

Dear

OFFICIAL MINUTES OF MAY 13, 2019 REGULAR COUNCIL MEETING
NO. 19-08

The Council meeting of the Town of Sykesville was held on Monday, May 13, 2019. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members Anna Carter, Alan Grasley, Leo Keenan, Chris True, and Stacy Link.

STAFF: Franklin Schaeffer, Interim Town Manager
Police Chief Michael Spaulding
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director
Jared Schumacher, Circuit Rider and Grants Manager

PUBLIC COMMENTS: There were no public comments.

ANNOUNCEMENTS:

- Next Mayor and Town Council Meeting is on May 20, 2019. It is a special meeting to swear in the newly elected officials.
- We have volunteer opportunities available on the Historic District Commission, Planning Commission, Ethics Commission, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.

OPEN SESSION:

Consent Agenda:

- I. (2019-32) Approval of Town Offices Closing on July 5, 2019

MOTION: Council President Betz motioned to approve the item on the Consent Agenda. Council Member Carter seconded the motion.

The motion carried unanimously.

Business:

II. (2019-33) Announcement of Election Results

Mayor Shaw announced the results of the election held on May 7, 2019. There were a total of 203 voters, a 6.7% turnout rate. The results are:

- o Anna Carter - 164 votes (elected)
- o Mark Dyer - 118 votes (elected)
- o Jane Mergler - 111 votes
- o Jeremiah Schofield - 134 votes (elected)
- o Frank Moynihan, Jr. - 1 vote
- o Christopher Daniel - 1 vote
- o Frank Robert - 1 vote
- o Alexandra Ries - 1 vote

The newly elected officials will be sworn in on May 20, 2019.

III. (2019-34) Update on the Millard Cooper Park Upgrades

Jared Schumacher, Circuit Rider and Grants Manager, announced that the Town was awarded the full amount requested for the Community Parks and Playgrounds grant. This funding, \$150,000, will be used to construct a splashpad at Millard Cooper Park. The Town was also awarded funding through Program Open Space in the amount of \$100,000 for playground improvements in the same park.

Council Member True mentioned that during the Streetscape project, it was discussed to fix the intersection of Cooper Drive, Springfield Avenue, and the Middle School. There was also discussion of having to move the military memorial over slightly to reconfigure the intersection. This should be taken into account when planning the locations for the playground and splashpad.

Mr. Schumacher announced that he is hoping for a groundbreaking in June and construction to be finished by mid to late summer.

Mr. Schumacher explained that he will be taking ADA accessibility into account when planning the playgrounds and access to them. He also explained that the water for the splashpad will be recycled. In the event of excessive accumulation of rain water, the excess will be piped into the sewer system since it will be treated during the collection and reuse process.

IV. (2019-35) Consider/Discuss/Act on the FY2020 Stabilization Rate

The current 12% Stabilization Reserve equals \$297,615. Amending this reserve to 20% will increase the Reserve to approximately \$525,000.

MOTION: Council Member Grasley motioned to amend the FY2020 Stabilization rate to 20% effective June 30, 2019. Council Member Carter seconded the motion.

The motion carried unanimously.

V. (2019-36) Update on the Downtown Sykesville Connection Memorandum of Understanding

Frank Schaeffer, Interim Town Manager, explained that Town Attorney Dennis Hoover reviewed the updated MOU and added some legal sounding financial language. Mr. Schaeffer explained that he reworded the additions to hopefully capture what both the Town Council and DSC were attempting to convey. The new wording is in Revised Section 3.

MOTION: Council Member Keenan motioned to approve the Memorandum of Understanding between the Downtown Sykesville Connection and the Town of Sykesville with the language from Revised Section 3 for a two year period of 2019 – 2021. Council Member Carter seconded the motion.

The motion carried unanimously.

VI. (2019-37) Presentation of the FY 2020 Budget Book

Frank Schaeffer, Interim Town Manager, presented a draft of the FY2020 Budget Book. He asked the Mayor and Council to review page six and provide him with any additional accomplishments and goals.

Council President Betz pointed out that there were a few page numbers off in the table of contents including both appendices. The font and font size in the charts on pages 14 and 15 are different. The flow chart on page 13 should be adjusted, as the Council approves the budget in April or May rather than May or June. An additional bubble should be added for the Capital Improvements Program in the fall.

Thanks was given to Evelyn Sweet, Town Treasurer, for all of her hard work on the budget book.

VII. (2019-38) Discussion of Town Manager hiring process

Mayor Shaw announced that things are progressing with the hiring process. The consultant will be contacting the two newly elected officials to get their candidate profile input. Once the applications are in, the consultant will narrow down the field for the Mayor and Council to review. They will pick their top candidates to bring in for interviews. The interview schedule includes a community panel interview on July 25, tours and staff interviews during the day on July 26 followed by a community reception that night, and Council interviews on July 27.

**COUNCIL AND
MANAGER
COMMENTS:**

- Council Member True announced that he would like to continue serving on the Connectivity Steering Committee as a private citizen. He would like to switch roles with Jeremiah Schofield, who would not be able to continue as a private citizen on the Committee because he was elected to the Council.
- Mayor Shaw thanked all of the Art and Wine Festival volunteers. Council Member Keenan thanked them as well and explained that there was a different setup with its own set of issues this year. They got the wine from two different distributors, and one of the distributors had a very heavy pour. It is a work in

progress and will continue to improve. Special thanks was given to Chief Spaulding and the officers, and Derek Shreves and the maintenance men who worked the event. Jared Schumacher also staffed the Town table along with the engineers for the Connectivity Study.

- Thanks was given to Kerry Chaney, Town Clerk, for all her hard work before and on Election Day.
- Council President Betz thanked the Council for her nine years serving.
- Mayor Shaw thanked both Council President Betz and Council Member True for their service to the Town.

MOTION: Council President Betz motioned and Council Member Grasley seconded to take a five minute recess at 7:45 P.M.

The motion carried unanimously.

MOTION: Council Member True motioned and Council President Betz seconded to go back into open session at 7:55 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): 13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

MOTION: Council Member Grasley motioned and Council Member True seconded to go into closed session at 7:56 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, Link, and True, and Interim Town Manager Frank Schaeffer.

Items discussed were:

- Minutes – March 25, 2019 and April 8, 2019

MOTION: Council Member Grasley motioned and Council Member True seconded to go back into open session at 7:59 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council President Betz motioned and Council Member True seconded to adjourn meeting at 8:00 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney

Approved – May 28, 2019