

**STAFF REPORT FOR  
MONDAY, FEBRUARY 23, 2015  
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

**7:00 PM CALL TO ORDER:**

**7:05 PM PUBLIC CONCERNS:**

**7:10 PM MINUTES:** February 9, 2015

**7:15 PM REPORTS:**

- Public Safety Report –
  - Officer recognition for the year 2014 presented by Chief Spaulding
- Treasurer's Report - January
- Council Committee Reports

**7:45 PM ANNOUNCEMENTS:**

- On Monday, March 9, EW Becks restaurant is hosting a fundraiser for the Sykesville Community Garden. 10% of your carry-out, lunch and or dinner bill go to the Sykesville Community Garden. The flyer is available.
- On Monday, March 23, Nominations will be accepted for four Council Member positions. Three are for Four Year terms and one is for a Two Year term. Contact Janice for further information
- On Saturday, March 28, the Mayor and Town Council Retreat will be held at the Town House. The public is invited to attend.

**7:50 PM BUSINESS:**

1. **Public Hearing on Zoning Ordinance Amendment NO 289 – Zoning Map change -**  
The Public Hearing was opened at the last meeting on February 9. On January 26, the Mayor and Town Council introduced the change of the land use designation of the Warfield Planning Area on the Town's Zoning Map. The Warfield complex is proposed to be changed from Business Local with an Employment Campus Overlay to Planned Employment Center. Also, the adjacent 23-acre property owned by Integrate Inc. is proposed to be changed from its existing zoning to Planned Employment Center. This implements the Town's Master Plan, which was recently amended in a similar manner.

**Recommended Action: Continue the Public Hearing and ask the public for comment. Once discussion is finished close the Public Hearing.**

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- 2. Adoption of Zoning Ordinance Amendment No. 289 – Zoning Map change** – Mayor and Town Council will discuss this adoption and make comments as necessary.

**Recommended Action: If in agreement, make a motion to adopt Zoning Ordinance amendment NO. 289 – Zoning Map change.**

- 3. Board of Election Supervisors** – Mayor Shaw will appoint and swear in three election judges Rebecca Bederka, Jane Banaszak, and Steve Rogness. Also getting sworn in are 3 alternate election judges, Carmen McEvoy, Val Patterson, and Lloyd Perrault. The term expiration is March 6, 2017.

**Recommended Action: Appoint and swear in judges and alternates for the next election on May 5.**

- 4. Farmers Market** – Lindsey Merkle will be in attendance to discuss the Farmers Market. Farmers have requested that the market start earlier this year so Lindsay is proposing May 10 through October 4. Forms, including guidelines for participating farmers, are attached. The next St. Paul's Trustees meeting is scheduled for February 25. Stacy and Lindsay are planning to attend. At the last meeting, the MTC asked Stacy to only discuss the Art and Wine Festival but now it makes sense to also discuss the Farmers Market with the Trustees.

Also, please note that as part of the HEAL campaign we were going to draft an MOU with MSA for the Farmers Market and Community Garden. Once we do that, it may help to streamline this review process.

**Recommended Action: Action as determined by Mayor and Town Council, but no formal action may be needed.**

- 5. FY 2016-2020 Capital Improvement Program (CIP) Workshop** – Linda Joyce (aka Quinn), Town Treasurer, will present the Capital Program overview with an emphasis on FY 2016 recommendations. Chief Spaulding and Ron Esworthy will be available to answer questions. Please note that the items included in FY 2016 are greater than we anticipate we will be able to fund. We will be requesting MTC input at a later date to prioritize. Also, the road paving schedule indicates the roads we plan to overlay but the estimates are placeholders until we get updated engineering estimates. We would like to have the FY 2016 – 2020 CIP adopted at the same time as the budget is adopted.

**Recommended Action: Ask questions and provide guidance.**

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**6. FY 2015 Mid-Year Budget Review –**

Linda will present an overview of FY 2015 spending and revenue. She will highlight areas where we anticipate needing budget amendments and potential sources of funding. But, we are going to wait until year end to make adjustments. We will have a better idea of our final numbers by then.

**Recommended Action: Ask questions and provide guidance.**

**8:30 PM Recess**

**8:35 PM CLOSED SESSION:**

The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or (ii) Any other personnel matter that affects one or more specific individuals, and (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

- Property acquisition – Main Street

**ADJOURNMENT:**