

THE TOWN OF SYKESVILLE

ORDINANCE NO. 2022-04

AN ORDINANCE TO AMEND THE ADOPTED BUDGET OF THE TOWN OF SYKESVILLE FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS, in accordance with State and local laws, the Mayor and Council of the Town of Sykesville duly adopted an annual budget appropriating funds for several programs and purposes for which the Town was required to provide for the fiscal year beginning July 1, 2021 and ending June 30, 2022 (Fiscal Year 2022); and

WHEREAS, it has come to the attention of the Mayor and Council that the Town has received certain revenues not included in the adopted budget and that the Town has incurred or will incur expenses exceeding current appropriations for certain budgeted items and that therefore, certain additional appropriations are necessary.

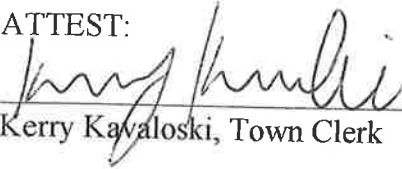
NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF SYKESVILLE that the adopted budget for Fiscal Year 2022 be hereby amended to provide for the following additional revenues and expenses.


General Fund Revenue	Adopted	Revision	Ending Budget
Town Property Taxes	\$1,622,191	\$33,000	\$1,655,191
Licenses & Permits	\$126,360	\$43,640	\$170,000
Local/Program	\$142,700	(\$26,750)	\$115,950
Miscellaneous Revenues	\$516,000	\$72,257	\$588,257
TOTAL		\$122,147	

General Fund Expenses	Adopted	Revision	Ending Budget
Town Commissions	\$3,000	(\$1,000)	\$2,000
Administration	\$470,375	\$4,000	\$474,375
Public Safety	\$710,300	\$26,400	\$736,700
Public Works & San.	\$501,005	\$13,357	\$514,362
Streets & Roads	\$118,500	(\$15,000)	\$103,500
Parks Maintenance	\$99,530	\$6,500	\$106,030
Visitors' Center/P.O.	\$182,775	(\$30,000)	\$152,775
Historic Buildings	\$8,350	\$5,500	\$13,850
Gate House Museum	\$52,450	\$2,750	\$55,200
Employee Benefits	\$638,498	\$10,000	\$648,498
Capital Outlay	\$620,499	\$99,640	\$720,089
TOTAL		\$122,147	

THIS ORDINANCE IS ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF SYKESVILLE THIS ____ DAY OF June, 2022

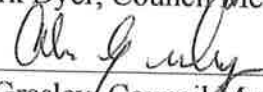
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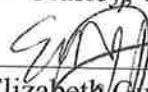

Kerry Kavaloski, Town Clerk



Stacy Link, Mayor



Anna Carter, Council President


Mark Dyer, Council Member


Al Grasley, Council Member


Elizabeth Guroff, Council Member


Leo Keenan, Council Member


Jeremiah Schofield, Council Member

TOWN OF SYKESVILLE
BUDGET Revision #2
FY 2022

			Revised	YTD 4/30/22	Amendment #2	Final
G/L #			FY 2022	FY 2022	FY 2022	FY 2022
		REVENUES				
5		Town Property Taxes				
4110		Real Estate Taxes Prior Year	-	-	-	-
4111		Real Estate Taxes	1,579,691	1,612,030	33,000	1,612,691
4122		Corporate Personal Property Tax	46,500	48,140	-	46,500
4130		Penalties, Tax	5,000	3,155	-	5,000
4140		Discounts, Tax	(9,000)	(9,084)	-	(9,000)
		Total Taxes	1,622,191	1,654,241	33,000	1,655,191
10		Licenses & Permits				
4160		Amusement and Admissions, State	500	-	-	500
4211		Alcoholic Beverages, State	1,500	1,900	-	1,500
4212		Traders Licenses, County	2,500	637	-	2,500
4213		Building Permits, County	500	1,930	-	500
4221.2		Millard Cooper Park Pavilion Rentals	2,500	3,175	-	2,500
4221.4		South Branch Park Rental	250	1,020	-	250
4222		Franchise Fees, Cable TV	60,000	35,494	-	60,000
4227		Permits - Building, Zoning, HDC, Town	5,000	17,038	-	5,000
4430		Impact Fees	53,360	96,744	43,640	97,000
4431		Parking Impact Fees	-	1,000	-	-
4821		Historic District Comm - Zoning App	250	570	-	250
		Total Licenses & Permits	126,360	159,508	43,640	170,000
15		Intergovernmental				
4150		Income Tax, State	734,100	569,186	-	734,100
4312		Highway User Revenue, State	178,839	139,168	-	178,839
4315		State Aid, PolProtGrant, State	54,351	40,763	-	54,351
4324		Police Dept Misc Grants - State	2,500	-	-	2,500
4328		Town County Agreement	263,049	260,133	-	263,049
		Total Intergovernmental	1,232,839	1,009,250	-	1,232,839
20		Service Fees				
4450		Commercial Trash Collections Charges	32,500	33,586	-	32,500
4451		Commercial Solid Waste Collection Permits	1,000	-	-	1,000
4811.1		Baldwin's Repay ADA Loan - Principal	4,631	3,843	-	4,631
4812.1		Baldwin's Repay ADA Loan - Interest	582	501	-	582
4815		Rentals, Equip & Property	45,120	37,750	-	45,120
4819		Newsletter Ads - Receipts	250	-	-	250
4841		Code Remediation Fees	300	535	-	300
		Total Service Fees	84,383	76,215	-	84,383
25		Local / Program Revenues				
4817.2		PO Retail Income	1,000	518	-	1,000
4817.3		PO Services Income	100	137	-	100
4817.4		PO Postage Income	125,000	71,807	(30,000)	95,000
4817.5		Stamp Commissions	10,500	8,525	-	10,500
4817.6		Tower Rental	2,000	2,060	-	2,000
4822		Gatehouse - Donations	250	2,523	2,250	2,500
4829		Schoolhouse Donations	250	-	-	250
4837		Little Sykes Railway Revenues	2,000	2,333	1,000	3,000
4840		Military Memorial Donations	200	-	-	200
4851.7		P&R Concert Concessions	100	66	-	100
4852.1		P&R Cinema Sponsorships	1,000	750	-	1,000
4852.2		P&R Cinema Concessions	300	382	-	300

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G/L #			Revised	YTD 4/30/22	Amendment #2	Final
			FY 2022	FY 2022	FY 2022	FY 2022
		Total Local / Program Revenues	142,700	89,101	(26,750)	115,950
30		Revenues from Miscellaneous Sources				
	4323	Grants, Misc., State	100,000	104,697	40,000	140,000
	4326	Police Dept. Grants	1,500	2,705	-	1,500
	4329	State Grant Revenue	-	-	-	-
	4331	USDA Grant, Federal	-	-	-	-
	4510	Parking Violations	1,500	2,245	-	1,500
	4810	Interest	30,000	20,849	-	30,000
	4810.1	Interest - ARPA	-	3,454	-	-
	4833	Misc Receipts - Police Dept.	-	1,106	-	-
	4835	Misc Receipts - General	30,000	46,257	16,257	46,257
	4836	Donations - Police Auxiliary	-	500	-	-
	4911	Use of Restricted Fund Balance - Gate House	17,500	-	-	17,500
	4982	Use of AFB - Capital Reserve	335,500	86,542	16,000	351,500
		Total Miscellaneous Sources Revenue	516,000	268,355	72,257	588,257
		Total Revenues	3,724,473	3,256,670	122,147	3,846,620
		EXPENDITURES				
100		MAYOR AND TOWN COUNCIL				
	5000	Salaries	24,000	20,000	-	24,000
	7110	Maryland Municipal League Dues & Scholarship	5,750	5,132	-	5,750
	7111	MD Municipal League - Dinners & Other	1,000	814	-	1,000
	7115	Maryland Municipal League Annual Convention	9,000	9,245	-	9,000
	7120	Advertising & Publishing	1,500	1,784	-	1,500
	7126	Residential Holiday Decorating Contest	200	164	-	200
	7127	Town Newsletter	10,000	11,967	-	10,000
	7131	Volunteer Events	500	57	-	500
	7132	Employee Events	500	-	-	500
	7430	Community Media Center	30,000	21,325	-	30,000
	7572	Christmas Decorations	2,500	2,643	-	2,500
	7817	Contingency	7,500	7,451	-	7,500
	7827	Freedom District Fire Department Contribution	10,000	10,000	-	10,000
		Total Mayor and Town Council	102,450	90,582	-	102,450
105		TOWN COMMISSIONS				
	7310	Planning & Zoning Commission	500	-	-	500
	7320	Historic District Commission	2,500	1,000	(1,000)	1,500
		Total Town Commissions	3,000	1,000	(1,000)	2,000
108		PROFESSIONAL SERVICES				
	5100	Auditor	15,600	17,180	-	15,600
	7210	Legal Counsel	25,000	10,907	-	25,000
	7220	Engineering	65,000	51,350	-	65,000
	7221	Professional Services	10,000	1,000	-	10,000
	7240	Codification Services	4,150	4,128	-	4,150
	7813	Insurance: General Property & Liability	39,891	41,210	-	39,891
		Total Professional Services	159,641	125,775	-	159,641
150		ADMINISTRATION				
	5000	Salaries	327,500	244,951	-	327,500

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	Hazard Pay	-	-	-	-
5025	Comp & Sick Time Pay Out	-	-	-	-
5026	Vacation Time Pay Out	2,000	2,169	-	2,000
5027	Circuit Rider Program Match	1,250	1,500	-	1,250
5029	Consulting Fee	25,000	20,392	-	25,000
5210	Town House Utilities	4,500	3,099	-	4,500
5211	Utilities 714 Sandosky Road	725	564	-	725
5212	MML Convention - Town Staff	5,000	2,352	-	5,000
5220	Town House, Public Works, Police Telephone	7,250	6,852	-	7,250
5221	Telephone & Alarm 714 Sandosky	1,000	1,061	-	1,000
5230	Town House Building Maintenance	20,000	17,286	-	20,000
5235	Town House Housekeeping	7,000	5,750	-	7,000
5240	Town House Heating - Oil	5,500	5,387	-	5,500
5250	Equipment Maintenance	2,500	1,830	-	2,500
5270	Prop Maintenance - Landscaping	3,500	1,733	-	3,500
5300	Travel Expense - All Departments	2,500	1,052	-	2,500
5400	Office Supplies	5,000	5,039	-	5,000
5425	Postage - All Departments	1,250	1,222	-	1,250
5460	Building/Kitchen Supplies	1,500	2,497	1,000	2,500
5500	Computer Hardware	2,500	1,555	-	2,500
5551	Computer Software	1,750	2,752	1,000	2,750
5552	Computer Maintenance	2,500	3,515	1,000	3,500
5553	Website Hosting Annual Fee	2,000	2,192	-	2,000
5554	Annual Email Fee	1,800	2,850	1,000	2,800
5715	Cellular Phones	1,500	382	-	1,500
5810	Training & Education	5,000	3,670	-	5,000
5820	Dues & Subscriptions	2,000	1,835	-	2,000
5835	Bank Fees - Misc Charges	350	90	-	350
5836	Payroll Processing Fees	3,500	2,733	-	3,500
7425	Contract Services - Copier Lease	1,500	999	-	1,500
7500	Bad Debt Expense	23,000	17,407	-	23,000
	Total Administration	470,375	364,716	4,000	474,375
210	PUBLIC SAFETY				
5000	Salaries	564,500	403,271	-	564,500
5005	Overtime	15,000	14,846	5,000	20,000
5006	Grant Overtime	5,000	720	-	5,000
5007	New Employee Background & Screening	3,000	5,060	2,000	5,000
5010	Court Pay	9,500	2,000	-	9,500
5015	Hazard Pay	-	-	-	-
5026	Vacation Time Payout	6,800	1,060	-	6,800
5210	Utilities	4,250	2,059	-	4,250
5230	Building Maintenance	3,500	2,426	-	3,500
5235	Housekeeping	8,250	6,750	-	8,250
5240	Heating - Oil	2,000	3,260	1,200	3,200
5250	Equipment Maintenance	14,500	5,657	-	14,500
5260	Gasoline & Oil	15,000	15,499	7,500	22,500
5270	Property Maintenance	1,000	917	-	1,000
5280	Vehicle Maintenance	10,000	8,430	-	10,000
5400	Office Supplies	3,000	2,799	-	3,000
5500	Operating Supplies and Expense	3,000	3,481	-	3,000
5550	Computer Hardware	1,500	1,430	-	1,500
5551	Computer Software	5,500	9,300	5,000	10,500
5552	Computer Maintenance	2,250	2,690	-	2,250

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	5553	Internet Service	-	282	500	500
	5554	Website Annual Fee	-	2,189	2,200	2,200
	5700	Uniforms	7,500	6,766	-	7,500
	5715	Cellular Phones/Mobile Data Terminals	4,000	3,861	-	4,000
	5810	Training & Education	12,000	12,301	-	12,000
	5830	Subscriptions	2,250	2,300	-	2,250
	7125	Community Outreach/Advertising	500	440	-	500
	7410	Ammunition	3,000	5,022	3,000	6,000
	7425	Contract Services - Copier Lease	1,500	1,436	-	1,500
	7450	Auxiliary Police	2,000	1,025	-	2,000
		Total Public Safety	710,300	527,277	26,400	736,700
300		PUBLIC WORKS & SANITATION				
	5000	Salaries	294,255	236,780	-	294,255
	5001	Part Time Salaries	-	-	-	-
	5005	Salaries - Overtime - excluding snow removal	2,500	4,628	2,500	5,000
	5015	Hazard Pay	-	-	-	-
	5025	Comp Time Pay Out	-	-	-	-
	5026	Vacation Time Pay Out	-	-	-	-
	5210	Utilities	3,000	2,090	-	3,000
	5230	Building Maintenance	2,500	567	-	2,500
	5240	Heating	2,500	1,938	-	2,500
	5250	Equipment Maintenance	5,000	899	-	5,000
	5255	Dumpsters/Sanitation Equipment	10,000	9,359	-	10,000
	5260	Gasoline & Oil	22,500	25,072	8,357	30,857
	5280	Vehicle Maintenance	27,500	26,904	-	27,500
	5400	Office Supplies	500	93	-	500
	5500	Operating Supplies and Expense	7,500	9,004	2,500	10,000
	5550	Computer Hardware	500	-	-	500
	5552	Computer Maintenance	250	240	-	250
	5553	Internet Service	1,000	884	-	1,000
	5700	Uniforms	3,000	2,104	-	3,000
	5705	Protective/Safety Equipment	3,000	757	-	3,000
	5710	Employee Shoe Program	1,500	831	-	1,500
	5715	Cellular Phones	1,750	858	-	1,750
	5810	Training and Education	1,500	1,647	-	1,500
	5850	CDL - Drug & Alcohol Testing	1,250	1,867	-	1,250
	7610	Tipping Fees	95,000	69,258	-	95,000
	7640	Raincliffe Trash Rebate	14,500	14,490	-	14,500
		Total Public Works & Sanitation	501,005	410,270	13,357	514,362
310		STREETS & ROADS				
	5005	Snow Removal - Overtime	5,000	2,377	-	5,000
	7500	Misc Road materials	3,000	-	-	3,000
	7511	Snow Removal Supplies - Other	25,000	1,672	(15,000)	10,000
	7512	Snow Removal Contract Services	1,500	-	-	1,500
	7542	Drainage & Inlets	3,500	1,265	10,000	13,500
	7560	Road Repair/Patching	-	-	-	-
	****	Contracted Services	19,000	13,863	-	19,000
	7565	Parking Lot Planting Beds Maintenance	1,500	1,079	-	1,500
	7570	Street Lighting Electric Service	50,000	31,453	(10,000)	40,000
	7580	Signs	10,000	9,150	-	10,000
		Total Streets & Roads	118,500	60,859	(15,000)	103,500

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410		PARKS MAINTENANCE				
	5210	Utilities	2,500	1,830	-	2,500
	5235	Housekeeping	2,500	1,950	-	2,500
	5250	Equipment Maintenance	2,000	1,870	-	2,000
	5270	Property Maintenance	15,000	17,275	10,000	25,000
	5275	Vandalism Repairs	1,000	45	-	1,000
	5500	Operating Supplies and Expense	2,500	338	-	2,500
	5525	Grass Cutting Code Enforcmt	500	100	-	500
	5553	Internet Service	-	1,053	1,500	1,500
	7771	Tree Care/Maintenance	20,000	11,945	(5,000)	15,000
	7780	Sediment Pond Maintenance/Stormwater	33,030	32,199		33,030
	7790	Property Maintenance - SBP	10,000	8,460	-	10,000
	7792	Utilities at SBP	1,000	676	-	1,000
	7793	Little Sykes Building Maint	1,000	-	-	1,000
	7794	Little Sykes Property Maint	8,000	424	-	8,000
	7795	Little Sykes Mini-Train Maint.	500	-	-	500
		Total Parks Maintenance	99,530	78,165	6,500	106,030
430		MAIN STREET/DOWNTOWN				
	5502	Contributions to Main St Assoc	50,000	50,000	-	50,000
	7600	Military Memorial Expenditures	250	-	-	250
		Total Main Street / Downtown	50,250	50,000	-	50,250
510		VISITOR CENTER & POST OFFICE				
	5000	Salaries	37,000	25,042	-	37,000
	5210	Utilities	5,000	3,083	-	5,000
	5215	Security Services-Professional	325	-	-	325
	5220	Telephone	800	679	-	800
	5225	Business Machine Supplies	500	355	-	500
	5230	Building Maintenance	5,000	5,376	-	5,000
	5235	Housekeeping	3,500	2,650	-	3,500
	5400	Office Supplies	750	500	-	750
	5512	Retail Sales Expense	500	-	-	500
	5514	Postage for Resale Expense	125,000	66,631	(30,000)	95,000
	5553	Internet Service	1,200	909	-	1,200
	5835	ACH Merchant Fees	3,200	2,004	-	3,200
		Total Visitor Center & Post Office	182,775	107,229	(30,000)	152,775
520		HISTORIC BUILDINGS				
	5210	Schoolhouse Utilities	3,000	2,491	-	3,000
	5220	Schoolhouse Telephone	350	303	-	350
	5230	Schoolhouse Building Maintenance	1,000	530	-	1,000
	5235	Schoolhouse Housekeeping	1,500	2,702	1,500	3,000
	5500	Schoolhouse Supplies	500	-	-	500
	5600	Utility Exp Grant-S&P Railway	500	500	-	500
	5700	Bldg. Maint.-Baldwin's Station	1,500	-	4,000	5,500
		Total Sykesville Schoolhouse	8,350	6,526	5,500	13,850
530		GATE HOUSE MUSEUM				
	5000	Salaries - Curators	34,500	26,756	-	34,500
	5001	Intern Stipend	-	500	-	-
	5210	Utilities	1,500	1,110	-	1,500
	5215	Security Services-Professional	250	540	-	250

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	5220	Telephone	350	303	-	350
	5230	Building Maintenance	1,000	659	-	1,000
	5232	Computer Expenses	2,500	2,044	-	2,500
	5235	Housekeeping	1,250	2,100	1,250	2,500
	5240	Heating	3,500	3,512	-	3,500
	5270	Property Maintenance - Landscaping	3,600	4,118	1,000	4,600
	5335	Museum Events	500	-	-	500
	5400	Operational Expenses	500	915	500	1,000
	5553	Internet Service	1,250	909	-	1,250
	5815	Educational Programs	250	288	-	250
	7125	Marketing	250	-	-	250
	7129	Exhibit Planning / Program Development	1,250	1,075	-	1,250
		Total Gatehouse Museum	52,450	44,829	2,750	55,200
570		PARKS & RECREATION				
	7740.3	Advertising	250	-	-	250
	7740.5	Concert Bands	750	200	-	750
	7740.6	Miscellaneous Holiday Events	250	409	-	250
	7740.7	Concessions	2,000	239	-	2,000
	7740.9	Movies in the Park	2,000	1,694	-	2,000
	7741.4	Yoga in the Park	150	-	-	150
	7744	Volunteer Supplies	1,000	616	-	1,000
	7741.6	Pre-Event Activities	500	-	-	500
		Total Parks & Events	6,900	3,158	-	6,900
610		EMPLOYEE BENEFITS				
	7804	Short Term Disability	5,500	4,605	-	5,500
	7806	Retirement Plan - MSRA	60,000	48,899	-	60,000
	7807	Workers' Comp Insurance	48,000	38,105	-	48,000
	7808	Long Term Disability/Employer	2,750	2,178	-	2,750
	7809	Life Insurance	3,500	2,643	-	3,500
	7810	Health Insurance-Employer's Share	323,297	306,659	-	323,297
	7812	Social Security/Medicare - Employer's Share	90,000	72,923	-	90,000
	7813	401 (a) Retirement Program	9,201	8,668	-	9,201
	7814	LEOPS Retirement Plan	96,000	62,733	-	96,000
	7815	Unemployment Benefits Paid	-	9,162	10,000	10,000
	7816	Unemployment Tracking Service	250	180	-	250
		Total Employee Benefits	638,498	556,755	10,000	648,498
680		DEBT SERVICE				
	5929	2008 GO Bond - Principal	-	-	-	-
	5930	2008 GO Bond - Interest	-	-	-	-
	5937	714 Sandosky - Principal	-	-	-	-
	5938	714 Sandosky - Interest	-	-	-	-
		Total Debt Service	-	-	-	-
700		CAPITAL OUTLAY				
	7821.1	Public Safety:	98,500	98,277	-	98,500
	7821.2	Public Works & Sanitation	229,500	30,781	16,000	245,500
	7821.8	Town House	-	2,666	-	-
	7821.9	Streets & Roads	178,839	141,481	-	178,839
	7821.3	Parks	7,500	48,536	40,000	47,500

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 FY 2022

		Revised	YTD 4/30/22	Amendment #2	Final	
G/L #		FY 2022	FY 2022	FY 2022	FY 2022	
	7822.6	Transfer to Capital Reserve	53,360	96,744	43,640	97,000
	700709	Linear Trail	52,750	52,226	-	52,750
		Total Capital Outlay	620,449	470,711	99,640	720,089
		Total Expenditures	3,724,473	2,897,852	122,147	3,846,620
		Net Revenue Over (Under) Expenses	-	358,818	-	-