



TOWN OF SYKESVILLE, MARYLAND

FISCAL YEAR 2018-2019

Ordinance No. 302

**OPERATING BUDGET
AND
CAPITAL BUDGET**

For the Period beginning July 1, 2018 to June 30, 2019

Mayor Ian Shaw

**Julia Betz, Council President
Council Member Anna Carter
Council Member Alan Grasley
Council Member Leo Keenan
Council Member Stacy Link
Council Member Christopher True**

**Town Manager Aretha Adams
Treasurer Evelyn Sweet**

**Town of Sykesville
Fiscal Year 2019
Operating and Capital Budget
By Department**

Town of Sykesville Fiscal Year 2018 Operating and Capital Revenues - Page 2	\$ 2,978,203
Town of Sykesville Total Operating Expenses Budget - Page 3	\$ 2,548,687
Town of Sykesville Total Capital Expenses Budget - Page 4	\$ 429,516
Net Income	<u><u>0</u></u>

Town of Sykesville Fiscal Year 2019 Operating Budget by Department

Revenues

		<u>Fiscal Year 2019</u>
<u>Taxes</u>	<u>Total</u>	\$ 1,503,055
<u>Licenses and Permits</u>	<u>Total</u>	\$ 73,164
<u>Intergovernmental</u>	<u>Total</u>	\$ 1,161,648
<u>Service Fees</u>	<u>Total</u>	\$ 77,064
<u>Local and Program Revenue</u>	Post Office	\$ 16,950
	All Other	\$ 4,800
<u>Local and Program Revenue</u>	<u>Total</u>	\$ 21,750
<u>Revenue from Other Sources</u>	<u>Total</u>	\$ 141,522
Total Operating Budget Revenues		<u><u>\$ 2,978,203</u></u>

Town of Sykesville Fiscal Year 2019 Operating Budget by Department
Expenditures

		<u>Proposed</u> <u>Fiscal Year 2019</u>
<u>Mayor and Council</u>	Total	\$ 86,901
<u>Town Commissions</u>	Total	\$ 1,500
<u>Professional Services</u>	Total	\$ 110,000
<u>Administration</u>	Salaries	\$ 302,000
	Operating	\$ 78,044
	Total	<u>\$ 380,044</u>
<u>Public Safety</u>	Salaries	\$ 444,000
	Operating	\$ 76,000
	Total	<u>\$ 520,000</u>
<u>Public Works</u>	Salaries	\$ 277,000
	Operating	\$ 208,860
	Total	<u>\$ 485,860</u>
<u>Streets and Roads</u>	Salaries	\$ 5,500
	Operating	\$ 115,800
	Total	<u>\$ 121,300</u>
<u>Parks Maintenance</u>	Total	\$ 54,200
<u>Main Street</u>	Total	\$ 50,000
<u>Post Office and Visitor Center</u>	Salaries	\$ 35,000
	Operating	\$ 17,435
	Total	<u>\$ 52,435</u>
<u>Historic Buildings</u>	Total	\$ 7,560
<u>Gatehouse Museum</u>	Salaries	\$ 34,000
	Operating	\$ 17,134
	Total	<u>\$ 51,134</u>
<u>Parks and Recreation</u>	Total	\$ 5,580
<u>Employee Benefits</u>	Total	\$ 523,327
<u>Debt Service</u>	Total	\$ 98,846
Total Operating Budget Expenditures		<u><u>\$ 2,548,687</u></u>

Town of Sykesville Fiscal Year 2019 Capital Budget by Department

Capital Expenditures
Fiscal Year 2019

<u>Capital Outlay - Stormwater</u>	NPDES Stormwater Permlt	\$ 38,097
<u>Capital Outlay- Public Safety</u>	New Vehicle	\$ 36,000
	In Car Camera System	\$ 5,700
	Radar Replacement	\$ 7,600
	Total	\$ 49,300
<u>Capital Outlay - Public Works</u>	Heavy Duty Traller	\$ 6,000
	Skid Steer Pickup Attachment	\$ 6,000
	Re-roof Salt Barn	\$ 5,800
	Exterlor Lighting at Shop	\$ 4,200
	Salt Spreader	\$ 3,000
	Total	\$ 25,000
<u>Capital Outlay - Parks</u>	Remove Equipment Linear Trall	\$ 10,000
	Little Sykes - Clean and Seal Building	\$ 3,500
	Girls Shelter - Study	\$ 10,000
	Total	\$ 23,500
<u>Capital Outlay - Gate House</u>	Museum Basement Repair	\$ 11,000
	Engineer Costs for ADA Renovatons	\$ 15,000
	Total	\$ 26,000
<u>Capital Outlay- Town House</u>	TH Landscapng	\$ 10,000
	Exterlor Maintenance	\$ 18,000
	2nd Floor Storm Windows	\$ 9,000
	2nd Floor HVAC	\$ 7,500
	Total	\$ 44,500
<u>Capital Outlay - Street Paving</u>	Total	\$ 156,269
<u>Capital Outlay - Transfer to Capital Reserve</u>	Transfer for Sidewalks (Master Plan)	\$ 40,000
<u>Capital Outlay - Other & Non/Ordinary Spending</u>	Sidewalk Repair and Replacement	\$ 16,850
	Tree Trimming Throughout Town	\$ 10,000
	Total	\$ 26,850
Total Capital Budget		\$ 429,516

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Wood Floor Refinishing	M	\$14,000	\$0	\$0	\$14,000	\$0	\$0	\$0	\$0	\$0 Based on Highest estimate
TH paint- foyer & MS Office	M	\$6,000	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	Paint in foyer, Paint & caulk windows in MS Mgr. office
TH Landscaping	M	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	Remove bushes, landscape
New Flag Poles and ADA Walk Area	H	\$18,000	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	Replace flag poles and add ADA accessible walkway.
Town House Exterior Maintenance	M	\$18,000	\$0	\$18,000	\$0	\$0	\$0	\$0	\$0	Various areas of siding; repair porch lighting; chimney inspection.
Town House Boiler Replacement	L	\$16,500	\$0	\$0	\$0	\$0	\$16,500	\$0	\$0	Replace boiler system over 30 years old.
Town House 2nd Floor Interior Storms	L	\$9,000	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	Same as 1st floor - 19 needed on 2nd floor - saves energy.
Town House 2nd Floor HVAC	H	\$7,500	\$0	\$7,500	\$0	\$0	\$0	\$0	\$0	Existing unit failed again and is at least 15 years old. Needed before July 2018.
SUBTOTAL		\$99,000	\$18,000	\$44,500	\$14,000	\$6,000	\$16,500	\$0	\$0	

STREETS & ROADS

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Ashtbrook Court	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1995, only 7 homes
Autumn Sky Court	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1998
Baldwin Drive	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Complete overlay 2014
Beaman Drive	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1998
Boulder Court	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1998, overlay FY 16
Braemar Court	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay in 2008
Brandenburg Circle	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1998, age not condition.
Brown Street	0	\$7,100	\$7,100	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlayed FY 2018
Bunker Hill	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay in 2008
Coracora Ct.	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Overlayed in 2010
Carl Avenue	\$0	\$8,790	\$8,790	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlayed FY 2018
Carler Road	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Overlayed in 2005, reevaluated
Cedar Avenue	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Overlayed in 2003, private road
Central Avenue	0	\$45,000	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	Asphalt Overlayed in 2002
Centre Street	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	Asphalt Overlayed in 2003
Church Street	0	\$9,000	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlayed FY 2018
College Road - West	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay FY 2015; Patching FY 2018
College Road - East	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay FY 2015
Concord Lane	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay in 2008
Conway Lane	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt overlay FY 2015
Copper Drive	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Overlayed in 2001, reevaluated
Dominique Court	0	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	Built in 1993, low # of homes - 9
First Avenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay in 2007
Gray Way	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1999
Harlan Lane--part 1-South	0	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	Built in 1999
Harlan Lane--part 2-North	0	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	Built 1999, reevaluated good condition

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Springfield Avenue East of 32	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Constructed in 2006
Spout Hill Road	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt overlay 2012
Talon Lane	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 2001
Third Ave. to Spout Hill (Obrecht)	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Construct/Overlay 2006- Patching in FY 16
Village Road	0	\$65,000	\$0	\$0	\$0	\$65,000	\$0	\$0	\$0	Asphalt Overlay in 2003
Walnut Avenue	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlayed 2003
Warfield Avenue	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Overlayed in 2006
Wilson Lane	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Asphalt Overlay in 2007
Wimmer Lane	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 2001, low volume
Windswept Court	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Built in 1998, low volume, Patch & Overlay FY 2017
Patching		\$63,355	\$5,000	\$20,355	\$5,000	\$3,000	\$15,000	\$15,000	\$0	
		\$722,380	\$150,025	\$139,355	\$140,000	\$148,000	\$130,000	\$15,000	\$0	
SUBTOTAL										

POLICE

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Vehicle - New	H	\$144,000	\$0	\$66,000	\$36,000	\$0	\$36,000	\$36,000	\$0	Per replacement schedule - 2 years on and 1 year off per MS
Speed Trailer		\$7,000	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	Purchasing in FY 17; replenish capital reserve in FY 18.
In car camera system for new vehicle in FY19	H	\$5,700	\$0	\$5,700	\$0	\$0	\$0	\$0	\$0	Goal is in car camera system on each new car going forward.
Radar Replacement	H	\$7,600	\$0	\$7,600	\$0	\$0	\$0	\$0	\$0	Replace 15 year old units (out of warranty and no replace parts)
SUBTOTAL		\$164,300	\$7,000	\$79,300	\$36,000	\$0	\$36,000	\$36,000	\$0	

PUBLIC WORKS

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Roof Replacement	M	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	Current roof is 20 years old
Pole Shed	L	\$60,000	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	Originally listed in FY13
RTV-Vehicle for parks use	M	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	Needed to access parks for maintenance
Snow Plow	H	\$9,000	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0	For 1999 int. & 2005 F-450
Painting Outside of Shop	M	\$6,000	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	Paint outside of shop with high grade cement type paint.
Replacement Mower	H	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	Replace present Exmark mower 11 years old.
Heavy Duty Trailer	M	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	To be used to haul the skid loader to locations where used..
2009 Ford Ranger	M	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	FY 18 - repay 2009 Ford Ranger purchased in FY 17
Skid Steer Pickup Sweeper Attachment	H	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	Sweeps debris into hopper and dumps into refuse container.
Re-roof Salt Barn	M	\$5,800	\$0	\$5,800	\$0	\$0	\$0	\$0	\$0	Existing roof is leaking; causes clumps that clog spreaders.
Exterior Lighting Public Works Shop	M	\$4,200	\$0	\$4,200	\$0	\$0	\$0	\$0	\$0	Current lighting inadequate for sale work.
Salt Spreader	M	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	To replace spreader that was on 2005 F450.
SUBTOTAL		\$150,000	\$15,000	\$25,000	\$95,000	\$0	\$0	\$15,000	\$0	

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
SANITATION										

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Replacement Trucks		\$160,000	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	
2017 Ford F350	H	\$43,705	\$43,705	\$0	\$0	\$0	\$0	\$0	\$0	Replace wrecked 2002 Ford F450 with 2017 F350
SUBTOTAL		\$203,705	\$43,705	\$0	\$0	\$160,000	\$0	\$0	\$0	

PARKS & REC.										
Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Replace roof on concession stand	L	\$6,000	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	Current roof in 1992. 2 years of life left
Burkett Park Playground and pathway	L	\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	Five years of life left in structure-grant funding
Removal or repair equipment along Linear Trail	M	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	Exercise stations (not being used per staff). Leave or remove?
Little Sykes Train Station	L	\$3,500	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	Wash, clean and seal blags, from elements.
Girls Shelter	L	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	2/26/18 - MITC approved \$10,000 for a study on needs of building.
Paint Weigh Station	H	\$7,000	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	Paint weigh station and repair siding.
SUBTOTAL		\$286,500	\$7,000	\$23,500	\$256,000	\$0	\$0	\$0	\$0	

DOWNTOWN / MAIN STREET										
Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Oklahoma Ave. Improvements (dwnhwn)	L	\$81,905	\$0	\$0	\$75,000	\$0	\$0	\$0	\$6,905	\$6,905 put in Assigned Fund Balance in FY17
Remove pavers/add concrete P.O.	M	\$7,500	\$0	\$0	\$7,500	\$0	\$0	\$0	\$0	Drainage needed, replace pavers or install concrete
Streetscape	M	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	
SUBTOTAL		\$289,405	\$0	\$0	\$82,500	\$0	\$0	\$200,000	\$6,905	

GATEHOUSE MUSEUM										
Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Museum Basement Repair	M	\$11,000	\$0	\$11,000	\$0	\$0	\$0	\$0	\$0	columns- currently temporarily repaired
Engineer Costs for ADA renovations	H	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	May use restricted funds for ramp; coordinate overall GH plan
SUBTOTAL		\$26,000	\$0	\$26,000	\$0	\$0	\$0	\$0	\$0	

SCHOOLHOUSE										
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Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Schoolhouse Tar & Chip	H	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	Required by MHTC - \$7800 replace pebble walk with tar and chip. HVAC needed \$7940-\$15,740. Completed tar&chip in FY17 for 7,800.
SUBTOTAL		\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	

STORMWATER MANAGEMENT

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Central Avenue SWM		\$9,000	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	Safety issue - ditch is eroding the road
Springfield Avenue SWM		\$80,000	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	Construction costs only
NPDES Joint Permit		\$114,382	\$36,283	\$38,097	\$40,002	\$0	\$0	\$0	\$0	Required by joint NPDES permit
Lexington Run # 2 Sediment Pond	M	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	Remove large trees at location using crane (our equipment can't get there).
SUBTOTAL		\$213,382	\$55,283	\$38,097	\$120,002	\$0	\$0	\$0	\$0	

Other and Non-Ordinary Operating

Category	Priority	Total	Fiscal Year 18	Fiscal Year 19	Fiscal Year 20	Fiscal Year 21	Fiscal Year 22	Fiscal Year 23	Under / Over	Notes
Park Pavilion Roofs	M	\$1,700	\$0	\$0	\$1,700	\$0	\$0	\$0	\$0	Roofs are good condition, repairs to extend life of roofs. Debt service savings from paid off loan- approved by MC 9/29/2015. NOT DONE IN FY17.
Capital Reserve		\$110,000	\$22,000	\$22,000	\$22,000	\$22,000	\$0	\$0	\$22,000	Using in FY18 for IH roof repair.
Facilities Maintenance Reserve		\$9,800	\$9,800	\$0	\$0	\$0	\$0	\$0	\$0	
Sidewalk Repair and replacement		\$200,000	\$0	\$18,000	\$18,000	\$18,000	\$0	\$0	\$146,000	\$30,000 in FY16; 0 in FY17.
Paint outside of park concession stand	L	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0	lost done 2006; \$600 in FY18 for paint for volunteers.
Replacement Generator for Shop	H	\$1,200	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	Replace 12 year old generator in shop; add to operating budget
Sidewalk Repair and Replacement	H	\$34,850	\$0	\$16,850	\$9,000	\$9,000	\$0	\$0	\$0	Remove & replace approx. 1100 sq ft. 2nd Ave, Autumn Sky Ct, Kalarama @ Jennifer Way, Norris Ave, Patterson Ct, Harlan Lane.
Tree Trimming Throughout Town	H	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	Trim all trees up to 22' to beautify Town. Current ordinance specifies 13'6". Trees trimmed in Spring sometimes grow back by Fall.
SUBTOTAL		\$368,750	\$33,600	\$66,850	\$50,700	\$49,000	\$0	\$0	\$168,000	
TOTAL		\$2,537,822	\$344,613	\$412,602	\$794,202	\$363,000	\$182,500	\$266,000	\$174,905	

