

Dear

DRAFT

OFFICIAL MINUTES OF MAY 26, 2020 REGULAR COUNCIL MEETING
NO. 20-10

The Council meeting of the Town of Sykesville was held on Tuesday, May 26, 2020. Mayor Shaw called the meeting to order at 7:00 P.M. via Zoom.us. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Alan Grasley, and Council Members Anna Carter, Mark Dyer, Leo Keenan, Stacy Link, and Jeremiah Schofield.

STAFF: Joseph Cosentini, Town Manager
Police Chief Michael Spaulding
Craig Weaver, Town Treasurer
Kerry Chaney, Town Clerk
Jana Antrobus, Executive Assistant
Jared Schumacher, Circuit Rider and Grants Manager
Dennis Hoover, Town Attorney

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

I. Minutes from May 11, 2020

MOTION: Council President Grasley motioned to approve the item on the Consent Agenda. Council Member Carter seconded the motion.

The motion carried unanimously.

UNFINISHED BUSINESS

I. Consider/Discuss/Act on Financial Policies

Joseph Cosentini, Town Manager, explained the changes that he presented at the previous meeting. Council Member Schofield asked if the intent was to remain at the presented levels for each policy. Mr. Cosentini explained that the stabilization reserve and the repaving fund would remain around the same level, however the capital fund would change based on the projects requested each year.

Mayor Shaw asked how the capital reserve would be protected so there is always money for projects. Mr. Cosentini explained that since the capital reserve fund will be tied to the projects requested, there will always be funding.

MOTION: Mayor Shaw motioned to approve the financial policies as presented. Council Member Carter seconded the motion.

The motion carried unanimously.

NEW BUSINESS

I. Introduction of Ordinance NO. 2020-07 – Budget Revisions

Mr. Cosentini presented this ordinance. He explained that this will be the final budget revision for the 2020 fiscal year. The revisions take the worst-case scenario into account, and \$100,000 in revenue was removed from the income tax line item.

MOTION: Council President Grasley motioned to introduce Ordinance NO. 2020-07 – Budget Revisions. Council Member Keenan seconded the motion.

The motion carried unanimously.

II. Consider/Discuss/Act on approving Brown, Schultz, Sheridan, and Fritz as the Town auditors

Mr. Cosentini explained that the auditor contract has expired. Brown, Schultz, Sheridan, and Fritz are the current Town auditors. Their proposed contract is a three year contract with a small increase of \$300 per year.

MOTION: Council President Grasley motioned to accept the contract from Brown, Schultz, Sheridan, and Fritz for the Town auditors. Council Member Schofield seconded the motion.

The motion carried unanimously.

7:45 PM ANNOUNCEMENTS/REPORTS

- Next Mayor and Town Council Meeting is on Monday, June 8, 2020. This will be a Zoom.us meeting.
- We have volunteer opportunities available on the Historic District Commission, SPARC, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.
- Staff Updates
 - o Update on the Millard Cooper Park Splash Pad
Mr. Cosentini explained that the construction of the splash pad was delayed due to COVID-19. While there is a small possibility of completing the splash pad this summer, staff is researching the possibility of installing the pad portion and not installing the equipment until next summer. Council Member Link expressed concern about the pad becoming another skate park or graffiti expanse. Jared Schumacher, Circuit Rider and Grants Manager, explained there is

the possibility of adding motion detection lights on the building. Staff will also investigate getting the lights along Cooper Drive working again. The plan will be presented to SPARC at their next meeting.

- o Master Plan Citizen Advisory Committee
Mr. Cosentini explained that all members of the Master Plan Citizen Advisory Committee have been contacted about their role. The first meeting will be scheduled for June. Anyone who would like to participate in the Master Plan process can do so in focus groups. People should sign up for newsflashes by emailing town@sykesville.net, sign up for Nixle by texting "21784" to 888777, and follow the Town on Facebook.
- o Public Safety Report
Chief Spaulding presented the Public Safety Report for the period of May 4 through May 18. There was a total of 340 reports including five assist other agencies, nine community policing events, eight incident reports, 243 patrol checks, and seven traffic enforcement initiatives. Chief Spaulding announced that there were five more skate park violations over the weekend.

The police department have joined the Ring neighborhood app. Residents with outdoor cameras, and other residents, can join by texting "staysafe" to 555888. Suspicious videos can be shared with the police department.

- Council/Committee Reports
 - o Council Member Link announced that SPARC will be meeting virtually on Thursday, May 28, at 6 P.M.
 - o Council Member Carter announced that the HDC will be meeting virtually on Wednesday, May 27, at 7 P.M.
 - o Council Member Keenan announced the Art and Wine festival is tentatively scheduled for September 12 with the final decision made in July. The Beer Fest has been delayed until Spring 2021. The Fourth of July parade has been cancelled. The Farmers' Markets are set to open June 21 with final logistics still being worked out. Interviews of new committee members are being conducted. Main Street is in the final 10 in a Best Main Street competition.
 - o Council Member Schofield thanked the Town for the signs at Raincliffe. They can be picked up now that the playgrounds are reopened.
 - o Council Member Schofield also announced that his family is organizing a car parade to celebrate the graduating seniors. He asked Council Members to participate if they are available. A route will be worked out with discussions with the Police and Fire Department. Mayor Shaw suggested a congratulations banner over Main Street as well.
 - o Council President Grasley announced the Merchants had a meeting on May 12 with Commissioner Rothstein in attendance.
 - o Council Member Dyer announced there is a Planning Commission meeting scheduled for June 1 at 7 P.M.

MOTION: Council President Grasley motioned and Council Member Schofield seconded to take a three-minute recess at 8:03 P.M.

The motion carried unanimously.

MOTION: Council Member Link motioned and Council Member Dyer seconded to go back into open session at 8:06 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

MOTION: Council Member Link motioned and Council Member Carter seconded to go into closed session at 8:07 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Grasley, Council Members Carter, Dyer, Keenan, Link, and Schofield, Town Manager Joseph Cosentini, Town Attorney Dennis Hoover, and Town Clerk Kerry Chaney.

Items discussed were:

- Personnel – Special Compensation – Confidential Personal Information
- Business – Discuss lease of Town Owned Property

MOTION: Council President Grasley motioned and Council Member Dyer seconded to go back into open session at 8:54 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Link motioned and Council Member Keenan seconded to adjourn meeting at 8:55 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney