

Dear

**DRAFT**

**OFFICIAL MINUTES OF JULY 13, 2020 REGULAR COUNCIL MEETING**  
**NO. 20-12**

The Council meeting of the Town of Sykesville was held on Monday, July 13, 2020. Mayor Shaw called the meeting to order at 7:00 P.M. via Zoom.us. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

**PRESENT:** Mayor Ian Shaw, Council President Alan Grasley, and Council Members Anna Carter, Mark Dyer, Leo Keenan, Stacy Link, and Jeremiah Schofield.

**STAFF:** Joseph Cosentini, Town Manager  
Police Chief Michael Spaulding  
Craig Weaver, Town Treasurer  
Kerry Chaney, Town Clerk  
Mark Onheiser, Special Projects Coordinator  
Jana Antrobus, Executive Assistant  
Dennis Hoover, Town Attorney

**PUBLIC COMMENTS:**

Katlin and Robert Choate introduced themselves. They are looking to open a business on Main Street.

**CONSENT AGENDA**

- I. Minutes from June 8, 2020
- II. Reappointment of Ed Cinkole and Michael Scheiner to the Planning Commission to five-year terms, expiring July 2025

**MOTION:** Council President Grasley motioned to approve the items on the Consent Agenda. Council Member Schofield seconded the motion.

The motion carried unanimously.

**NEW BUSINESS**

- I. Consider/Discuss/Act on Circuit Rider Resolution 2020-03 and other pertaining documents

Joe Cosentini, Town Manager, presented this item. He explained that this would continue the Circuit Rider program another year. There is money budgeted to cover the \$1,250 match for the grant and the additional \$20,000 consulting fee.

**MOTION:** Council President Grasley motioned to approve Resolution 2020-03 and to authorize Mayor Shaw to sign the additional pertaining documents. Council Member Carter seconded the motion.

The motion carried unanimously.

**II. Consider/Discuss/Act on Award of FY2021 Paving Contract**

Mr. Cosentini explained that the annual paving Request for Proposals was sent out, and the bid opening was earlier in the day. Staff recommends awarding the contract to the lowest bidder, CPE, Inc. The Highway User Revenue will be used to fund this contract entirely.

**MOTION:** Council Member Keenan motioned to award the FY2021 Paving Contract to CPE, Inc. Council Member Schofield seconded the motion.

The motion carried unanimously.

**ANNOUNCEMENTS/REPORTS**

- Next Mayor and Town Council Meeting is on Monday, August 10, 2020. This will be a Zoom.us meeting.
- We have volunteer opportunities available on the Historic District Commission, SPARC, Police Auxiliary, and Crossing Guard. Email [town@sykesville.net](mailto:town@sykesville.net) for more information about volunteering with the Town.
- Staff Updates
  - o Treasurer's Report  
Craig Weaver, Town Treasurer, presented the June 2020 unaudited Treasurer's Report. All of the revenues caught up to their budgeted levels.

**MOTION:** Council Member Keenan motioned to approve the June 2020 Treasurer's Report. Council Member Dyer seconded the motion.

The motion carried unanimously.

- o Public Safety Report  
Chief Spaulding presented the Public Safety Report for the period of June 2 through July 5. There was a total of 770 reports including 17 assist other agencies, 17 community policing events, 26 foot patrols, 23 incident reports, 537 patrol checks, and 65 traffic enforcement initiatives. Chief Spaulding explained that incident number 00117 involved a driver who fled a traffic stop. The chase was terminated, but the officer involved knew the driver, and charging documents have been requested.

Council Member Schofield thanked the Auxiliary for being out a patrolling. They stopped him on his walk one night to make sure he was okay.

Chief Spaulding announced the layout of the Farmers' Market is working well with the officers' patrols.

Unfortunately, Chief Spaulding announced the Junior CSI camp has been cancelled. National Night Out has been postponed until early October, but COVID-19 will be monitored, and the event will be cancelled if necessary.

Chief Spaulding announced he has met with the other Police Departments in the county regarding use of force and body cameras. Two subcommittees have been created, and Chief Spaulding will be participating in both. Council Member Schofield noted that the MML has Police policy information that can be requested.

Council Member Schofield thanked the police for participating in the Senior Parade. They had around 200 participants.

- Council/Committee Reports
  - o Council Member Link announced that Parks and Recreation (SPARC) had their first Movie in the Park on Saturday, July 11. Social distancing was followed. The drive-in idea has been paused. Yoga in the Park is in Little Sykes Park currently, with hopes to be in South Branch Park in the fall, after the construction is complete. The next SPARC meeting is July 23 at 6 P.M.
  - o Council Member Carter announced the Historic District Commission (HDC) met June 23 and reviewed three applications, the architecture for the new building at 7518 Main Street, a residential roof replacement, and Warfield siding colors. The next HDC meeting is July 28.
  - o Council President Grasley announced the Merchants met on June 25 to discuss stores staying open later, the rescheduled Art and Wine Festival, and the approved Carroll Rebound Grant.
  - o Council Member Keenan announced there is a Downtown Sykesville Connection Board meeting on July 20 to discuss upcoming events. The Farmers' Market is going well with the new layout, and the Golf Tournament is sold out. Mayor Shaw is the MC for the Tournament.
  - o Council Member Dyer announced there was a Planning Commission meeting on July 6. The concept plan for 7518 Main Street was accepted to move forward to the site plan. The Planning Commission had concerns about insufficient parking. Updates on the Master Plan process were given by staff. County updates included the Water and Sewer Master Plan and applications were taken for rezoning of properties. None of the properties are within Town limits, but one is just outside the Town. Fogels is currently zoned Conservation and has applied to be rezoned Industrial. The Planning Commission was unfavorable to the change, and their comments will be shared with the county.

**MOTION:** Mayor Shaw motioned and Council President Grasley seconded to take a five minute recess at 7:40 P.M.

The motion carried unanimously.

**MOTION:** Mayor Shaw motioned and Council Member Link seconded to go back into open session at 7:46 P.M.

The motion carried unanimously.

**CLOSED SESSION:**

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (8) To consult with staff, consultants, or other individuals about pending or potential litigation

**MOTION:** Mayor Shaw motioned and Council Member Carter seconded to go into closed session at 7:47 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Grasley, Council Members Carter, Dyer, Keenan, Link, and Schofield, Town Manager Joseph Cosentini, Town Clerk Kerry Chaney, and Town Attorney Dennis Hoover.

Items discussed were:

- Business – Discuss Warfield Agreement

**MOTION:** Mayor Shaw motioned and Council President Grasley seconded to go back into open session at 8:43 P.M.

The motion carried unanimously.

**ADJOURN:** There being no further business to come before the Council, Council Member Link motioned and Council Member Dyer seconded to adjourn meeting at 8:44 P.M.

The motion carried unanimously.

Respectfully submitted  
Town Clerk Kerry Chaney