



## *Town of Sykesville*

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## *Town House*

*Stacy Link, Mayor*

*Joseph Cosentini, Town Manager*

*Craig Weaver, Town Treasurer*

*Kerry G. Kavaloski, Town Clerk*

### **OFFICIAL MINUTES OF JUNE 21, 2022 REGULAR COUNCIL MEETING** **NO. 22-01**

The Council meeting of the Town of Sykesville was held on Tuesday, June 21, 2022. Mayor Link called the meeting to order at 7:00 P.M. in the Town House Conference Room. Mayor Link led the Pledge of Allegiance and a moment of silence.

**PRESENT:** Mayor Stacy Link, Council President Anna Carter, and Council Members Alan Grasley, Elizabeth Guroff, Mark Dyer, Leo Keenan, and Jeremiah Schofield.

**STAFF:** Joseph Cosentini, Town Manager  
Police Lieutenant Shawn Kilgore  
Kerry Kavaloski, Town Clerk  
Elissa Levan, Town Attorney

#### **PUBLIC COMMENTS:**

There were no public comments.

#### **MINUTES:**

- I. **May 3, 2022**
- II. **May 23, 2022**

**MOTION:** Council Member Grasley motioned to approve the minutes from May 3 and May 23, 2022. Council Member Dyer seconded the motion.

The motion carried unanimously.

#### **PRESENTATION**

Broadband – Dr. Robert Wack

Dr. Wack presented the Council with information regarding the City of Westminster's installation of a fiber connection for their residents. He noted that Westminster had between 6,000 and 7,000 possible connections for fiber. Sykesville would have less and would most likely need to partner with another municipality to increase the potential numbers and make it a viable option.

#### **UNFINISHED BUSINESS**

**III. Consider/Discuss/Act on Ordinance NO. 2022-03: Zoning Text Amendment – Planned Employment Center District**

Joe Cosentini, Town Manager, presented some background information on this item. He explained that the Warfield developers, members of the Town Council, and representatives from the Department of Housing and Community Development (DHCD) met on June 9 to discuss various aspects of the proposed text amendment, including low income housing tax credits, the catalytic tax credit, and the escrow funding. The Town asked the developers to withdrawal their petition for the zoning text amendment to allow for staff to work with them from a fresh starting point. Instead, the developers submitted minor revisions on June 15 with no input from Town staff.

Mayor Link noted that it was a long, detailed discussion between all parties at the June 9 meeting. There were concerns from Council about a lack of collaboration between the developer and the Council.

**MOTION: Council Member Keenan motioned to deny Ordinance NO. 2022-03: Zoning Text Amendment – Planned Employment Center District. Council President Carter seconded the motion.**

The motion carried unanimously.

**IV. Public Hearing and Consider/Discuss/Act on Ordinance NO. 2022-04: Budget Amendments**

Mr. Cosentini explained that there were no changes to this ordinance between the introduction of it and this meeting.

**MOTION: Council Member Grasley motioned to open the public hearing at 8:07 P.M. Council Member Schofield seconded the motion.**

The motion carried unanimously.

Mayor Link called for any public comments. None were received.

**MOTION: Council Member Grasley motioned to close the public hearing at 8:08 P.M. Council Member Schofield seconded the motion.**

The motion carried unanimously.

**MOTION: Council Member Grasley motioned to approve Ordinance NO. 2022-04: Budget Amendments. Council President Carter seconded the motion.**

The motion carried unanimously.

**NEW BUSINESS**

**V. Consider/Discuss/Act on Resolution NO. 2022-04: Sustainable Maryland Municipal Certification Program**

Mr. Cosentini explained that this is a program that was identified during the strategic planning session. It is different from the Sustainable Communities

designation that the Town already has, and it allows the Town to apply for more grants in the future.

**MOTION: Council Member Schofield motioned to approve Resolution NO. 2022-04: Sustainable Maryland Municipal Certification Program. Council Member Keenan seconded the motion.**

**The motion carried unanimously.**

#### **ANNOUNCEMENTS/REPORTS**

- The next meeting is Monday, July 11, 2022
- We have volunteer opportunities available on the Historic District Commission, Board of Zoning Appeals, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.
- Staff Updates
  - Treasurer's Report  
Mr. Cosentini presented the Treasurer's Report for May 2022. There were no questions.
  - Public Safety Report  
Lieutenant Shawn Kilgore presented the Public Safety Report for the period of May 16 through June 12. There was a total of 959 incidents, including 31 assist other agencies, 16 community policing events, 95 foot patrols, 507 patrol checks, and 41 traffic enforcement initiatives.

Council Member Schofield thanked the Police Department for their continued effort in community policing.

Council Member Guroff asked about training in mental health issues specifically those involving youth. Lieutenant Kilgore explained that several officers are Critical Incident trained, which does include mental health first aid, though it is not specific to youths.

Council President Carter thanked Officer Revelo for his ability to interpret for both Westminster Police Department and the Carroll County Sheriff's Office.

- Council/Committee Reports
  - Council Member Dyer announced that the ShopHQ channel was terminated from Xfinity service.
  - Council Member Schofield announced the next Planning Commission meeting is on July 5 at 7 P.M.
  - Council President Carter announced that the next Historic District Commission meeting is on June 28, and Norm Fogg would be stepping down as chairperson of the Commission, however he will be remaining on as a Commissioner.
  - Council Member Guroff announced that the next Parks and Recreation Commission (SPARC) meeting will be held in Millard Cooper Park on June 23. They will be participating in the parade on July 2. The Splash Pad has been very popular since it opened. Movies in the Park are well attended, and Music in the Park will be at the end of the summer.

Council Member Guroff also announced that there is a survey regarding the youth council available now. It will be put on the Town's Facebook page for anyone interested in taking it.

- Council Member Grasley asked if staff could begin looking into the sign ordinance the Town currently has in place. He expressed concerns over the size of some temporary signs along Main Street
- Council Member Keenan announced the plush snallyghaster is available for purchase, as are Sykesville postcards. The Farmers' Market is every Sunday, the golf tournament is August 11, and preparations continue for the Sippin' on Summer event.
- Mayor Link announced a new Town seal was created for the Council chambers. She also announced that Senate Bill 291 was passed and it includes \$1 million for infrastructure improvements including the bridge at the south end of Main Street and the Apple Butter Building. An additional \$1 million is in the state budget for 2024 for pedestrian connections from South Branch Park to Main Street.

**ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Mayor Link seconded to adjourn meeting at 8:42 P.M.**

**The motion carried unanimously.**

**Respectfully submitted  
Town Clerk Kerry Kavaloski**