



Town of Sykesville

7547 Main Street, Sykesville, MD 21784
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townofsykesville.org

**Board of Zoning Appeals
Notice of Appeal and/or Application for Hearing**

Date: _____

Applicant: _____ Phone: _____

Email: _____

Address of Property: _____

Owner of Property: _____ Phone: _____

(If other than applicant)

Interest of Applicant, if not owner: _____

Attorney or Agent: _____ Phone: _____

Address: _____

Location of Property: Tax Map # _____ Block # _____

_____ side (s) of _____

(North, East, West, South)

(Road name)

Distance to nearest road intersection & name: _____ - _____

Subdivision name: _____ Section # _____ Lot # _____

Lot size: _____ Liber/Folia: _____ Zoning Map & District: _____

Public Facilities: sewer ____ water ____ Individual Facilities: sewer ____ well ____

Specific details of the appeal of the Zoning Administrator's decision and/or
Application for Hearing

OFFICIAL USE ONLY

Zoning Ordinance basis of the Notice of the Appeal and /or Application for Hearing:

Article & Section: _____

_____ Conditional Use Application

_____ Variance Application

_____ Appeal of Zoning Administrator's Decision

State Highway Administration Review:

() No Comments, no SHA involvement

() Further Information Requested

Application Fee Received: _____

Filed Date: _____

Hearing Date: _____

Decision Mailed Date: _____

Staff Initials: _____

**Notice of Appeal and/or Application for Hearing
Certified List of Contiguous Property Owners and Addresses**

The appellant or petitioner is responsible for the provision and certification of a list of all adjoining property owners and their addresses, including any property, in order that notification of the public hearing can be forwarded to such owner by certified mail. Attach additional sheets, if necessary.

Name: _____

Address: _____

**Notice of Appeal and/or Application for Hearing
Plot plan**

Include the following items approximately to scale, including associated dimensions and identifications:

1. Shape and dimensions of the property.
2. Location, dimensions, and identification of:
 - a. Abutting road(s)
 - b. Existing building(s) and/or structure(s), if any.
 - c. Proposed building(s) or structure(s), or proposed additions, if any.
 - d. All present and proposed driveway entrances and parking spaces including surfacing materials.
3. Dimensions of the front, side, and rear yards.
4. Location of existing or proposed well and/or sewerage disposal system.
5. Where no building(s) or building plans are involved, show present use and proposed use of land.
6. Existing and proposed storm drainage casements and/or facilities.
7. Any natural drainage features such as springs, streams, and/or ponds.
8. Any additional information regarding the site and the Appeal and/or Application which will assist the Board in the consideration of this case.
9. Photographs (all angles)

Note:

1. If available, plans for construction, site development, landscaping, architectural elevations, and surveys should be submitted with these forms to assist the Board in consideration of this case.
2. No hand drawn sketches.

Under penalties of perjury, I declare that I have prepared and examined this application, and to the best of my knowledge and belief, it is true and complete.

Signature: _____ **Date:** _____

**Notice of Appeal and/or Application for Hearing
Filing fees and Costs**

OFFICIAL USE ONLY

For administration (filing fee) \$100.00

Amount to cover the following expenses (\$200 to \$250) \$_____
This is just an estimate. Charges and reimbursement totals may vary.

Total Paid **\$_____**

Publication of legal notices, posting of public hearing notices -\$_____

Certified mail, return receipt notices, costs per each adjoining
property owner listed on page two. \$_____ x _____ = **-\$_____**

Amount to be reimbursed. **=\$_____**

Fees are established by an Annual Fee Schedule