

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR December 2020

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Craig Weaver, Town Treasurer

TOWN OF SYKESVILLE

Balance Sheet

Dec 31, 20

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	290,408.51
1006 · CCB-Savings for Checking Funds	1,507,280.19
1008 · CCB-Old Main Line P.O.	67,791.69
1021 · CCB-Little Sykes Railway	13,467.74
1030 · Petty Cash Fund	750.00
1041 · CCB-Historic District Comm.	2,847.68
1046 · CCB-Gate House Museum	13,605.72
1061 · CCB-Parks & Recreation	8,746.96
1091 · CCB-Unemployment Reserve	18,580.27
1095 · Certs of Dep - Windsor Wealth	951,191.35
1096 · Money Market Account NWSB	14,427.39
1097 · Certificates of Deposit - CCB	619,786.17
1121 · CCB-Impact Fees	167,694.62
1122 · CCB - Parking Impact Fees	24,026.65
1131 · CCB-Development Inspection Fees	56,344.08
1185 · Police Auxiliary Reserve	3,721.92

Total Checking/Savings 3,760,670.94

Accounts Receivable

11000 · Accounts Receivable	9,125.63
-----------------------------	----------

Total Accounts Receivable 9,125.63

Other Current Assets

1190 · Escrow Funds for Warfield	1,106,599.00
1317 · A/R R/E Taxes 16/17	6.65
1350 · Grants Receivable	274,228.53
1370 · Prepaid Expenses	375.17
1381 · A/R - Other Receivables	1,024.32

Total Other Current Assets 1,382,233.67

Total Current Assets 5,152,030.24

Other Assets

1176 · Note Receivable Escrow-Warfield	1,000,000.00
1390 · Accrued Interest Receivable	49,150.95
1402 · Loan Receivable-Baldwin's ADA	22,343.56

Total Other Assets 1,071,494.51

TOTAL ASSETS 6,223,524.75

TOWN OF SYKESVILLE
Balance Sheet

Dec 31, 20

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 18,353.50

Total Accounts Payable 18,353.50

Other Current Liabilities

2110 · Accrued Salaries & Wages 660.49

2121 · Deposits 1,675.00

2124 · Developer Escrow Account 34,387.85

2144 · Misc. Deferred Revenue 1,740.00

2200 · Payroll Liabilities

2222 · Maryland State Retirement -30.24

Total 2200 · Payroll Liabilities -30.24

Total Other Current Liabilities 38,433.10

Total Current Liabilities 56,786.60

Total Liabilities 56,786.60

Equity

3100 · Fund Balance - Unassigned 2,797,910.31

3102 · Fund Balance - Nonspendable 1,064,127.00

3103 · Fund Balance - Restricted 1,552,152.00

3104 · Fund Balance - Assigned 670,631.01

32000 · Retained Earnings 54,203.17

Net Income 27,714.66

Total Equity 6,166,738.15

TOTAL LIABILITIES & EQUITY 6,223,524.75

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

Ordinary Income/Expense	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Income			
000 · Revenues			
005 · Town Property Taxes			
4117 · Real Estate Tax Revenue 19/20	4,919.72	0.00	4,919.72
4118 · Real Estate Tax Revenue 20/21	1,014,831.71	1,511,942.00	(497,110.29)
4122 · Corp Personal Property Tax	20,961.79	48,000.00	(27,038.21)
4125 · Assessment Credits-St, Cnty, Tw	(106.11)	0.00	(106.11)
4130 · Penalties, Tax	302.38	5,000.00	(4,697.62)
4140 · Discounts, Tax	(9,102.16)	(8,500.00)	(602.16)
Total 005 · Town Property Taxes	<u>1,031,807.33</u>	<u>1,556,442.00</u>	<u>(524,634.67)</u>
010 · Licenses & Permits			
4160 · Admissions Tax, State	3,277.60	500.00	2,777.60
4211 · Alcoholic Beverages, State	1,434.00	1,700.00	(266.00)
4212 · Traders Licenses, County	465.74	2,500.00	(2,034.26)
4213 · Building Permits, County	650.48	500.00	150.48
4221 · Park/Visitor Center Permits Twn			
4221.2 · M.C. Park Pavillion Rentals	575.00	3,000.00	(2,425.00)
4221.4 · South Branch Park Rental	0.00	500.00	(500.00)
Total 4221 · Park/Visitor Center Permits Twn	<u>575.00</u>	<u>3,500.00</u>	<u>(2,925.00)</u>
4222 · Franchise Fees, Cable TV	17,559.65	60,904.00	(43,344.35)
4227 · Bldg/Zoning Permits, Town	4,462.46	3,000.00	1,462.46
4229 · Solicitor Permits, Town	0.00	20.00	(20.00)
4430 · Impact Fees	16,680.00	33,360.00	(16,680.00)
4431 · Parking Impact Fees	0.00	5,000.00	(5,000.00)
4821 · Historic District Comm - Zoning	110.00	300.00	(190.00)
Total 010 · Licenses & Permits	<u>45,214.93</u>	<u>111,284.00</u>	<u>(66,069.07)</u>
015 · Intergovernmental			
4150 · Income Tax, State	284,940.93	655,640.00	(370,699.07)
4312 · Highway User Revenue, State	17,225.03	192,032.00	(174,806.97)
4315 · State Aid for Police Protection	12,786.00	51,343.00	(38,557.00)
4324 · Police Dept Overtime Grants	5,460.00	5,500.00	(40.00)
4328 · Town County Agreement	259,611.00	259,000.00	611.00
Total 015 · Intergovernmental	<u>580,022.96</u>	<u>1,163,515.00</u>	<u>(583,492.04)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees			
4450 · Commercial Trash Collection	16,863.67	32,500.00	(15,636.33)
4451 · Commercial Solid Waste Permits	0.00	1,500.00	(1,500.00)
4811.1 · Baldwin's ADA Principal	1,801.61	4,200.00	(2,398.39)
4812.1 · Baldwin's ADA Interest	370.64	1,000.00	(629.36)
4813 · Baldwin's Percent Rent	0.00	8,000.00	(8,000.00)
4815 · Rentals, Equip & Property	6,901.00	32,500.00	(25,599.00)
4819 · Newsletter Ads - Receipts	0.00	500.00	(500.00)
4841 · Code Remediation Fees	350.00	250.00	100.00
Total 020 · Service Fees	<u>26,286.92</u>	<u>80,450.00</u>	<u>(54,163.08)</u>
025 · Local / Program Revenues			
4817 · Post Office Sales Revenue			
4817.2 · PO Retail Income	597.06	1,000.00	(402.94)
4817.4 · PO Postage Income	66,017.13	125,000.00	(58,982.87)
Total 4817 · Post Office Sales Revenue	<u>66,614.19</u>	<u>126,000.00</u>	<u>(59,385.81)</u>
4817.3 · PO Services Income	86.02	100.00	(13.98)
4817.5 · Stamp Commissions	5,548.69	13,000.00	(7,451.31)
4817.6 · Tower Rental	0.00	2,500.00	(2,500.00)
4822 · Gatehouse - Donations	175.00	200.00	(25.00)
4823 · Gatehouse - Fundraisers	0.00	2,000.00	(2,000.00)
4829 · Schoolhouse Donations	100.00	200.00	(100.00)
4837 · Little Sykes Railway Revenues	0.00	2,000.00	(2,000.00)
4840 · Military Memorial Donations	200.00	250.00	(50.00)
4851 · P & R Revenues			
4851.7 · P&R Concert Concessions	27.00	100.00	(73.00)
4852.1 · P&R Cinema Sponsorships	3.00	900.00	(897.00)
4852.2 · P&R Cinema Concessions	60.80	400.00	(339.20)
Total 4851 · P & R Revenues	<u>90.80</u>	<u>1,400.00</u>	<u>(1,309.20)</u>
Total 025 · Local / Program Revenues	<u>72,814.70</u>	<u>147,650.00</u>	<u>(74,835.30)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources			
4323 · Grants, Misc Projects, State	313,467.90	40,000.00	273,467.90
4326 · Police Dept. Grants	1,857.72	0.00	1,857.72
4510 · Parking Violations	845.00	1,500.00	(655.00)
4809 · Unrealized Gain/Loss - Invest.	1,028.96	0.00	1,028.96
4810 · Interest	8,443.82	65,000.00	(56,556.18)
4833 · Misc Receipts - Police Dept	70.00	1,000.00	(930.00)
4835 · Misc Receipts - General	0.00	1,000.00	(1,000.00)
4866 · Facade Grant- SHCD	0.00	35,000.00	(35,000.00)
4890 · Sale of Assets	1,500.00	0.00	1,500.00
4911 · Use of Restricted Fund Bal - GH	0.00	17,250.00	(17,250.00)
4970 · Use of Assignd. Fund Bal-ImpFee	44,881.35	50,700.00	(5,818.65)
4980 · Use of AFB - South Linear Trail	0.00	10,000.00	(10,000.00)
4981 · Use of Assigned Fnd.Bal-Parks	0.00	2,000.00	(2,000.00)
4985 · Use of Unrestricted Fund Balanc	130,258.58	276,000.00	(145,741.42)
4986 · Use of Assign. Fund Bal. GH Mus	0.00	7,500.00	(7,500.00)
4989 · Use of Assigned Fd Bal - TH	0.00	5,000.00	(5,000.00)
4991 · Use of Assigned Fund Bal-Insura	0.00	64,000.00	(64,000.00)
Total 030 · Revenue from Other Sources	<u>502,353.33</u>	<u>575,950.00</u>	<u>(73,596.67)</u>
Total 000 · Revenues	<u>2,258,500.17</u>	<u>3,635,291.00</u>	<u>(1,376,790.83)</u>
Total Income	2,258,500.17	3,635,291.00	(1,376,790.83)
Cost of Goods Sold			
5105510 · Cost of Sales			
5105512 · P.O. Retail Sales Expense	0.00	500.00	(500.00)
5105514 · P.O. Postage for Resale Expense	68,353.00	125,000.00	(56,647.00)
Total 5105510 · Cost of Sales	<u>68,353.00</u>	<u>125,500.00</u>	<u>(57,147.00)</u>
Total COGS	<u>68,353.00</u>	<u>125,500.00</u>	<u>(57,147.00)</u>
Gross Profit	2,190,147.17	3,509,791.00	(1,319,643.83)

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Expense			
100 · Mayor & Town Council			
1005000 · Salaries	12,000.00	24,000.00	(12,000.00)
1007110 · Maryland Municipal League Dues	5,084.57	5,512.00	(427.43)
1007111 · MD Mun League - Dinners & Other	0.00	1,000.00	(1,000.00)
1007115 · Md Municipal League Convention	570.00	8,000.00	(7,430.00)
1007120 · Advertising & Publishing	93.56	2,500.00	(2,406.44)
1007125 · Flowers & Condolences	184.83	0.00	184.83
1007126 · Contest Residential Holiday Dec	0.00	200.00	(200.00)
1007127 · Town Newsletter	4,567.09	10,000.00	(5,432.91)
1007131 · Volunteer Events	0.00	500.00	(500.00)
1007132 · Employee Events	92.73	500.00	(407.27)
1007330 · Elections	168.10	2,000.00	(1,831.90)
1007430 · Community Media Center	13,981.69	25,000.00	(11,018.31)
1007572 · Christmas Decorations	4,985.23	5,000.00	(14.77)
1007817 · Contingency	267.00	5,000.00	(4,733.00)
1007827 · Volunteer Fire Co. Donation	0.00	4,500.00	(4,500.00)
Total 100 · Mayor & Town Council	<u>41,994.80</u>	<u>93,712.00</u>	<u>(51,717.20)</u>
105 · Town Commissions			
1057310 · Plan & Zone Commission	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	500.00	(500.00)
Total 105 · Town Commissions	<u>0.00</u>	<u>1,000.00</u>	<u>(1,000.00)</u>
108 · Professional Services			
1085100 · Audit Fees	13,770.00	15,000.00	(1,230.00)
1087210 · Legal Counsel	6,993.00	25,000.00	(18,007.00)
1087220 · Engineering	0.00	10,000.00	(10,000.00)
1087221 · Professional Services Property	0.00	5,000.00	(5,000.00)
1087240 · Codification Services	995.84	2,500.00	(1,504.16)
1087813 · Insurance - General & Liability	35,357.00	36,500.00	(1,143.00)
Total 108 · Professional Services	<u>57,115.84</u>	<u>94,000.00</u>	<u>(36,884.16)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
150 · Administration			
1505000 · Salaries	156,348.67	325,000.00	(168,651.33)
1505015 · Hazard Pay	3,050.00	0.00	3,050.00
1505025 · Comp & Sick Time Payout	2,016.62	0.00	2,016.62
1505026 · Vacation Time Pay Out	2,151.75	0.00	2,151.75
1505027 · Circuit Rider Program Match	312.50	1,250.00	(937.50)
1505029 · Consulting Fee	10,267.49	20,000.00	(9,732.51)
1505210 · Utilities Town House	2,293.96	4,500.00	(2,206.04)
1505211 · Utilities - 714 Sandosky Road	532.07	700.00	(167.93)
1505212 · MML Convention - Town Staff	0.00	5,000.00	(5,000.00)
1505220 · Telephone TH, Police, PW	3,802.44	7,000.00	(3,197.56)
1505221 · Telephone & Alarm - 714 Sandosk	443.17	1,000.00	(556.83)
1505230 · Building Maintenance TH	18,094.43	12,500.00	5,594.43
1505235 · Housekeeping TH	2,543.08	4,750.00	(2,206.92)
1505240 · Heating TH	1,015.92	5,500.00	(4,484.08)
1505250 · Equipment Maintenance	1,184.46	2,500.00	(1,315.54)
1505270 · Prop Maintenance - Landscaping	2,289.50	5,000.00	(2,710.50)
1505300 · Travel Expense-All Depts	942.66	4,000.00	(3,057.34)
1505400 · Office Supplies	1,521.19	4,500.00	(2,978.81)
1505425 · Postage-All Departments	734.05	1,200.00	(465.95)
1505460 · Building/Kitchen Supplies	1,365.43	1,500.00	(134.57)
1505500 · Computer Hardware	0.00	2,000.00	(2,000.00)
1505551 · Computer Software	1,712.37	1,500.00	212.37
1505552 · Computer Maintenance	2,160.00	2,000.00	160.00
1505553 · Website Annual Fee	0.00	2,000.00	(2,000.00)
1505554 · Annual Email Fee	1,050.00	1,800.00	(750.00)
1505715 · Cellular Phones	339.59	1,250.00	(910.41)
1505810 · Training & Education	1,374.00	5,000.00	(3,626.00)
1505820 · Dues & Subscriptions	1,485.00	2,000.00	(515.00)
1505835 · Bank Fees - Misc Charges	95.00	100.00	(5.00)
1505836 · Payroll Processing Fees	1,483.30	3,500.00	(2,016.70)
1507425 · Contract Services-Copier Lease	666.00	1,400.00	(734.00)
1507500 · Bad Debt Expense	0.00	2,000.00	(2,000.00)
1507502 · Town Master Plan	52,595.48	55,000.00	(2,404.52)
Total 150 · Administration	273,870.13	485,450.00	(211,579.87)

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety			
2105000 · Salaries	238,867.07	477,500.00	(238,632.93)
2105005 · Other Overtime	4,874.65	14,000.00	(9,125.35)
2105006 · Grant Overtime	2,360.00	5,500.00	(3,140.00)
2105007 · New Employee Background/Screen.	0.00	1,500.00	(1,500.00)
2105010 · Court Pay	2,600.00	9,500.00	(6,900.00)
2105015 · Hazard Pay	13,875.00	0.00	13,875.00
2105210 · Utilities	1,171.18	4,000.00	(2,828.82)
2105230 · Building Maintenance	750.00	7,500.00	(6,750.00)
2105235 · Housekeeping	3,220.18	6,000.00	(2,779.82)
2105240 · Heating	1,268.39	1,500.00	(231.61)
2105250 · Equipment Maintenance	667.25	8,000.00	(7,332.75)
2105260 · Gasoline & Oil	6,448.83	15,000.00	(8,551.17)
2105270 · Property Maintenance	549.96	1,000.00	(450.04)
2105280 · Vehicle Maintenance	6,309.09	10,000.00	(3,690.91)
2105400 · Office Supplies	2,144.52	3,000.00	(855.48)
2105500 · Operating Supplies and Expense	3,996.79	3,000.00	996.79
2105550 · Computer Hardware	12,537.00	5,000.00	7,537.00
2105551 · Computer Software	6,294.83	5,500.00	794.83
2105552 · Computer Maintenance	1,512.00	2,000.00	(488.00)
2105700 · Uniforms	406.59	4,500.00	(4,093.41)
2105715 · Cellular Phones	1,610.17	4,000.00	(2,389.83)
2105810 · Training & Education	1,356.00	2,500.00	(1,144.00)
2105830 · Subscriptions	228.00	2,000.00	(1,772.00)
2107410 · Ammunition	1,769.40	3,000.00	(1,230.60)
2107425 · Contract Svc-Copier Lease	785.71	1,400.00	(614.29)
2107450 · Auxiliary Police	174.74	2,000.00	(1,825.26)
Total 210 · Public Safety	<u>315,777.35</u>	<u>598,900.00</u>	<u>(283,122.65)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation			
3005000 · Salaries	136,651.02	289,500.00	(152,848.98)
3005005 · Salaries-Overtime-Exclude Snow	1,180.90	2,000.00	(819.10)
3005015 · Hazard Pay	4,175.00	0.00	4,175.00
3005210 · Utilities	925.51	2,900.00	(1,974.49)
3005230 · Building Maintenance	655.00	2,500.00	(1,845.00)
3005240 · Heating	300.28	2,500.00	(2,199.72)
3005250 · Equipment Maintenance	999.40	4,000.00	(3,000.60)
3005255 · Dumpsters/Sanitation Equipment	1,014.88	2,500.00	(1,485.12)
3005260 · Gasoline & Oil	8,992.32	22,500.00	(13,507.68)
3005280 · Vehicle Maintenance	11,191.78	27,500.00	(16,308.22)
3005400 · Office Supplies	0.00	500.00	(500.00)
3005500 · Operating Supplies and Expense	4,352.74	7,500.00	(3,147.26)
3005550 · Computer Hardware	0.00	500.00	(500.00)
3005552 · Computer Maintenance	216.00	500.00	(284.00)
3005553 · Internet Service	442.00	1,050.00	(608.00)
3005700 · Uniforms	1,090.00	2,500.00	(1,410.00)
3005705 · Protective Safety Equip	3,267.59	3,000.00	267.59
3005710 · Employee Shoe Program	404.94	1,400.00	(995.06)
3005715 · Cellular Phones	471.49	1,500.00	(1,028.51)
3005810 · Training and Education	45.81	1,000.00	(954.19)
3005850 · CDL - Drug & Alcohol Testing	713.00	1,100.00	(387.00)
3007610 · Tipping Fees	36,360.68	100,000.00	(63,639.32)
3007640 · Raincliffe Trash Rebate	0.00	14,500.00	(14,500.00)
Total 300 · Public Works & Sanitation	<u>213,450.34</u>	<u>490,950.00</u>	<u>(277,499.66)</u>
310 · Streets & Roads			
3105005 · Overtime-Snow Removal	1,252.64	5,500.00	(4,247.36)
3107500 · Misc Road materials	11.96	2,500.00	(2,488.04)
3107511 · Snow Removal Supplies			
3007512 · Snow Removal Contract Services	0.00	1,000.00	(1,000.00)
3107511 · Snow Removal Supplies - Other	1,549.17	25,000.00	(23,450.83)
Total 3107511 · Snow Removal Supplies	<u>1,549.17</u>	<u>26,000.00</u>	<u>(24,450.83)</u>
3107542 · Drainage & Inlets	0.00	5,000.00	(5,000.00)
3107560 · Road Repair/Patching	75.00	5,000.00	(4,925.00)
3107565 · Parking Lot Flower Bed Maint.	647.52	1,500.00	(852.48)
3107570 · Street Lighting Electric Serv	43,656.51	50,000.00	(6,343.49)
3107580 · Signs	818.00	2,500.00	(1,682.00)
Total 310 · Streets & Roads	<u>48,010.80</u>	<u>98,000.00</u>	<u>(49,989.20)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
410 · Parks Maintenance			
4105210 · Utilities	582.05	4,000.00	(3,417.95)
4105235 · Housekeeping	726.00	1,200.00	(474.00)
4105250 · Equipment Maintenance	834.37	2,000.00	(1,165.63)
4105270 · Property Maintenance	19,575.67	12,500.00	7,075.67
4105275 · Park Vandalism Repairs	10.87	750.00	(739.13)
4105500 · Operating Supplies and Expense	1,066.10	7,500.00	(6,433.90)
4105525 · Grass Cutting Code Enforcmt	350.00	0.00	350.00
4107425 · Contract Landscaping	0.00	1,500.00	(1,500.00)
4107771 · Tree Care/Maintenance	23,215.00	20,000.00	3,215.00
4107780 · Sediment Pond Maint./Stormwater	49,458.00	55,000.00	(5,542.00)
4107790 · Property Maint-SBP	6,989.02	10,000.00	(3,010.98)
4107792 · Utilities @ South Branch Park	378.04	1,000.00	(621.96)
4107793 · Little Sykes Building Maintenanc	0.00	1,000.00	(1,000.00)
4107794 · Little Sykes Property Maintenanc	0.00	1,000.00	(1,000.00)
4107795 · Little Sykes Mini-Train Mainten	0.00	1,000.00	(1,000.00)
Total 410 · Parks Maintenance	<u>103,185.12</u>	<u>118,450.00</u>	<u>(15,264.88)</u>
430 · Main Street / Downtown			
4305502 · Contribution to Downtown Sykes	25,000.00	50,000.00	(25,000.00)
4307600 · Military Memorial Expenditures	0.00	500.00	(500.00)
Total 430 · Main Street / Downtown	<u>25,000.00</u>	<u>50,500.00</u>	<u>(25,500.00)</u>
510 · Visitor Center & Post Office			
5105000 · Salaries	12,374.39	35,000.00	(22,625.61)
5105210 · Utilities	1,161.52	4,500.00	(3,338.48)
5105215 · Security Services-Professional	0.00	275.00	(275.00)
5105220 · Telephone	395.70	725.00	(329.30)
5105225 · Business Machine Supplies	0.00	500.00	(500.00)
5105230 · Building Maintenance	3,347.16	19,000.00	(15,652.84)
5105235 · Housekeeping	1,855.46	3,500.00	(1,644.54)
5105400 · Office Supplies	470.89	500.00	(29.11)
5105553 · Internet Service	447.55	1,200.00	(752.45)
5105835 · ACH Merchant & Bank Fees	1,130.42	3,200.00	(2,069.58)
Total 510 · Visitor Center & Post Office	<u>21,183.09</u>	<u>68,400.00</u>	<u>(47,216.91)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings			
5205210 · Schoolhouse Utilities	717.31	3,000.00	(2,282.69)
5205220 · Schoolhouse Telephone	175.98	350.00	(174.02)
5205230 · Schoolhouse Building Maint	218.22	2,000.00	(1,781.78)
5205235 · Schoolhouse Housekeeping	410.00	500.00	(90.00)
5205500 · Schoolhouse Supplies	269.99	500.00	(230.01)
5205600 · Utility Exp Grant - S&P Railway	0.00	500.00	(500.00)
5205700 · Bldg Maint. - Baldwin's Station	11,326.60	1,200.00	10,126.60
Total 520 · Historic Buildings	<u>13,118.10</u>	<u>8,050.00</u>	<u>5,068.10</u>
530 · Gate House Museum			
5305000 · Salaries - Curator	17,351.61	34,500.00	(17,148.39)
5305210 · Utilities	703.40	1,500.00	(796.60)
5305215 · Security Services-Professional	65.00	500.00	(435.00)
5305220 · Telephone	175.98	350.00	(174.02)
5305230 · Building Maintenance	4,092.85	7,500.00	(3,407.15)
5305232 · Computer Expenses	405.89	500.00	(94.11)
5305240 · Heating	1,280.37	3,500.00	(2,219.63)
5305270 · Property Maintenance - Landscap	0.00	250.00	(250.00)
5305335 · Museum Events	0.00	1,000.00	(1,000.00)
5305400 · Office Supplies/Operational Exp	537.05	500.00	37.05
5305553 · Internet Service	447.55	1,100.00	(652.45)
5305815 · Educational Programs	0.00	250.00	(250.00)
5307125 · Marketing	0.00	500.00	(500.00)
5307129 · Program Devel / Exhibit Plannin	291.84	1,500.00	(1,208.16)
Total 530 · Gate House Museum	<u>25,351.54</u>	<u>53,450.00</u>	<u>(28,098.46)</u>
570 · Parks & Recreation			
5707740 · Parks & Rec, Misc Park Events			
7740.3 · Advertising	0.00	350.00	(350.00)
7740.5 · Concert Bands	300.00	500.00	(200.00)
7740.6 · Misc. Holiday Events	71.26	250.00	(178.74)
7740.7 · Concessions	113.72	500.00	(386.28)
7740.9 · Movies in the Park	1,261.70	1,500.00	(238.30)
7741.4 · Yoga in the Park	175.00	150.00	25.00
7741.5 · Cinema Equipment Maintenance	1,480.83	1,000.00	480.83
Total 5707740 · Parks & Rec, Misc Park Events	<u>3,402.51</u>	<u>4,250.00</u>	<u>(847.49)</u>
7741.6 · Pre-Event Activities	0.00	500.00	(500.00)
Total 570 · Parks & Recreation	<u>3,402.51</u>	<u>4,750.00</u>	<u>(1,347.49)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Fiscal Year '21 To Date

	<u>Jul - Dec 20</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
610 · Employee Benefits			
6107804 · Short Term Disability	2,415.07	5,500.00	(3,084.93)
6107806 · Retirement Plan/401a	48,327.22	45,000.00	3,327.22
6107807 · Workers' Comp Insurance	28,598.00	71,000.00	(42,402.00)
6107808 · Long Term Disability/Employer	2,133.75	2,500.00	(366.25)
6107809 · Life Insurance	1,384.64	3,000.00	(1,615.36)
6107810 · Health Insurance-Employer Share	176,263.54	317,000.00	(140,736.46)
6107812 · Social Security	46,141.02	90,000.00	(43,858.98)
6107813 · Police Chief Retirement Plan	4,400.26	9,000.00	(4,599.74)
6107814 · LEOPS Retirement Plan	78,889.00	60,000.00	18,889.00
6107815 · Unemployment Benefits Paid	(149.80)	0.00	(149.80)
6107816 · Unemployment Tracking Service	60.00	240.00	(180.00)
Total 610 · Employee Benefits	<u>388,462.70</u>	<u>603,240.00</u>	<u>(214,777.30)</u>
680 · Debt Service			
6805929 · 2008 GO Bond - Prin.	0.00	89,257.00	(89,257.00)
6805930 · 2008 GO Bond - Int.	4,761.53	9,590.00	(4,828.47)
Total 680 · Debt Service	<u>4,761.53</u>	<u>98,847.00</u>	<u>(94,085.47)</u>
700 · Capital Outlay			
7007098 · Linear Trail	0.00	50,000.00	(50,000.00)
7007101 · Facade Grant Reimb.Expenditures	0.00	35,000.00	(35,000.00)
7821.1 · Capital Outlay-Public Safety	108,267.34	100,700.00	7,567.34
7821.2 · Capital Outlay-PW/Sanitation	66,872.59	171,500.00	(104,627.41)
7821.3 · Capital Outlay - Parks	274,697.01	0.00	274,697.01
7821.8 · Capital Outlay Town House	0.00	54,500.00	(54,500.00)
7821.9 · Capital Outlay Streets & Roads	169,571.72	192,032.00	(22,460.28)
7822.6 · Transfer to Capital Reserve	8,340.00	38,360.00	(30,020.00)
Total 700 · Capital Outlay	<u>627,748.66</u>	<u>642,092.00</u>	<u>(14,343.34)</u>
Total Expense	<u>2,162,432.51</u>	<u>3,509,791.00</u>	<u>(1,347,358.49)</u>
Net Ordinary Income	<u>27,714.66</u>	<u>0.00</u>	<u>27,714.66</u>
Net Income	<u>27,714.66</u>	<u>0.00</u>	<u>27,714.66</u>

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48267	ATCO Internatio	12/09/2020		Cust ID #754658
10566889	ATCO Internatio	11/13/2020	-293.64	Case of Nitrile Gloves
TOTAL			-293.64	
48268	B&D Truck Hoist	12/09/2020		
61202	B&D Truck Hoist	11/23/2020	-27.36	Steel for Tree Stand
TOTAL			-27.36	
48321	B&D Truck Hoist	12/30/2020		
61346	B&D Truck Hoist	12/15/2020	-65.62	Spreader Spinner
TOTAL			-65.62	
48299	Bare Truck Cntr	12/22/2020		21033
1005377W	Bare Truck Cntr	12/16/2020	-256.28	Tire Chains (2) 11R22.5 Bunji Straps (12)
TOTAL			-256.28	
48287	BG&E	12/16/2020		
Nov '20 Electric	BG&E	12/04/2020	-193.06	Post Office Elec 3787450000
	BG&E		-138.45	Town House Elec 7275500000
	BG&E		-31.40	Saslow Parking Lot 6936930000
	BG&E		-174.85	Police Elec. 3117160000
	BG&E		-150.87	Public Wks Elec 0118091000 - Electric
	BG&E		-85.62	Public Wks Heat 0118091000 - Gas
	BG&E		-49.12	Train Sta Street Light 8317350000
	BG&E		-49.12	Train Sta Street Light 7776091000
	BG&E		-76.22	McElroy Parking Lot 3606000000
	BG&E		-246.48	Schoolhouse Elec 1414921000
	BG&E		-40.59	Museum Elec 1178761000
	BG&E		-51.84	Cooper Park Elec 5494080000
	BG&E		-81.60	SBP: Bldg A Elec 7479211000
	BG&E		-38.13	McElroy Extension lights 0019540000
	BG&E		-21.85	Sandosky Pkg Lights 8548861000
	BG&E		-31.91	714 Sandosky Road 0795363906
TOTAL			-1,461.11	
48286	BG&E Streets	12/16/2020		Acct. #1692502000
November 2020	BG&E Streets	12/03/2020	-3,930.47	Street lighting - November 2020
TOTAL			-3,930.47	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48269	BluOceans LLC	12/09/2020		
	Duplicate	11/30/2020	-811.41	Refund Duplicate payment of invoice #7741
TOTAL			-811.41	
48322	Bob's Welding	12/30/2020		
166831	Bob's Welding	12/21/2020	-185.52	Plow Supplies
TOTAL			-185.52	
48288	Brown Schultz Sheridan Fritz	12/16/2020		
548793	Brown Schultz Sheridan Fritz	11/01/2020	-3,825.00	Progress billing on FY19 - 20 audit
TOTAL			-3,825.00	
48323	Brown Schultz Sheridan Fritz	12/30/2020		
551217	Brown Schultz Sheridan Fritz	12/24/2020	-2,295.00	Progress billing on FY19 - 20 audit
TOTAL			-2,295.00	
48275	C & O Distribut	12/09/2020		Cust. #2864
2020-RS-14240	C & O Distribut	11/25/2020	-42.09	Mlg Wire, Flap Disc
TOTAL			-42.09	
48289	Canon Solutions America, Inc.	12/16/2020		
4034744546	Canon Solutions America, Inc.	12/01/2020	-137.21	December 2020 Copier Lease
TOTAL			-137.21	
48270	Carlsen Group Inc, The	12/09/2020		
5871	Carlsen Group Inc, The	12/01/2020	-95.00	Basic Scanner Package for monthly page uploads
TOTAL			-95.00	
48271	Carroll Occupational Health Solutions	12/09/2020		
506691	Carroll Occupational Health Solutions	11/30/2020	-332.00	DOT Exam - Leister / Tim Sumpter new job physical
507146	Carroll Occupational Health Solutions	11/30/2020	-85.00	Schlaerth - COVID nasal swab test
TOTAL			-417.00	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48300	CC Comm, Tipping Fees	12/22/2020		Acct. # 91
15373	CC Comm, Tipping Fees	12/07/2020	-6,878.72	November 2020 tipping fees - 107.48 Tons @ \$64
TOTAL			-6,878.72	
48301	Chesapeake Employers	12/22/2020		Policy # 215910523
December '20	Chesapeake Employers	12/03/2020	-3,424.00	Workers Comp FY 21 - 6th of 10 Installment payments
TOTAL			-3,424.00	
48272	Cintas Corp	12/09/2020		15316224
4067944834	Cintas Corp	11/20/2020	-129.49	Mats
4068679865	Cintas Corp	11/30/2020	-19.33	Mats
	Cintas Corp		-43.60	Uniforms
4069308053	Cintas Corp	12/07/2020	-52.99	Mats
	Cintas Corp		-43.60	Uniforms
TOTAL			-289.01	
48302	Cintas Corp	12/22/2020		15316224
4070047294	Cintas Corp	12/14/2020	-19.33	Mats
	Cintas Corp		-43.60	Uniforms
TOTAL			-62.93	
48324	Cintas Corp	12/30/2020		15316224
5045448824	Cintas Corp	12/15/2020	-232.74	Service Eye Wash Station
4070662687	Cintas Corp	12/21/2020	-89.92	Mats
	Cintas Corp		-43.60	Uniforms
4071335616	Cintas Corp	12/28/2020	-19.33	Mats
	Cintas Corp		-43.60	Uniforms
TOTAL			-429.19	
48290	Comcast Business - Phones	12/16/2020		963171990
112961857	Comcast Business - Phones	12/01/2020	-361.21	Phones - December '20
	Comcast Business - Phones		-18.53	Phones - December '20
	Comcast Business - Phones		-61.73	Regulatory fees, etc. - December '20
	Comcast Business - Phones		-33.96	Allocate 1/13 December '20 phone bill to Post Office
TOTAL			-475.43	
48303	Corporate Occup (FHES)	12/22/2020		
509477	Corporate Occup (FHES)	12/14/2020	-60.00	Consortium / Random fee yearly DOT Annual Fee '21
TOTAL			-60.00	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48304	Des Moines Stam	12/22/2020		
1172801	Des Moines Stam	12/08/2020	-71.00	Date stamp for Admin. Asst.
TOTAL			-71.00	
48254	DRD Pool Management	12/02/2020		
S52612	DRD Pool Management	11/12/2020	-28,390.00	Splash Pad Construction - Draw 3
TOTAL			-28,390.00	
48255	DRD Pool Management	12/02/2020		
S52625	DRD Pool Management	11/19/2020	-53,650.00	Retaining / Sitting Wall Construction - Draw 4
TOTAL			-53,650.00	
48273	Farm & Home Ser	12/09/2020		
523823	Farm & Home Ser	12/07/2020	-45.99	Battery for Snowblower Tracter
TOTAL			-45.99	
48256	Freedom Septic Service, Inc.	12/02/2020		
55793	Freedom Septic Service, Inc.	11/17/2020	-207.00	2 spot a pots @ SBP November '20
TOTAL			-207.00	
48257	Fuelman	12/02/2020		Purchases and charges 11/23/2020 - 11/29/2020
NP59200575	Fuelman	11/30/2020	-98.99	Vehicle #13a
	Fuelman		-46.32	Vehicle #15
	Fuelman		-44.27	Vehicle #23
	Fuelman		-26.88	Vehicle # 6410
	Fuelman		-26.53	Vehicle # 6411 R
	Fuelman		-31.12	Vehicle # 6412
	Fuelman		-26.86	Vehicle # 6413
	Fuelman		-27.95	Vehicle # 6414 - 2020 Dodge Durango
	Fuelman		-29.90	Vehicle # 6415
TOTAL			-358.82	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48291	Fuelman	12/16/2020		
NP59276392	Fuelman	12/07/2020	-83.06	Vehicle #1
	Fuelman		-47.39	Vehicle #2a
	Fuelman		-53.20	Vehicle #3A
	Fuelman		-72.35	Vehicle #13a
	Fuelman		-86.81	Vehicle #15
	Fuelman		-32.45	Vehicle # 6410
	Fuelman		-27.07	Vehicle # 6411 R
	Fuelman		-41.26	Vehicle # 6413
	Fuelman		-28.99	Vehicle # 6414 - 2020 Dodge Durango
	Fuelman		-36.03	Vehicle # 6415
	Fuelman		-32.42	Vehicle # 6416
NP59299589	Fuelman	12/14/2020	-96.88	Vehicle #1
	Fuelman		-45.62	Vehicle #2a
	Fuelman		-53.74	Vehicle #3A
	Fuelman		-100.38	Vehicle #13a
	Fuelman		-39.88	Vehicle #23
	Fuelman		-27.48	Vehicle # 6411 R
	Fuelman		-34.06	Vehicle # 6412
	Fuelman		-42.15	Vehicle # 6413
	Fuelman		-24.47	Vehicle # 6414 - 2020 Dodge Durango
	Fuelman		-80.19	Vehicle # 6415
	Fuelman		-36.16	Vehicle # 6416
TOTAL			-1,122.04	
48305	Fuelman	12/22/2020		Purchases and charges 12/14/2020 - 12/20/2020
NP59328547	Fuelman	12/21/2020	-82.40	Vehicle #1
	Fuelman		-102.42	Vehicle #2a
	Fuelman		-88.00	Vehicle #3A
	Fuelman		-60.94	Vehicle #5
	Fuelman		-113.86	Vehicle #13a
	Fuelman		-82.29	Vehicle #23
	Fuelman		-132.75	Vehicle #25
	Fuelman		-82.19	Vehicle # 6410
	Fuelman		-61.07	Vehicle # 6412
	Fuelman		-23.86	Vehicle # 6413
	Fuelman		-24.97	Vehicle # 6414 - 2020 Dodge Durango
	Fuelman		-25.82	Vehicle # 6415
	Fuelman		-29.12	Vehicle # 6416
TOTAL			-909.69	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48325	Fuelman	12/30/2020		Purchases and charges 12/21/2020 - 12/27/2020
NP59347223	Fuelman	12/28/2020	-107.64	Vehicle #1
	Fuelman		-52.08	Vehicle #3A
	Fuelman		-204.51	Vehicle #13a
	Fuelman		-43.58	Vehicle #23
	Fuelman		-35.12	Vehicle # 6410
	Fuelman		-55.83	Vehicle # 6411 R
	Fuelman		-22.52	Vehicle # 6413
	Fuelman		-31.69	Vehicle # 6414 - 2020 Dodge Durango
	Fuelman		-74.51	Vehicle # 6415
TOTAL			-627.48	
48274	Gall's, Inc	12/09/2020		4227640
16932266	Gall's, Inc	11/12/2020	-67.99	Shirt for Anne
TOTAL			-67.99	
48306	Great American Financial Services	12/22/2020		
28344661	Great American Financial Services	12/08/2020	-197.41	Phone lease payment - Dec '20
TOTAL			-197.41	
48258	Hicks Cleaning Group, LLC	12/02/2020		
212	Hicks Cleaning Group, LLC	11/30/2020	-390.00	Town House Cleaning - November '20
	Hicks Cleaning Group, LLC		-498.34	Police Dept Cleaning - November '20
	Hicks Cleaning Group, LLC		-304.00	Post Office Cleaning - November '20
	Hicks Cleaning Group, LLC		-60.00	Schoolhouse Cleaning - November '20
TOTAL			-1,252.34	
48292	Hicks Cleaning Group, LLC	12/16/2020		
214	Hicks Cleaning Group, LLC	12/14/2020	-195.00	Town House Cleaning - December '20
	Hicks Cleaning Group, LLC		-249.17	Police Dept Cleaning - December '20
	Hicks Cleaning Group, LLC		-152.00	Post Office Cleaning - December '20
TOTAL			-596.17	
48276	Home Depot	12/09/2020		6035 3225 3193 3699
4081588	Home Depot	10/30/2020	-41.99	Trashbags, Yard waste bags
1614140	Home Depot	11/02/2020	-1.20	Bolts for street light globes
4512986	Home Depot	11/09/2020	-28.48	DEF Screws
7023661	Home Depot	11/16/2020	-80.94	Striping Paint
4514525	Home Depot	11/19/2020	-47.88	Lights for Wreaths
	Home Depot		-84.16	Hang Acrylic screen @ post office
TOTAL			-284.65	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48307	Hughes Trash Removal	12/22/2020		Acct # 518882
0C136107	Hughes Trash Removal	12/01/2020	-150.00	Mac Lot - recycle dumpsters - December 2020
TOTAL			-150.00	
48259	Innovative Inc	12/02/2020		
45211	Innovative Inc	12/01/2020	-73.00	Phone system maintenance contract - December '20
TOTAL			-73.00	
48260	Jared Schumacher	12/02/2020		
PPE 11.29.2020	Jared Schumacher	12/02/2020	-769.23	Bi-weekly consulting fee - period ending 11.29.20
TOTAL			-769.23	
48293	Jared Schumacher	12/16/2020		
PPE 12.13.2020	Jared Schumacher	12/16/2020	-769.23	Bi-weekly consulting fee - period ending 12.13.20
Xmas Bonus	Jared Schumacher	12/16/2020	-200.00	Christmas Bonus
TOTAL			-969.23	
48326	Jared Schumacher	12/30/2020		
PPE 12.27.2020	Jared Schumacher	12/27/2020	-769.23	Bi-weekly consulting fee - period ending 12.27.20
TOTAL			-769.23	
48308	Kelly & Assoc	12/22/2020		Acct. 134286
January2021	Kelly & Assoc	12/03/2020	-1,142.00	January '21 Dental & Vision
TOTAL			-1,142.00	
48327	Kerry Chaney	12/30/2020		
Reimb Tuition	Kerry Chaney	12/28/2020	-1,175.00	Reimbursement for College Class
TOTAL			-1,175.00	
48328	LaneScapes, LLC	12/30/2020		
37611	LaneScapes, LLC	12/09/2020	-100.00	6999 Cedar Ave - grass cutting code enforcement
TOTAL			-100.00	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48309	LGIT Insurance	12/22/2020		LGIT-0135
46191-0	LGIT Insurance	12/10/2020	-21,892.32	FY 2021 Health Insurance Premium - January 2021
TOTAL			-21,892.32	
48335	Lincoln National Life Insurance Company	12/30/2020		TWNOFSYK2-BL-1578988
4176257359	Lincoln National Life Insurance Company	01/01/2021	-278.62	Life/ADD - January 2021
	Lincoln National Life Insurance Company		-485.95	STD - January 2021
	Lincoln National Life Insurance Company		-229.50	LTD - January 2021
TOTAL			-994.07	
48277	Major Police Supply	12/09/2020		
109631	Major Police Supply	12/07/2020	-172.90	Black Seat Cover
TOTAL			-172.90	
48294	Maryland State Retirement Agency	12/16/2020		7131000
AL210236	Maryland State Retirement Agency	12/01/2020	-851.61	Quarterly administration fee - FY21 2nd Qtr.
TOTAL			-851.61	
48310	Maryland State Retirement Agency	12/22/2020		7131000
7351	Maryland State Retirement Agency	12/01/2020	-46,624.00	Annual employer payment - System 7 - Employees Pension FY21
TOTAL			-46,624.00	
48311	Maryland State Retirement Agency	12/22/2020		7131000
7352	Maryland State Retirement Agency	12/01/2020	-78,889.00	Annual employer payment - system 9 - LEOPS FY21
TOTAL			-78,889.00	
48295	Michael Baker Int'l	12/16/2020		
Report #07	Michael Baker Int'l	11/18/2020	-19,687.68	Sykesville Master Plan Billing Period 9/27/20 - 11/01/20
Report #08	Michael Baker Int'l	12/11/2020	-3,878.17	Sykesville Master Plan Billing Period 11/01/20 - 11/29/20
TOTAL			-23,565.85	

TOWN OF SYKESVILLE

Check Register

December 2020

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
48329	Multicorp	12/30/2020		Cust # SYKESVIL
65985	Multicorp	12/28/2020	-398.08	TH Cleaning 12/16 - 12/31/20
	Multicorp		-467.31	PD Cleaning 12/16 - 12/31/20
	Multicorp		-183.46	PO Cleaning 12/16 - 12/31/20
	Multicorp		-110.00	Schoolhouse Cleaning Monthly
	Multicorp		-195.00	Cooper Park Bathrooms April Thru Oct (based on annual cost)
TOTAL			-1,353.85	
48278	NAPA Auto Parts	12/09/2020		
6027-978464	NAPA Auto Parts	12/02/2020	-19.98	DEF Fluid
TOTAL			-19.98	
48296	NAPA Auto Parts	12/16/2020		
6027-978877	NAPA Auto Parts	12/08/2020	-68.94	Floor Dri
TOTAL			-68.94	
48330	Nationwide Financial Retirement Plans	12/30/2020		Acct # 013-06539 401(a) Plan
Spaulding 2nd Qtr 21	Nationwide Financial Retirement Plans	12/31/2020	-2,200.13	Spaulding quarterly retirement contribution - QTR ended 12/31/20
TOTAL			-2,200.13	
48279	Olde Towne Motor Co.	12/09/2020		
A035981	Olde Towne Motor Co.	12/04/2020	-1,035.04	New tires, replace sway bar, replace front axle - #6411
TOTAL			-1,035.04	
48312	Parker Fuel Company	12/22/2020		
128171	Parker Fuel Company	12/16/2020	-244.13	113.60 gallons @ \$2.149
139034	Parker Fuel Company	12/19/2020	-541.61	246.30 gallons @ \$2.199
TOTAL			-785.74	
48313	Platinum 0951 Joe C	12/22/2020		5588-4691-1101-0951
DrinkMoreWater	Platinum 0951 Joe C	11/24/2020	-237.00	First Delivery and Set up of new drinking water system
Adobe December	Platinum 0951 Joe C	12/01/2020	-14.99	Acrobat Pro DC Monthly Fee - December
NovZoom	Platinum 0951 Joe C	12/01/2020	-14.99	Zoom Subscription for Virtual Council Meetings
Reico	Platinum 0951 Joe C	12/04/2020	-1,649.85	Small Kitchen for Gatehouse
TOTAL			-1,916.83	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48318	Platinum 2176 - GH	12/22/2020		
252670119	Platinum 2176 - GH	12/01/2020	-99.00	Ancestry.Com Subscription - 6 month
TOTAL			-99.00	
48315	Platinum 2406 - PW	12/22/2020		5588 4691 1611 2406
Amazon	Platinum 2406 - PW	11/12/2020	-42.50	1 Case of Toilet Paper
Amazon	Platinum 2406 - PW	11/12/2020	-29.00	Hand Sanitizer Refill
Amazon	Platinum 2406 - PW	11/13/2020	-239.90	1 Case of Nitrile Gloves
Shell	Platinum 2406 - PW	11/30/2020	-4.99	Starting Fluid
TOTAL			-316.39	
48316	Platinum 3815 - PD	12/22/2020		5588-4691-1804-3815
Amazon	Platinum 3815 - PD	11/10/2020	-53.95	Lysol Disinfectant Spray (4 cans)
Amazon	Platinum 3815 - PD	11/10/2020	-324.36	Paper Towels, Gloves, Colrox cleaner, Toilet Paper, Disinfecting Wipes
Glock	Platinum 3815 - PD	11/24/2020	-350.00	Glock Training - Sgt
Amazon	Platinum 3815 - PD	12/07/2020	-17.95	Hand Truck and Dolly
TOTAL			-746.26	
48319	Platinum 7681 - GH	12/22/2020		5588 4691 1566 7681
Walmart	Platinum 7681 - GH	11/20/2020	-61.76	Video Light / Apple Converter / Vlogging kit
TOTAL			-61.76	
48317	Platinum 8263 CW	12/22/2020		5588 4691 1545 8263
Stamps	Platinum 8263 CW	11/25/2020	-220.00	4 Rolls of Stamps
TOTAL			-220.00	
48314	Platinum 9950	12/22/2020		5588 4691 1558 9950
Tree Top Products	Platinum 9950	11/18/2020	-1,057.46	Picnic Table for Flag Pole Area
TOTAL			-1,057.46	
48261	Quantel	12/02/2020		14035
1724853	Quantel	12/01/2020	-29.33	December '20 Telephone Service - PO fax line
	Quantel		-29.33	December '20 Telephone Service
	Quantel		-29.33	December '20 Telephone Service
TOTAL			-87.99	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48331	Robin Lamdin	12/30/2020		
Mailbox Replace	Robin Lamdin	12/28/2020	-110.23	Mailbox replacement reimbursement due to snowplow accident
TOTAL			-110.23	
48280	Rosen Hoover P.A.	12/09/2020		
116454 DJH	Rosen Hoover P.A.	11/30/2020	-320.00	Attend Virtual Town Meeting - 11/23/20
116455 DJH	Rosen Hoover P.A.	11/30/2020	-851.00	11/1/20 - 11/30/20 Warfield General Representation
TOTAL			-1,171.00	
48281	Royal Electric, Incorporated	12/09/2020		
120265	Royal Electric, Incorporated	11/19/2020	-175.00	Photo Cell Repair - Sandosky Lot
TOTAL			-175.00	
48282	RP Alignment, I	12/09/2020		
241992	RP Alignment, I	11/20/2020	-465.51	PM service new garbage truck
TOTAL			-465.51	
48262	Seven Springs Landscaping LLC	12/02/2020		
10837	Seven Springs Landscaping LLC	12/01/2020	-454.17	SBP - December '20 landscaping
	Seven Springs Landscaping LLC		-173.25	TH - December '20 landscaping
	Seven Springs Landscaping LLC		-91.66	PD - December '20 landscaping
	Seven Springs Landscaping LLC		-107.92	Parking Islands - December '20 landscaping
	Seven Springs Landscaping LLC		-1,250.00	Remove and replace Boxwoods TH stairs
TOTAL			-2,077.00	
48297	Shannon-Baum	12/16/2020		
0227639-IN	Shannon-Baum	12/03/2020	-690.00	Plywood Holiday Cut-Outs
0227769-IN	Shannon-Baum	12/11/2020	-99.00	Holiday Decor Overlays
TOTAL			-789.00	
48332	Shannon-Baum	12/30/2020		
0227839-IN	Shannon-Baum	12/22/2020	-66.00	Adopt a Road Sign
0227838-IN	Shannon-Baum	12/22/2020	-24.50	Employee Parking Sign
0227860-IN	Shannon-Baum	12/23/2020	-252.00	No Parking Signs stock
TOTAL			-342.50	

TOWN OF SYKESVILLE
Check Register
December 2020

Num	Source Name	Date	Paid Amount	Memo
48333	SK Printing, Inc.	12/30/2020		
2099513	SK Printing, Inc.	12/23/2020	-1,865.04	Winter 2020 Newsletter
TOTAL			-1,885.04	
48265	Staples GOVT	12/02/2020		
3461898917	Staples GOVT	11/14/2020	-271.63	Keurig Machine / Copy Paper
3462275277	Staples GOVT	11/19/2020	-19.45	Trash Bags
3462360728	Staples GOVT	11/20/2020	-53.26	Masking Tape / Trash Bags / Toilet Paper
TOTAL			-344.34	
48283	Sykesville Car Service	12/09/2020		1416
52299	Sykesville Car Service	12/04/2020	-260.35	Vehicle #6413 Coolant system flush
TOTAL			-260.35	
48284	United Business Technologies	12/09/2020		T005
1223155	United Business Technologies	11/30/2020	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 11/14/20 to 12/13/20
TOTAL			-159.20	
48334	United Business Technologies	12/30/2020		T005
1225859	United Business Technologies	12/16/2020	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 12/14/20 to 1/13/21
TOTAL			-159.20	
48320	Verizon	12/22/2020		A/C # 850-091-108-0001-75
914649223	Verizon	11/30/2020	-32.91	714 Sandosky - for alarm
TOTAL			-32.91	
48266	Verizon Wireles	12/04/2020		Acct # 619938794-00001
9867593748	Verizon Wireles	11/22/2020	-280.20	PD Wireless Service 11/23/2020 to 12/22/2020
TOTAL			-280.20	
48285	Verizon Wireles	12/09/2020		AC 642185937-00001
9867702028	Verizon Wireles	11/23/2020	-32.78	Chief - Cell Phone
	Verizon Wireles		-73.26	PW - Cell Phones
	Verizon Wireles		-32.79	Town Manager - Cell Phone
TOTAL			-138.83	

TOWN OF SYKESVILLE
Check Register
December 2020

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
48298	Westminster Sec	12/16/2020		Cust # 4342
0148716	Westminster Sec	12/14/2020	-65.00	Replace Sensor @ Gatehouse Museum
TOTAL			-65.00	