



Town of Sykesville

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Town House

Ian Shaw, Mayor

Dawn M. Ashbacher, Town Manager

Linda S. Quinn, Town Treasurer

Janice M. Perrault, Town Clerk

APPROVED

OFFICIAL MINUTES OF JANUARY 27, 2014 REGULAR COUNCIL MEETING **NO. 14-02**

The regular Council meeting of the Town of Sykesville was held on January 27, 2014. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Frank Robert, Council Members Leo Keenan, Julia Betz, Anna Carter, Stacy Link and Al Grasley

STAFF: Dawn Ashbacher, Town Manager
Sgt. Shawn Kilgore, Interim Police Chief
Janice Perrault, Town Clerk
Ivy Wells, Main Street Manager

PUBLIC CONCERNS: Nothing mentioned

MINUTES: January 13, 2014

MOTION: Council Member Grasley motioned and Council Member Link seconded to approve the minutes as written.

The motion carried unanimously.

PUBLIC SAFETY REPORT:

Sergeant Kilgore reported on the period from January 9 through January 22. There were a total of 86 calls for service which included 16 assists to other police agencies/departments outside the Town.

COUNCIL COMMITTEE REPORTS:

- **Main Street Association Board** – Council Member Keenan reported the SYK Awards were held on January 25 at Fairhaven Retirement Center, and the Volunteer of the Year was awarded to Joe Moltz for all the time and effort he contributes to the Main Street Association. The Board will hold their next meeting on February 4.
- **Historic District Commission** – Council Member Link announced the next meeting will be held on February 25. Council President Robert announced Andra Dennett, Gate House Museum Curator, will be speaking at the Rotary on January 28 about upcoming projects at the Gate House Museum.

COUNCIL MEETING MINUTES

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- **Warfield Development Corporation** – Mayor Shaw announced the next meeting for WDC has not been announced.
- **Military Memorial** – Council President Robert met with Town Manager, Dawn Ashbacher, Lloyd Perrault and Ed Cinkole to discuss the final plans for the Military Memorial. He indicated the last day to purchase a brick will be March 21.
- **Planning Commission** – Council Member Betz announced the next meeting is scheduled for February 3.
- **Main Street Association, Promotions Committee** – Council Member Grasley announced the next meeting is scheduled for February 5.
- **Parks & Recreation Committee** – Council Member Carter reported at the last meeting the Committee worked on the spring/summer schedule. They decided to promote movies in the park at Millard Cooper Park due to the construction at South Branch Park this summer. The Committee is still discussing the Concerts in the Park schedule that will be held at Millard Cooper Park. Once they have a schedule it will be posted on the website. The next meeting will be held on February 27.

ANNOUNCEMENTS:

Maryland Municipal League Scholarship – There will be three \$1,000 scholarships awarded this year to high school students within Carroll County municipalities. The application is available on our website and the deadline for completion is May 2.

SHA Streetscape Concept Plan – Mayor Shaw announced a meeting was held to discuss the funding of \$500,000 the Town will receive from the State Highway Administration over the next two years to develop a streetscape plan along MD 851/Main Street/Springfield Avenue. This is to develop a concept to better coordinate the work planned by Carroll County to replace water and sewer lines on Main Street, Maryland State Highway Administration to enhance the drainage system along MD 851 (Main Street/Springfield Avenue), and the Town to enhance the drainage system along Central Avenue. The development of the concept will help to serve as a vision for MD 851 and to coordinate the project scope and schedules as well as to maximize economies of scale amongst all the projects. There will be public meetings to gather community input. It is anticipated that this work will not start for another 2-3 years but there is a lot of planning to be done in advance. Survey crews are expected in Town starting in the spring.

BUSINESS:

1. **Healthy Eating Active Living (HEAL) Cities and Towns Campaign** – Mayor Shaw presented a resolution to outline the Town's effort to promote healthy eating and active living lifestyle.

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MOTION: Mayor Shaw motioned and Council Member Betz seconded to adopt Resolution #2014-01 Setting Forth Town of Sykesville's Commitment to Obesity Prevention.

Council President Robert motioned to remove the following sentence from the Resolution "While individual lifestyle changes are necessary, individual effort alone is insufficient to combat obesity's rising tide." No one seconded this amendment to the motion.

The motion carried with Council President Robert and Council Member Grasley opposing.

2. **Raincliffe Public Works Agreement (PWA) Amendment** – Dawn Ashbacher indicated that the developer was not able to complete the Rt. 32 intersection improvement by the agreed date of December 31, 2013, due to issues with the State Highway Administration (SHA). Ms. Ashbacher presented the amendment which extends the deadline to July 31, 2014. This amendment will also limit the number of building permits to be issued by the Town before the intersection is substantially complete.

MOTION: Council Member Grasley motioned and Mayor Shaw seconded to approve the Second Amendment to Public Works Agreement No. 2008-01 "Raincliffe" with the minor changes requested by Council Member Betz.

The motion carried with Council Member Keenan abstaining.

3. **Donation of the Blue Caboose to Howard County Farm Museum** – Dawn Ashbacher announced that Howard County Farm and Antique Machinery Museum is interested in procuring the Blue Caboose that is located by Baldwin's Station. The caboose is in disrepair and has been stationary for a long period of time. The Museum is in the process of putting a small train exhibit on their property and they would rehabilitate and relocate the caboose to their property at their expense. Discussion took place and several questions were raised that need answers prior to making a decision. Staff will find the answers and report back to the Mayor and Town Council at the next meeting on February 10.

MOTION: Council President Robert motioned and Council Member Keenan seconded to table the request to donate the Blue Caboose.

The motion carried with Council Member Carter abstaining and Council Member Grasley opposing.

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4. **Zoning Ordinance Text Amendment – Conservation District** - Mayor Shaw presented the Council with information on amending the Zoning Ordinance in the Conservation District to allow for age-restricted housing as a conditional use. The text amendment will be prepared by the Town Attorney and given to the Planning Commission to review, and make a recommendation to the Mayor and Town Council. The Mayor and Town Council will hold a public hearing before the text amendment will be adopted as an amendment to the Zoning Ordinance.

MOTION: Council Member Grasley motioned and Council President Robert seconded to request Dennis Hoover, Town Attorney, to draft a text amendment and refer it to the Planning Commission for review and comment.

The motion carried with Council Members Betz and Carter opposing.

MOTION: Council Member Grasley motioned and Mayor Shaw seconded to take a five minute recess at 8:50 p.m.

The motion carried unanimously.

CLOSED SESSION: Mayor Shaw motioned and Council Member Grasley seconded to go into closed session at 9:07 p.m.

The motion carried unanimously.

The meeting was proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, (ii) Any other personnel matter that affects one or more specific individuals

Those in attendance were: Mayor Shaw, Council President Robert and, Council Members Betz, Carter, Grasley, Keenan, Link, and Town Manager Dawn Ashbacher.

Items discussed were:

Personnel –

Appointment of employee – confidential personal information – Action
Appointment of employee – confidential personal information – No action

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MOTION: Mayor Shaw motioned and Council Member Grasley seconded to go back into open session at 9:29 p.m.

The motion carried unanimously.

**MOTION TO
ADJOURN:**

There being no further business to come before the Council, Council Member Grasley motioned and Mayor Shaw seconded to adjourn meeting at 9:30 p.m.

The motion carried unanimously.

Respectfully submitted
Janice Perrault
Town Clerk