



Town of Sykesville

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Town House

Stacy Link, Mayor

Joseph Cosentini, Town Manager

Craig Weaver, Town Treasurer

Kerry G. Kavaloski, Town Clerk

OFFICIAL MINUTES OF MAY 23, 2022 REGULAR COUNCIL MEETING **NO. 22-11**

The Council meeting of the Town of Sykesville was held on Monday, May 23, 2022. Mayor Link called the meeting to order at 7:00 P.M. in the Town House Conference Room. Mayor Link led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Stacy Link, Council President Anna Carter, and Council Members Alan Grasley, Elizabeth Guroff, Mark Dyer, Leo Keenan, and Jeremiah Schofield.

STAFF: Joseph Cosentini, Town Manager
Police Chief Michael Spaulding
Jana Antrobus, Executive Assistant
Craig Weaver, Town Treasurer
Derek Shreves, Public Works Director

PUBLIC COMMENTS

There were no public comments

MINUTES

- I. Minutes – May 3, 2022
- II. Minutes – May 9, 2022

Mayor Link asked for the May 3, 2022 minutes to be tabled for revisions.

MOTION: Council Member Grasley motioned to approve the May 9, 2022 minutes. Council Member Schofield seconded the motion.

The motion carried unanimously.

NEW BUSINESS

- III. **Sykesville Police Department Promotions**
Chief Spaulding promoted Officer Jason Kirkner to the rank of Sergeant.
Chief Spaulding promoted Corporal Carl Bird to the rank of Sergeant.
Chief Spaulding promoted Sergeant Shawn Kilgore to the rank of Lieutenant.

UNFINISHED BUSINESS

MOTION: I. **Public Hearing and Consider/Discuss/Act on the FY2023 Tax Rate**
Council Member Keenan motioned to open the public hearing on the FY2023 Tax Rate. Council President Carter seconded the motion.

The motion carried unanimously.

There were no public comments.

MOTION: Council Member Keenan motioned to close the public hearing on the FY2023 Tax Rate. Council Member Dyer seconded the motion.

II. **Public Hearing and Consider/Discuss/Act on Ordinance NO. 2022-02: FY2023 Budget**

MOTION: Council Grasley motioned to open the public hearing on Ordinance NO. 2022-02: FY2023 Budget. Council Member Schofield seconded the motion.

The motion carried unanimously.

There were no public comments.

MOTION: Council Member Grasley motioned to close the public hearing on Ordinance NO. 2022-02: FY2023 Budget. Council Member Schofield seconded the motion.

The motion carried unanimously.

Joe Cosentini, Town Manager, noted that a minor change was made to the Capital Budget for the purchase of two zero turn mowers. It will be adjusted in the next budget.

MOTION: Council Member Grasley motioned to approve the FY2023 Tax Rate and Ordinance NO. 2022-02: FY2023 Budget. Council President Carter seconded the motion.

The motion carried unanimously.

NEW BUSINESS

III. **Introduction of Ordinance NO. 2022-04: FY2022 Budget Amendment**
Mr. Cosentini explained that there was an increase in revenue due to an increase in collected property taxes, impact fees from the Warfield Development, and collected grant monies. Increased expenses include the completion of the splash pad, accounting for the increase in fuel prices, and the purchase of two zero turn mowers, which will cause a reduction in next year's budget.

MOTION: Council President Carter motioned to introduce Ordinance NO. 2022-04: FY2022 Budget Amendment. Council Member Guroff seconded the motion.

The motion carried unanimously.

IV. Consider/Discuss/Act on multiple documents for the Circuit Rider program

Mr. Cosentini explained that this is a continuation of the program that the Town currently uses to employ Jared Schumacher as the Circuit Rider/Grants Manager. The Town contributes \$1,250 annually to the Maryland Rural Development Corporation for the Circuit Rider Program and directly pays the current Circuit Rider \$25,000.

MOTION: Council Member Schofield motioned to approve Resolution NO. 2022-03 for the Circuit Rider Program and to authorize the Mayor to sign all necessary documents related to the Town's continued participation in the Circuit Rider Program. Council Member Guroff seconded the motion.

The motion carried unanimously.

V. Consider/Discuss/Act on Auditor Engagement

Mr. Cosentini explained that this would allow the Town to enter into a three year contract with LSWG. It is a little more expensive than the previous firm, and a modest increase of approximately \$500 would occur year after year. Reference letters were provided from LSWG, and they have previous municipal experience.

MOTION: Council Member Schofield motioned to approve the proposal as presented and to authorize the Mayor to execute an engagement letter with LSWG, P.A. for the Town's annual audit. Council Member Guroff seconded the motion.

The motion carried unanimously.

ANNOUNCEMENTS/REPORTS

- The next meeting is **Tuesday, June 21, 2022**
- We have volunteer opportunities available on the Historic District Commission, Board of Zoning Appeals, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.
- Staff Updates
 - Public Safety Report
Chief Spaulding presented the Public safety Report for the period of May 2 through May 15. There was a total of 398 reports including 3 assist other agencies, nine community policing events, 19 foot patrols, and 18 traffic enforcement initiatives. Chief Spaulding announced that Lieutenant Kilgore called off the motorcycle chase and was able to track the operator of it through his license plate. There was a discussion of the multiple DUIs and the break in that ended up not being a real break in.

- Council/Committee Reports
 - Council Member Keenan announced the Farmers' Market is open on Sundays and has been well attended. The Sippin' on Summer tickets are on sale; the event is July 30. The Golf tournament and the Let Freedom Ring parade are both in planning now.
 - Council Member Guroff announced SPARC received movie sponsorships from Sykesville Station, Olde Towne Motors, French Twist, E.W. Becks, 7556 Café, and In Style Inc.
 - Council President Carter announced the Historic District Commission met on May 10 and reviewed 10 applications. The regular May meeting has been cancelled due to a lack of applications. The next HDC meeting is June 28.
 - Council Member Schofield announced the Planning Commission meeting on May 2 was cancelled. The next meeting is scheduled for May 6 at 7 PM.
 - Council Member Dyer announced that for cable channel users, the AMC+ price is going up \$2, and all Russian owned channels are being dropped.
 - Mayor Link announced that a meeting is scheduled for the week of June 6 between the Town, the Department of Housing and Community Development, and the Warfield Developers.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions Article of the Annotated Code of Maryland, Section 3-305(b): (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter than affects one or more specific individuals.

MOTION: Council Member Grasley motioned and Council Member Dyer seconded to go into closed session at 7:55 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Link, Council President Carter, Council Members Dyer, Grasley, Guroff, Keenan, and Schofield, Town Manager Joseph Cosentini.

Items discussed were:

- **Personnel – Town Manager Review – confidential personal information**

MOTION: Council Member Grasley motioned and Council Member Schofield seconded to go back into open session at 8:07 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council Member Schofield seconded to adjourn meeting at 8:08 P.M.

The motion carried unanimously.

**Respectfully submitted
Town Clerk Kerry Kavaloski**