTAL			-112.13	
45035	Shannon-Baum	10/25/2017		
0211380-IN	Shannon-Baum	10/17/2017	-198.00	Thermo stop bars
TOTAL			-198.00	
45036	Sprint	10/25/2017		103416280
103416280-121	Sprint	10/08/2017	-167.43	Service for cell phones and equipment
	Sprint		-52.71	Cell Phone - Town Manager
	Sprint		-65.71	Cell Phone PD
	Sprint		-52.71	Cell Phone -Mark
TOTAL			-338.56	
45037	Staples GOVT	10/25/2017		DC1045960
3356865141	Staples GOVT	10/13/2017	-52.62	Cups and batteries
	Staples GOVT		-48.36	Printer toner
TOTAL			-100.98	
45038	The Gun Shop	10/25/2017		
40334	The Gun Shop	10/18/2017	-889.75	Ammunition
TOTAL			-889.75	
45039	The Irvin H Hahn Company Inc	10/25/2017		
47763	The Irvin H Hahn Company Inc	10/04/2017	-166.25	Shooting medal bar plns, pistol expert
TOTAL			-166.25	
45040	Ballard, Wilson	10/31/2017		
257 - 800-088.13	Ballard, Wilson	09/30/2017	-2,680.07	Sidewalk extension on Springfield Avenue
	Ballard, Wilson		-1,902.36	Linear Trail reconstruction review
TOTAL			-4,582.42	
45041	CASH	10/31/2017		
TH Petty Cash	CASH	10/25/2017	-47.38	TH Petty Cash 8/16/17 through 10/25/17 - Chocolates for MTC
	CASH		-83.07	TH Petty Cash 8/16/17 through 10/25/17 - Ice cream, hot dogs & rolls
	CASH		-3.76	TH Petty Cash 8/16/17 through 10/25/17 - Postage for HDC
	CASH		-92.83	TH Petty Cash 8/16/17 through 10/25/17
TOTAL			-207.04	
45042	Chesapeake Employers	10/31/2017		Policy # 2158105
2159105	Chesapeake Employers	10/24/2017	-5,438.00	5th of 10 installment payments FY18
TOTAL			-5,438.00	
45043	Cintas Corp	10/31/2017		042-41482
5009061206	Cintas Corp	10/04/2017	-70.43	Fire aid supplies
TOTAL			-70.43	
45044	Freedom Septic Service, Inc.	10/31/2017		
38282	Freedom Septic Service, Inc.	10/24/2017	-199.00	2 spot a pots @ SBP
	Freedom Septic Service, Inc.		-89.00	1 spot a pot @ Little Sykes

	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-288.00	
	45045	Fuelman	10/31/2017		Purchases and charges 10/08/2017 - 10/16/2017
	NP51608203	Fuelman	10/16/2017	-104.77	Vehicle #1
		Fuelman		-40.95	Vehicle #2a
		Fuelman		-61.60	Vehicle #3A
		Fuelman		-107.25	Vehicle #13a
		Fuelman		-42.84	Vehicle #15
		Fuelman		-74.06	Misc. and gas cans
		Fuelman		-43.43	Vehicle # B410
		Fuelman		-33.37	Vehicle # B411 R
		Fuelman		-26.88	Vehicle # B412
		Fuelman		-114.59	Vehicle # B413
		Fuelman		-37.65	Vehicle # B414
		Fuelman		-28.70	Vehicle # B416
		Fuelman		-110.70	Vehicle # B421
TOTAL				-828.59	
	45046	GameTime	10/31/2017		
	PJ1-0068744	GameTime	08/31/2017	-4,756.58	Jones Park new playground equipment - 95% of POS grant
		GameTime		-250.29	Jones Park new playground equipment - 5% of POS grant
TOTAL				-5,006.87	
	45047	GranTurk	10/31/2017		
	2028603-01	GranTurk	10/18/2017	-280.19	2 complete tallgate lumbuckles
TOTAL				-280.19	
	45048	Home Depot	10/31/2017		8038 3225 0327 6731
	2010530	Home Depot	09/28/2017	-47.88	DEF fluid for trash trucks
		Home Depot		-74.84	Supplies for shop paint for stop bars
	4591302	Home Depot	10/06/2017	-51.88	4 boxes of 50 count trash bags
TOTAL				-174.70	
	45049	Lincoln National Life Insurance Company	10/31/2017		TWN0FSYK2-BL-1578988
	TWN0FSYK2-BL-1578988	Lincoln National Life Insurance Company	11/01/2017	-185.41	November Life & ADD
		Lincoln National Life Insurance Company		-331.04	November STD
		Lincoln National Life Insurance Company		-152.60	November LTD
TOTAL				-670.05	
	45050	Maryland Municipal Public Works Official	10/31/2017		
	Annual Dues FY18	Maryland Municipal Public Works Official	10/20/2017	-75.00	FY 2018 Public Works Association Dues
TOTAL				-75.00	
	45051	NAPA Auto Parts	10/31/2017		
	6027-888325	NAPA Auto Parts	10/28/2017	-60.71	Case of oil, thread lock
TOTAL				-60.71	
	45052	Reisberg, M. Ja	10/31/2017		
	Cooper Park Phase I	Reisberg, M. Ja	10/27/2017	-9,346.15	Cooper Park Parking ADA Pad - 95% POS grant
		Reisberg, M. Ja		-491.85	Cooper Park Parking ADA Pad - 5% POS grant
TOTAL				-9,837.00	
	45053	Royal Electric, Incorporated	10/31/2017		
	117245	Royal Electric, Incorporated	10/25/2017	-172.00	Repaired two lights in Cooper Park tunnel

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL			-172.00	
45054	Verizon Wireless	10/31/2017		Acct # 619938794-00001
619938794-00001	Verizon Wireless	10/22/2017	-280.07	PD Wireless Service 10/23/2017 to 11/22/2017
TOTAL			-280.07	
45056	John White	10/31/2017		
Reimbursements	John White	10/29/2017	-284.92	Circuit machine & accessories for making signs and other things
	John White		-21.16	Mums and panels for out front
TOTAL			-316.08	
45058	Orkin Pest Cont	10/31/2017		696063
162473525	Orkin Pest Cont	10/09/2017	-108.96	518 N Schoolhouse Road - Quarterly Invoice 10.09.17 service date
TOTAL			-108.96	
45057	Rosen Hoover P.A.	10/31/2017		
109788 DJH	Rosen Hoover P A	09/30/2017	-2,480.00	September 2017 - General Matters
109791 DJH	Rosen Hoover P.A.	09/30/2017	-528.00	September 2017 - 7610 Main Street
TOTAL			-3,008.00	

