

Dear

OFFICIAL MINUTES OF APRIL 22, 2019 REGULAR COUNCIL MEETING
NO. 19-07

The Council meeting of the Town of Sykesville was held on Monday, April 22, 2019. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members Anna Carter, Alan Grasley, Leo Keenan, and Stacy Link.

ABSENT: Council Member Christopher True

STAFF: Franklin Schaeffer, Interim Town Manager
Police Chief Michael Spaulding
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director

PUBLIC COMMENTS: There were no public comments.

TREASURER'S REPORT: Evelyn Sweet, Town Treasurer, presented the February 2019 Treasurer's Report. She explained that there was a large real estate tax payment in February, probably the last of the fiscal year. Council Member Link asked if the Crystal Springs water deliveries were for all locations or just the Town House. Ms. Sweet explained the water is for the Town House, Police Department, and Public Works.

MOTION: Council President Betz motioned to approve the February 2019 Treasurer's Report. Council Member Carter seconded the motion.

The motion carried unanimously.

PUBLIC SAFETY

REPORT: Chief Spaulding presented the Public Safety Report for the period of March 18 through April 14. There were a total of 653 reports including 20 assist other agencies, 11 community policing events, 25 foot patrols, 29 incident reports, 332 patrol checks, and 53 traffic enforcement initiatives.

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Chief Spaulding explained that there are some recurring issues such as Birch Manor. Chief Spaulding also announced that Officer Schlaerth went above and beyond when responding to a call regarding a dog bite victim.

COUNCIL COMMITTEE

REPORTS:

- **Sykesville Parks and Recreation (SPARC)** – Council Member Carter announced that the next SPARC meeting is Wednesday, April 24, due to the Candidate Forum scheduled for Thursday, April 25. There is a Park Cleanup and Cookout scheduled for April 27 at South Branch Park.
- **Historic District Commission (HDC)** – Council Member Link announced that the last HDC meeting was in March, and an application was reviewed and approved for a new building on Main Street. The next HDC meeting is Tuesday, April 23, at 7 P.M.
- **Planning Commission** – Council President Betz announced that the Planning Commission last met on April 1. Their next meeting is on Monday, May 6, at 7 P.M.
- **Merchants** – Council Member Grasley announced that the Merchants meet on Friday, April 26.
- **Downtown Sykesville Connection (DSC)** – Council Member Keenan passed out a financial report for the DSC for March 2019. He announced that the Art and Wine Festival is on May 5.

ANNOUNCEMENTS:

- Next Mayor and Town Council Meeting is on May 13, 2019.
- Election Day is May 7.
- There will be a Candidate Forum held on Thursday, April 25, 2019. It will be broadcast by the Community Media Center of Carroll County.
- A special meeting will be held on May 20, 2019 to swear in the newly elected officials.
- We have volunteer opportunities available on the Historic District Commission, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.

OPEN SESSION:

Consent Agenda:

- I. (2019-24) Town Council Minutes from March 25, 2019
- II. (2019-25) Town Council Minutes from April 8, 2019

MOTION: Council Member Grasley motioned to approve the items on the Consent Agenda. Council President Betz seconded the motion.

The motion carried unanimously.

Business:

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III. (2019-26) Public Hearing on Ordinance NO. 303 – FY20 Operating and Capital Budget

Mayor Shaw opened the public hearing. There were no public comments on Ordinance NO. 303 – FY20 Operating and Capital Budget.

MOTION: Council Member Grasley motioned to close the public hearing. Mayor Shaw seconded the motion.

The motion carried unanimously.

IV. (2019-27) Approval of Ordinance NO. 303 – FY20 Operating and Capital Budget

Evelyn Sweet, Town Treasurer, and Frank Schaeffer, Interim Town Manager, explained that there is one change that needs to be made to the budget. Police salaries are now budgeted at \$457,000, and the use of the Unrestricted Fund Balance is now budgeted at \$510,103.

MOTION: Council Member Grasley motioned to approve Ordinance NO. 303 – FY20 Operating and Capital Budget with the change presented. Council Member Carter seconded the motion.

The motion carried unanimously.

Council thanked Ms. Sweet for all of her hard work on the budget.

V. (2019-28) Approval FY2020 Real and Personal Property Tax Rates (lower than Constant Yield Rate)

MOTION: Mayor Shaw motioned to set the FY2020 Real Property Tax rate at \$0.33 per \$100 of assessed value. Council Member Grasley seconded the motion.

The motion carried unanimously.

VI. (2019-29) Consider/Discuss/Act on the FY2020 Fee Schedule

The updated fee schedule was presented to the Mayor and Town Council at their April 8, 2019 meeting. There were no additional changes discussed since that meeting.

MOTION: Council President Betz motioned to approve the FY2020 Fee Schedule. Council Member Link seconded the motion.

The motion carried unanimously.

VII. (2019-30) Presentation Police Department 2018 Stats

Chief Spaulding presented the Police Department statistics for 2018 including some notable cases the officer worked. He announced that there were 134 community policing initiatives during 2018 including 36 Town events. The total number of events is currently lower for 2019. He also announced that the speed trailer was deployed 25 times in 2018. It has been deployed four times so far in 2019.

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VIII. (2019-31) Downtown Sykesville Connection Memorandum of Understanding Update

The Memorandum of Understanding (MOU) has been updated. The plan is to bring the final MOU before the Council at their May 13 meeting for a vote.

COUNCIL AND MANAGER COMMENTS:

- Mayor Shaw thanked the DSC for their presentation on April 18.
- Frank Schaeffer, Interim Town Manager, announced the following:
 - Jared Schumacher, Circuit Rider, has been working on creating a tracker for the Warfield Escrow.
 - There was a discussion with the DSC, and the Town will not be purchasing any pedestrian barriers.
 - He is recommending that the Council close the Town offices on Friday, July 5, 2019. Council was in consensus with the idea and asked for it to be put on next meeting's Consent Agenda.
- Derek Shreves, Public Works Director, announced that the Water Resource Coordinator Council received an international recognition as a utility of the future.
 - As a reminder, plastic bags are not allowed in the recycling.

ADJOURN: There being no further business to come before the Council, Council Member Link motioned and Council President Betz seconded to adjourn meeting at 8:09 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney