



Town of Sykesville

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Town House

Ian Shaw, Mayor

Dawn M. Ashbacher, Town Manager

Linda S. Quinn, Town Treasurer

Janice M. Perrault, Town Clerk

APPROVED

OFFICIAL MINUTES OF SEPTEMBER 8, 2014 REGULAR COUNCIL MEETING **NO. 14-13**

The regular Council meeting of the Town of Sykesville was held on September 8, 2014. Council President Robert called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Council President Robert led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Council President Frank Robert, and Council Members Julia Betz, Al Grasley, Leo Keenan, and Stacy Link

ABSENT: Mayor Ian Shaw and Council Member Anna Carter

STAFF: Dawn Ashbacher, Town Manager
Janice Perrault, Town Clerk
Shawn Kilgore, Police Sergeant
Ivy Wells, Main Street Manager

PUBLIC CONCERNS: Nothing

MINUTES: August 11, 2014

MOTION: Council Member Grasley motioned and Council Member Keenan seconded to approve the August 11, 2014 minutes as written.

The motion carried unanimously.

PUBLIC SAFETY REPORT:

Sgt. Kilgore reported on the period from August 7 through September 3. There were a total of 283 calls for service which included 8 assists to other police agencies/departments outside the Town.

TREASURER'S REPORT:

July 2014

MOTION: Council Member Betz motioned and Council Member Grasley seconded to approve the July Treasurer's report as written.

The motion carried unanimously.

COUNCIL MEETING MINUTES

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COUNCIL COMMITTEE

REPORTS:

- **Main Street Organizational Committee** –Council Member Keenan thanked all the volunteers who helped with the Chili and Beer Festival. The next meeting will be held on September 15. Current discussions include Christmas ornaments, Fall Festival, and painting the benches at Centennial Park and the phone booth at the Pocket Park. It was also mentioned that the Board does not exist anymore and this is now the Organizational Committee. Members of this Committee consist of the Chairpersons of the other Committees.
- **Historic District Commission** – Council Member Link announced the Gate House held an Oakland Mills History talk on July 30 and about 40 people were in attendance. She mentioned the Civil War reenactment was canceled this past weekend. The next meeting for the Historic District Commission will be on September 23.
- **Warfield Development Corporation (WDC)** – the next meeting will be held on Wednesday, September 10, 2014.
- **Military Memorial** – Council President Robert announced the bricks were ordered.
Parking Committee will host a meeting on Monday, September 22 at 6:00 p.m. before the Mayor and Town Council Meeting.
- **Planning Commission** – Council Member Betz mentioned Carroll County will hold a meeting on September 23, at the South Carroll Senior Center to review the County Master Plan. The Planning Commission for the Town of Sykesville held meetings on August 19 and September 2, and posted the draft Master Plan Amendment on the website for public comment. The Planning Commission will hold a workshop on September 16, to discuss the Zoning Ordinance Amendment. On October 6, a Public Hearing will be held on the Master Plan Amendment and to discuss the Zoning Ordinance Amendment.
- **Main Street Association, Promotions Committee** – Council Member Grasley announced at the next meeting discussion will take place about the Fall Festival.
- **Skatepark** - Council Member Grasley mentioned that he and Dawn Ashbacher met with Kevin and Tyler and Howard County to discuss the next steps.
- **Parks & Recreation Committee** – Dawn Ashbacher indicated the ribbon cutting for South Branch Park had a big turnout with many dignitaries.

ANNOUNCEMENTS:

- On August 11, in closed session, the Mayor and Town Council approved hiring Mark Onheiser as a full time Assistant Public Works Director.
- On Saturday, September 13, the last movie in the park will be shown

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at Millard Cooper Park at dusk. The movie is "How to Train your Dragon".

- The Planning Commission will hold a workshop to discuss the Zoning Ordinance Amendment on Tuesday, September 16.
- Join Mayor Shaw on Sunday, September 21 at 10:00 a.m. at South Branch Park for a walk in historic Sykesville sponsored by Walk Carroll.
- The next Mayor and Town Council Meeting will take place on Monday, September 22 at 7:00 p.m. Prior to the meeting, at 6:00 p.m. discussion will take place about the parking in downtown, and at 7:00 the State Highway Administration will discuss the streetscape design process for Main Street and Springfield Avenue.
- On Saturday, October 4, the Historic Colored Schoolhouse will have an Apple Open House from 1:00 to 4:00 p.m. Adults will enjoy a tour and refreshments, while the kids might try their hand at Fall Crafts and Games.
- The Planning Commission will have a Public Hearing on Monday, October 6, at 7:00 p.m. at the Town House on the Master Plan Amendment and Zoning Ordinance Amendment.
- The Fall Festival will take place on Saturday, October 11 on Main Street from 10:00 a.m. to 5:00 p.m.
- A Farmers Market is being held every Sunday, 9- 2 on Baldwin Drive.

BUSINESS:

1. **Cyclocross race and beer garden** – Mike Neary, V.P. Western Howard County Cycling was present to discuss the Cyclocross event this year. He will send a check in the amount of \$500 for the deposit. A question was raised about parking in case the ground is wet and this still must be resolved.

MOTION: Council Member Grasley motioned and Council Member Link seconded to approve the event with a beer garden.

The motion carried unanimously.

2. **Appointment of Jason Kirkner, Police Officer** – At the last Mayor and Town Council meeting in closed session, the Mayor and Town Council voted to appoint Jason Kirkner at an incorrect salary. The correct amount is \$19.03.

MOTION: Council Member Grasley motioned and Council Member Keenan seconded to appoint Jason Kirkner with a salary of \$19.03 per hour.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council President Robert seconded to take a 5 minute recess at 7:35 p.m.

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**CLOSED
SESSION:**

The motion carried unanimously.

Council Member Grasley motioned and Council Member Link seconded to go into closed session at 7:40 p.m.

The motion carried unanimously.

The meeting was proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, (ii) Any other personnel matter that affects one or more specific individuals.

Those in attendance were: Council President Robert, Council Members Betz, Grasley, Keenan, Link, and Town Manager Dawn Ashbacher

Absent: Mayor Shaw and Council Member Carter

Items discussed were:

- Personnel – employee appointment - confidential personal information - action

MOTION:

Council President Robert motioned and Council Member Link seconded to go back into open session at 7:48 p.m.

The motion carried unanimously.

ADJOURN:

There being no further business to come before the Council, Council Member Grasley motioned and Council Member Betz seconded to adjourn meeting at 7:49 p.m.

The motion carried unanimously.

**Respectfully submitted
Janice Perrault
Town Clerk**