

**STAFF REPORT FOR
MONDAY, December 11, 2017
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM PUBLIC CONCERNS:

7:10 PM MINUTES: November 28, 2017

7:15 PM REPORTS:

- Treasurer's Report
- Public Safety Report
- Council Committee Reports – written reports were provided

7:30 PM ANNOUNCEMENTS:

- Hanukkah Celebration, December 13, 6 P.M. in front of the Town House.
- Town Manager Candidate Meet and Greet, December 15, 6:30 P.M. at the Town House.
- Town offices are closed December 22 and December 25 and will close at 1 P.M. on December 29 for the holidays.

7:35 PM OPEN SESSION:

Business:

1. Approval to apply for the MHT Capital Improvement Grant

Jared Schumacher has provided a memo detailing the grant and possible uses for it. Also provided was the questions asked for the Letter of Intent.

Recommended Action: if in agreement, motion to approve the letter of intent and application for the MHT Capital Improvement Grant.

2. Discussion of Snow Emergency Preparations

David Deutsch provided a memo detailing the snow emergency plans. Also provided was the Inclement Weather Information Sheet.

3. Introduction of Ordinance NO. 301 – to amend, adopt, and enact sections of the Town Code of Sykesville to: (1) Amend Chapter 51 to reference the existing section as Article I and update the references therein to the County animal regulations; and (2) Adopt and enact a new article II in Chapter 51 regarding animals at Town events

Chief Spaulding revised the policy as discussed at the last meeting, and it was sent to Dennis Hoover for comment.

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Recommended Action: Introduce Ordinance NO. 301 and announce the public hearing will be at the next meeting.

4. Authorization for the Mayor to sign the environmental covenant for 7520 Main Street

A cover letter and the environmental covenant in connection with the parking lot at 7520 Main Street. Dennis Hoover or David Deutsch will summarize the purpose and intent of the covenant at the meeting.

Recommended Action: If in agreement, motion to authorize the Mayor to sign the environmental covenant for 7520 Main Street.

8:00 PM RECESS:

8:05 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.

- **Personnel** – Confidential Personal Information

ADJOURNMENT: