

TOWN OF SYKESVILLE, MARYLAND

FISCAL YEAR 2019-2020

Ordinance No. 303

OPERATING BUDGET AND CAPITAL BUDGET

For the Period beginning July 1, 2019 to June 30, 2020

Mayor Ian Shaw

Julia Betz, Council President Council Member Anna Carter Council Member Alan Grasley Council Member Leo Keenan Council Member Stacy Link Council Member Christopher True

Interim Town Manager Franklin Schaeffer
Treasurer Evelyn Sweet

Town of Sykesville Fiscal Year 2020 Operating and Capital Budget By Department

| Town of Sykesville Fiscal Year 2020 Operating and Capital Revenues - Page 2 | \$ 3,967,921 |
|---|--------------|
| Town of Sykesville Total Operating Expenses Budget - Page 3 | \$ 2,770,115 |
| Town of Sykesville Total Capital Expenses Budget - Page 4 | \$ 1,197,806 |
| | |
| Net Income | 0 |

Town of Sykesville Fiscal Year 2020 Operating Budget by Department

<u>Revenues</u>

| | | <u>Fisca</u> | l Year 2020 |
|--|-----------------------------------|--------------|----------------------------------|
| <u>Taxes</u> | <u>Total</u> | \$ | 1,537,112 |
| <u>Licenses and Permits</u> | <u>Total</u> | \$ | 159,404 |
| Intergovernmental | <u>Total</u> | \$ | 1,123,697 |
| Service Fees | <u>Total</u> | \$ | 80,573 |
| Local and Program Revenue Local and Program Revenue | Post Office All Other Total | \$ \$ | 16,750 5,772 22,522 |
| Revenue from Other Sources | Total | \$ | 1,044,613 |
| Total Operating Budget Reven | ues | \$ | 3,967,921 |

<u>Town of Sykesville Fiscal Year 2020 Operating Budget by Department</u> <u>Expenditures</u>

| | | Fisc | al Year 2020 |
|------------------------------------|--------------|-----------------|--------------|
| Mayor and Council | <u>Total</u> | \$ | 94,979 |
| Town Commissions | <u>Total</u> | \$ | 1,500 |
| <u>Professional Services</u> | <u>Total</u> | \$ | 100,000 |
| Administration | Salaries | \$ | 312,000 |
| | Operating | \$ | 180,834 |
| | <u>Total</u> | \$ | 492,834 |
| Public Safety | Salaries | \$ | 483,250 |
| | Operating | \$ | 103,210 |
| | <u>Total</u> | \$ | 586,460 |
| Public Works | Salaries | \$ | 279,000 |
| | Operating | \$ \$ | 191,690 |
| | Total | \$ | 470,690 |
| Streets and Roads | Salaries | \$ | 5,500 |
| - | Operating | \$ | 105,610 |
| | <u>Total</u> | \$ | 111,110 |
| Parks Maintenance | <u>Total</u> | \$ | 69,325 |
| Main Street | <u>Total</u> | \$ | 50,500 |
| Post Office and Visitor Center | Salaries | \$ | 35,000 |
| 1 OSC OTHEC BITA VISITOR GETTER | Operating | \$ | 16,350 |
| | <u>Total</u> | \$ | 51,350 |
| Historic Buildings | <u>Total</u> | \$ | 6,562 |
| Gatehouse Museum | Salaries | \$ | 34,500 |
| <u></u> | Operating | \$ | 16,210 |
| | Total | \$ | 50,710 |
| Parks and Recreation | <u>Total</u> | \$ | 5,712 |
| Employee Benefits | <u>Total</u> | \$ | 579,537 |
| <u>Debt Service</u> | <u>Total</u> | \$ | 98,846 |
| Total Operating Budget Expenditure | es | \$ | 2,770,115 |

Town of Sykesville Fiscal Year 2020 Capital Budget by Department

Capital Expenditures Fiscal Year 2020

| Capital Outlay - Stormwater | NPDES Stormwater Permit | \$ | 40,002 |
|--|--|-----------------|-----------|
| | Springfield Avenue SWM | \$ | 80,000 |
| | Maintenance of Two SWM Ponds | \$ | 60,000 |
| | <u>Total</u> | \$ | 180,002 |
| | | | |
| Capital Outlay- Public Safety | New Vehicle | \$ | 45,000 |
| | New Computer for Vehicle | \$ | 5,700 |
| | Total | <u>\$</u> | 50,700 |
| Capital Outlay - Public Works | Aluminum Truck Bed - 2008 Ford F450 | \$ | 13,000 |
| | Debris Mover - Leaf Vac | | 7,500 |
| | Total | \$ | 20,500 |
| | | - | |
| Capital Outlay - Sanitation | Replace 1999 International Dump Truck | \$ | 40,020 |
| | 2020 Freightliner 25 Yrd Refuse Truck | \$ | 187,000 |
| | | \$ | 227,020 |
| | | | |
| Capital Outlay - Parks | Burkett Park Playground & Pathway | \$ | 163,739 |
| | Cooper Park Splash Pad | \$ | 200,000 |
| | Renovation of Apple Butter Factory | \$ \$ \$ | 75,000 |
| | <u>Total</u> | _\$_ | 438,739 |
| | | | |
| Capital Outlay- Town House | Interior Update and Improvement | \$ | 50,000 |
| | <u>Total</u> | <u>\$</u> | 50,000 |
| Capital Outlay - Streets and Sidewalks | Streets | \$ | 120,000 |
| Capital Outlay - Streets and Sidewalks | Sidewalks | \$ | 64,060 |
| | older all a | \$ | 184,060 |
| | | | |
| Capital Outlay - Downtown/Main Street | Remove Pavers/Add Concrete - Post Office | \$ | 7,500 |
| | Gazebo Lighting and Receptacles | \$ | 5,000 |
| | Façade Grant Reimbursements | \$ | 34,285 |
| | <u>Total</u> | \$ \$ | 46,785 |
| | | | |
| Total Capital Budget | | \$ | 1,197,806 |

| ate Prepared: 11/16/2018 | Updated: | 2/21/2019 | | Version 5 | | | | | | |
|---|------------|--------------------|-----------------|--------------|-------------|--------------|-------------|-----------|--------------------------|--|
| WN HOUSE | | | | | 7 . 7 | AND LOS T | Aut Service | 5.0 | | |
| | | | | | | | | | | T T |
| | | | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Under / | <u>-</u> | N. I. |
| ategory | Priority | Total | 20 | 21 | 22 | 23 | 24 | Over | FUNDING SOURCE | Notes |
| own House Boiler Replacement | L | \$16,500 | \$0 | \$0 | \$16,500 | \$0 | \$0 | | General Fund | Replace boiler system over 30 years old. |
| own House - Interior Update and Improvemt | Н | \$256,000 | \$50,000 | \$56,000 | \$50,000 | \$50,000 | \$50,000 | | General Fund | Update interior for ADA compliance and safety issues. |
| SUBTOTAL | | \$272,500 | \$50,000 | \$56,000 | \$66,500 | \$50,000 | \$50,000 | \$0 | | |
| | | | | | | | | | | |
| TREETS & SIDEWALKS | | | | | | | | | | |
| | r r | 1 | | er 134 | Planel Warn | Fire at Vans | Fiscal Year | Under / | | |
| | l l | | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | | Over | | Notes |
| Category | Priority | Total | 20 | 21 | 22 | 23 | 24 | | Other (UUD) | Notes |
| Streets | | \$590,000 | \$120,000 | \$115,000 | \$115,000 | \$120,000 | \$120,000 | | Other (HUR) | Sidewalks can be funded by HUR revenues. |
| Sidewalks | | \$224,060 | \$64,060 | \$65,000 | \$35,000 | \$30,000 | \$30,000 | | Other (HUR) | Sidewalks can be folided by not revenues. |
| SUBTOTAL | | \$814,060 | \$184,060 | \$180,000 | \$150,000 | \$150,000 | \$150,000 | \$0 | | |
| | | | 184,060 = esti | mated revenu | е | | | | | 380 |
| | | | | | | | | | | |
| POLICE | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | ll l | | | |
| | | | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Under / | | |
| Category | Priority | Total | 20 | 21 | 22 | 23 | 24 | Over | | Notes |
| Vehicle - New | H | \$135,000 | \$45,000 | \$0 | \$45,000 | \$45,000 | \$0 | | Other (SAPP ~ 50,000) | Per replacement schedule - 2 years on and 1 year off per MS |
| n Car Camera System | Н | \$34,200 | \$0 | \$17,100 | \$11,400 | \$5,700 | \$0 | \$0 | | Goal is In car camera system on each new car going forward. |
| New Computer for Vehicle | Н | \$5,700 | \$5,700 | \$0 | \$0 | \$0 | \$0 | \$0 | Other (SAPP 5k; GF 700) | Replace outdated computer, |
| SUBTOTAL | | \$174,900 | \$50,700 | \$17,100 | \$56,400 | \$50,700 | \$0 | \$0 | | |
| PUBLIC WORKS | - CITED IN | D. Stratter, of | AND DESCRIPTION | an en in de | | . V Brest | | AL STREET | Old Transaction | |
| | T T | | | | | | | | | |
| | | | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Under / | | |
| Catagoni | Priority | Total | 20 | 21 | 22 | 23 | 24 | Over | | Notes |
| Category | M | \$20,000 | \$0 | \$20,000 | \$0 | \$0 | \$0 | | General Fund | Current roof is 20 years old |
| Roof Replacement | | \$15,000 | \$0 | \$20,000 | \$0 | | \$0 | | General Fund | Needed to access parks for maintenance |
| RTV-Vehicle for parks use | M | | | | \$0 | | \$0 | | General Fund | Replace rusted dump bed on 2008 Ford F450 with aluminum bed. |
| Aluminum Truck Bed for 2008 Ford F450 | Н | \$13,000 | \$13,000 | \$0 | 30 | ΦU | \$0 | φ0 | General Toria | To be used to clean stormwater catch basins and curbs leading to |
| | | | | | | | | | | drains. This item is to be used in tandem with current sweeper |
| | | | | | | | | | | |
| Debris Mover (29hp 12") - Leaf Vac | H | \$7,500 | \$7,500 | \$0 | \$0 | \$0 | \$0 | | General Fund | attachment for reduction of organics into stormwater systems. |
| Insulated Garage Doors (4) | M | \$18,000 | \$0 | \$18,000 | \$0 | | \$0 | | General Fund | Anticipated replacement needed in year indicated. |
| Skid Steer Loader | Н | \$65,000 | \$0 | \$65,000 | \$0 | \$0 | \$0 | | General Fund | Anticipated replacement needed in year indicated. |
| F550 Small Dump Truck w/ Plow and Spreader | Н | \$85,000 | \$0 | \$85,000 | \$0 | \$0 | \$0 | \$0 | General Fund | Anticipated replacement needed in year indicated. |
| Zero Turn Mowers (2) | M | \$30,000 | \$0 | \$0 | \$30,000 | \$0 | \$0 | \$0 | General Fund | Anticipated replacement needed in year indicated. |
| Stand on Mower | M | \$10,000 | \$0 | | \$0 | \$10,000 | \$0 | \$0 | General Fund | Anticipated replacement needed in year indicated. |
| SUBTOTAL | · · · · | \$263,500 | \$20,500 | \$188,000 | \$30,000 | \$25,000 | SO SO | \$0 | | |
| SUBIOTAL | | \$203,300 | \$20,500 | \$100,000 | \$30,000 | \$25,000 | 40 | Ţ | | |
| SANITATION | | 3 3 1 1 1 1 | alian Santa | V= III | 1 5 3 5 5 5 | O BUILDING | | 100 LANDS | IN a Da Extlevel and The | |
| SAMIANOM | | THE PARTY NAMED IN | | | | | | 1.2 | | |
| | | | | | | | | | | |
| | 1 | | Classi Vas- | Floor! Vos- | Fiscal Year | Fiscal Year | Fiscal Year | Under / | 1 | |
| | ,, | T.1. | Fiscal Year | Fiscal Year | | | 24 | Over | 1 | Notes |
| Category | Priority | Total | 20 | 21 | 22 | 23 | | | General Fund | Borrowed from Cap Reserve in FY19; replenish Cap Res in FY20. |
| Replace 1999 International Dump Truck | H | \$40,020 | \$40,020 | \$0 | | | | | | Replacement of 2000 International 25 Rearload Refuse Truck. |
| 2020 Freightliner 25 Yd Rearload Refuse Truck | H | \$187,000 | \$187,000 | \$0 | \$0 | | | \$0 | | replacement of 2000 international 25 Realload Refuse Ifuck. |
| SUBTOTAL | | \$227,020 | \$227,020 | S0 | SO | SO | SO | Š0 | | |

| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | Fiscal Year 24 | Under / Over | FUNDING SOURCE | Notes |
|---|--|--------------------------|--|--|--|--|---|--|-----------------------------|--|
| ARKS & REC. | | Lymps 18 | | 8 12 74 5.2 8 12 74 5.2 | u majo ikus | in (Issuell's) | Las SELLIN | | 5 72 12 12 12 12 12 12 | |
| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | Fiscal Year 24 | Under / Over | | Notes |
| Replace roof on concession stand | | \$6,000 | \$0 | \$0 | \$6,000 | \$0 | \$0 | | General Fund | Current roof in 1992, 2 years of life left |
| Burkett Park Playground and pathway | L | \$163,739 | \$163,739 | \$0 | | | \$0 | | | Five years of life left in structure. |
| Girls Shelter - Demolition | M | \$35,000 | \$0 | | \$17,500 | \$0 | \$0 | | General Fund | Demolition and removal of building. |
| Cooper Park Splash Pad | М | \$200,000 | \$200,000 | | \$0 | | \$0 | | Other | \$100k from Warfield PPF \$250k; \$100k from grant. |
| BP - Renovation of Apple Butter Factory | H | \$75,000 | \$75,000 | \$0 | \$0 | \$0 | \$0 | | General Fund \$50k (Other | |
| SUBTOTAL | | \$479,739 | \$438,739 | | \$23,500 | SO | | SO. | | |
| DOWNTOWN / MAIN STREET | | | appears II allik | | | 1 1/8 | | tin 8 8 | | |
| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | Fiscal Year 24 | Under / Over | | Notes |
| Remove pavers/add concrete P.O. | M | \$7,500 | \$7,500 | \$0 | | \$0 | \$0 | | General Fund | Drainage needed, replace pavers or install concrete |
| Sazebo Lighting and Receptacles | н | \$5,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 | | General Fund | Install 2 new circuits to Gazebo to separate from TH lighting. |
| Main Street Infrastructure | M | \$200,000 | \$0 | | | \$0 | | | General Fund | and the second to separate from mighting. |
| SUBTOTAL | | \$212,500 | \$12,500 | | \$150,000 | \$0 | | \$0 | | |
| Category | Priority | Total \$0 | Fiscal Year 20 \$0 | | Fiscal Year 22 \$0 | Fiscal Year 23 \$0 | Fiscal Year 24 \$0 | Under / Over \$0 | | Notes |
| SUBTOTAL | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | |
| | | | | | | | | | | |
| CHOOLHOUSE | 11-21-3 | 10-11-62 | go nsay | | | | We file | | | |
| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | 24 | Under / Over | | Notes |
| Category | Priority | | 20 \$0 | 21 \$0 | 22 \$0 | 23 | 24 | Over \$0 | | Notes |
| | Priority | Total \$0 | 20 | 21 \$0 | 22 | 23 | 24 | Over | | Nofes |
| Category | Priority | | 20 \$0 | 21 \$0 | 22 \$0 | 23 | 24 | Over \$0 | | Notes |
| Category SUBTOTAL TORMWATER MANAGEMENT | DF x \ | \$0 | 20 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | 23 \$0 \$0 Fiscal Year | \$0 \$0 \$0 | \$0 \$0 \$0 Under / | | |
| Category SUBTOTAL TORMWATER MANAGEMENT Category | Priority Priority | \$0 Total | 20 \$0 \$0 Fiscal Year 20 | 21 \$0 \$0 \$0 Fiscal Year 21 | 22 \$0 \$0 \$0 Fiscal Year 22 | 23 \$0 \$0 \$0 Fiscal Year 23 | \$0 \$0 \$0 Fiscal Year 24 | S0 \$0 \$0 Under / Over | | Notes |
| Category SUBTOTAL TORMWATER MANAGEMENT Category pringfield Avenue SWM | Priority L | \$0 Total \$80,000 | \$0 \$0 \$0 Fiscal Year 20 \$80,000 | \$0 \$0 \$0 \$0 Fiscal Year 21 \$0 | \$0 \$0 \$0 Fiscal Year 22 \$0 | \$0 \$0 \$0 Fiscal Year 23 | \$0 \$0 \$0 \$0 Fiscal Year 24 | Over \$0 \$0 \$0 Under / Over | Other (Warfield PPF \$250k) | Notes Warfield project monies |
| Category SUBTOTAL TORMWATER MANAGEMENT Category | DF x \ | \$0 Total | 20 \$0 \$0 Fiscal Year 20 | 21 \$0 \$0 \$0 Fiscal Year 21 | 22 \$0 \$0 \$0 Fiscal Year 22 | 23 \$0 \$0 \$0 Fiscal Year 23 | \$0 \$0 \$0 Fiscal Year 24 | Over \$0 \$0 \$0 Under / Over | Other (Warfield PPF \$250k) | Notes Warfield project monies Required by joint NPDES permit |
| Category SUBTOTAL TORMWATER MANAGEMENT Category pringfield Avenue SWM | Priority L | \$0 Total \$80,000 | \$0 \$0 \$0 Fiscal Year 20 \$80,000 | \$0 \$0 \$0 \$0 Fiscal Year 21 \$0 | \$0 \$0 \$0 Fiscal Year 22 \$0 | \$0 \$0 \$0 Fiscal Year 23 | \$0 \$0 \$0 \$0 Fiscal Year 24 | So So So So So So So So | Other (Warfield PPF \$250k) | Notes Warfield project monies |

| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | Fiscal Year 24 | Under / Over | FUNDING SOURCE | Notes |
|-----------------------|----------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|----------------|--|
| Category | Priority | Total | Fiscal Year 20 | Fiscal Year 21 | Fiscal Year 22 | Fiscal Year 23 | Fiscal Year 24 | Under / Over | | Notes |
| Land Survey and Signs | М | \$33,000 | \$0 | | \$18,000 | \$0 | \$0 | | General Fund | Survey of Town properties adjoining backyards. Install signs to prevent dumping. |
| SUBTOTAL | | \$33,000 | \$0 | \$15,000 | \$18,000 | \$0 | \$0 | \$0 | | |
| TOTAL | | \$2,657,221 | \$1,163,521 | \$523,600 | \$494,400 | \$275,700 | \$200,000 | \$0 | | |

General Fund Other \$509,459 \$654,062 \$1,163,521

| | | | Fiscal Year | Fig. at Value | Finant Year | Finant Vacu | Finant Vage | Under / | |
|--|-------|-----------|-------------|---------------|-------------|-------------|-------------|---------|---|
| Category Priority Total | Total | 20 | 21 | 22 | 23 | 24 | Over | Notes | |
| | | | | | | | | | |
| Old Main Line Park Lights | | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Replace 12 benches at various pks | L | \$12,000 | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | Replace deteriorated benches- could be Boy Scout Project. |
| Ball Field at Burkett Park | L | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | Estimate and further research needed. |
| Conn. trail behind Beech Park w/downtown | L | \$150,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | This may require property acquisition. |
| Play pods on north portion of Linear Trail | L. | \$100,000 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 | SPARC request |
| Maryland Historical Trust - Gate House | | \$10,000 | | | | | \$0 | \$0 | application due 2/15/18 - possible funding 10,000-100,000 |
| SUBTOTAL | | \$282,000 | \$6,000 | \$100,000 | \$0 | SO. | sn. | SO SO | |