

**STAFF REPORT FOR
MONDAY, JUNE 12, 2017
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM Recognition of Wayne David, Gold Medal of Valor Recipient
Mr. David was instrumental in stopping an attempted murder in September 2016. Chief Spaulding has prepared a proclamation of gratitude for Mr. David.

National Night Out Presentation by Ellen Dix
Ms. Dix will give a brief presentation on this event.

7:15 PM PUBLIC CONCERNS:

7:20 PM MINUTES: May 22, 2017

7:25 PM REPORTS:

- Public Works Report
- Treasurer's Report – April 2017
- Public Safety Report
- Council Committee Reports
- Main Street Association Report

7:40 PM ANNOUNCEMENTS:

- At the May 22, 2017 meeting, Bob Morris and Ken Johnson were appointed to the Warfield Development Corporation
- Gate House Presentation, June 21, 7:00 P.M to 8:30 P.M. Jack White will be presenting on America's entry into World War 1, and how it affected Carroll County and Sykesville, with particular emphasis on the 313th Infantry Regiment, also known as Baltimore's own.
- First Friday Block Party, July 3, 6:00 P.M. to 9:00 P.M. This month's is an Independence Day Block Party Celebration!
- Lemonade Social at the Schoolhouse, July 8, 1:00 P.M. to 4:00 P.M.
- Movies in the Park, July 8, *The Hunger Games* will begin at sundown
- Farmers' Market and Little Sykes, every Sunday 9:00 A.M to 1:00 P.M.

7:45 PM OPEN SESSION:

CONSENT AGENDA:

The Council will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, ***before making a motion***, Mayor Shaw will ask if any of the Council Members request the removal of an item from the Consent Agenda for separate consideration.

Motion to adopt the Consent Agenda (which consists of the following items—not necessary to read each one):

Consent Agenda:

1. Approval of on-call proposal with Kimley-Horn and Scott Scarfone

Scott Scarfone has worked with the Town through Oasis Design Company. This company has recently merged with Kimley-Horn. This on-call contract allows for the same services as before, just through the new company. The Town is not obligated to use his services, but if we do, the contract will already be on file. One potential project for Scott is to review and update the Town of Sykesville's Landscape Manual used for the development review process.

2. Authorization to apply for FY 18 SHA Recreational Trails grant

This grant will be used for the repair of approximately 2200 linear feet of the Linear Trail south of Kalorama Road. Repairs to this stretch will greatly improve the trail and will make it more favorable for a walk or a bike ride. It is not feasible to reconstruct the trail to meet ADA requirements, due to the grade, so the Town will have to work with SHA to request a waiver. The trail is narrow at spots and is in need of repair due to erosion, tree damage, and age. Two culverts will be needed to prevent storm water erosion. The application will be in the amount of \$20,000 with a \$4,000 match. The grant is due July 1.

3. Appointment of Jeremiah Schofield to the Planning Commission

The Mayor recommends appointing Jeremiah Schofield to the Planning Commission with a term ending August 31, 2022, contingent on availability of a position.

4. Approval of FY 2017 Budget Amendments

See attached for year-end amendments.

5. FY17 Budget Amendment – Operating Budget by Department

To correct the allocation of Public Safety expenses. The Court Pay in the FY17 budget was originally included in Operating Expenses. This correction moves Court Pay to Salaries.

Business

6. Parking Update for Mellor, College, and Maple Avenues

There have been three Farmers' Markets since the last Mayor and Town Council meeting. No parking signs were placed on these roads during the Farmers' Markets and also during the First Friday Block Party. Chief Spaulding will give an update on the situation.

7. Town Projects Update

This is to review current projects, discuss the process for adding additional items to Town staff workloads, and to discuss priorities. Being on the same page regarding priorities and desired outcomes can be useful in helping everyone to work together.

8. Council Liaison Assignments

Here are the Liaison assignments:

Julia – Planning Commission

Leo – Main Street Association

Al – Assistant Business Liaison

Anna – Sykesville Parks and Recreation

Stacy – Historic District Commission

Chris – Raincliffe Home Owners' Association and Sustainable Communities Work Group

8:45 PM RECESS:

8:50 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

- **Personnel** – Police Officer appointment – Confidential Personal Information
- **Consult with Legal Counsel** – 714 Sandosky Road disposition
- **Consult with Legal Counsel** – Main Street Organization
- **Consult with Legal Counsel** – Update on Warfield Contract Negotiations
- **Personnel** – Public Works Director appointment – Confidential Personal Information
- **Personnel** – Warfield Development Corporation Board Appointments – Confidential Personal Information

ADJOURNMENT: