



Town of Sykesville

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Town House

Stacy Link, Mayor

Joseph Cosentini, Town Manager

Craig Weaver, Town Treasurer

Kerry G. Kavaloski, Town Clerk

DRAFT

OFFICIAL MINUTES OF DECEMBER 11, 2023 REGULAR COUNCIL MEETING **NO. 23-19**

The Council meeting of the Town of Sykesville was held on Monday, December 11, 2024. Mayor Link called the meeting to order at 7:00 P.M. in the Town House Council Chambers. Mayor Link led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Stacy Link, Council President Anna Carter, and Council Members Alan Grasley, Elizabeth Guroff, Mark Dyer, and Jeremiah Schofield.

ABSENT: Council Member Leo Keenan

STAFF: Joseph Cosentini, Town Manager
Police Chief Michael Spaulding
Kerry Kavaloski, Town Clerk
Derek Shreves, Public Works Director
Craig Weaver, Town Treasurer

PUBLIC COMMENTS:

There were no public comments.

CONSENT AGENDA:

- I. Minutes from November 27, 2023
- II. 2024 Meeting Dates and Holidays

MOTION: Council Member Grasley motioned to approve the items on the Consent Agenda with the inclusion of corrections to the minutes sent via email. Council Member Dyer seconded the motion.

The motion carried unanimously.

NEW BUSINESS:

- III. **Consider/Discuss/Act on Curbside Solid Waste and Recyclable Collection Services for the Raincliffe Community**
The Town currently provides a tax rebate in the amount of \$14,490 to the Raincliffe Community in lieu of trash collection. The Raincliffe Community has been discussing with Town staff regarding the Town providing trash

services to the Community. After an internal analysis, staff determined that providing the service through a third party would benefit the Public Works Department, particularly during the summer months when park maintenance duties are increased. A request for proposals was made, and two bids were received. The cost for the low bid would be similar to the cost of Public Works taking over the pickup. The Town trash and recycle totes will be provided to the Community.

Council Member Schofield asked about bulk pickup. Bulk pickups will be handled by the Public Works Department similar to the rest of the Town.

Council President Carter confirmed that the tax rebate would not continue to be paid once the service is provided by the Town.

Council Member Dyer noted that he is not fully comfortable with outsourcing the service and would prefer our staff to handle the service, but he will agree to it based on the work done by staff. Council Member Guroff agreed with Council Member Dyer and would like to see the Public Works Department take over the pickup if it ever becomes possible.

Raincliffe Home Owners' Association President Jim Dunlevy expressed that the Community is very happy with the proposed arrangement.

MOTION: Council Member Schofield motioned to approve the proposal from Fogles Refuse, LLC (dba Area Refuse Service) in the amount of \$32,790 for curbside solid waste and recyclable collection services for the Raincliffe subdivision and authorize the Mayor to sign all necessary documents to allow these services to begin. Council President Carter seconded the motion.

Council Member Grasley confirmed that the Public Works Department would be able to handle solid waste and recycling pickup temporarily if needed.

Council Member Schofield noted that this topic came up when he was the liaison to the Raincliffe Home Owners' Association, and he is very pleased that the issue has been addressed satisfactorily.

The motion carried unanimously.

IV. Consider/Discuss/Act on a rebate for the Parkside Community Solid Waste and Recyclable Collection Services

Parkside at Warfield was established with the understanding that the Town would not be providing curbside solid waste collection, and the Home Owners' Association has entered into a five-year contract with a third-party hauler that is not easily voidable. Using the same model as the previous Raincliffe rebate, 5.5% of tax revenues collected, an annual rebate of \$19,140. The rebate would be for the term of the existing contract, and once the contract has expired, the Town will look at bidding for a third party hauler or having the Public Works Department handle the collection.

The amount of the rebate would stay consistent throughout the term of the contract. The Home Owners' Association came to the Town asking for the rebate, however, it was a topic that was brought up during campaigning of various Council Members.

MOTION: Council Member Gralsey motioned to approve the tax rebate in the amount of \$19,140 for curbside solid waste and recyclable collection services for the Parkside at Warfield Home Owners' Association and authorize the Mayor to sign all necessary documents to begin this agreement. Council President Carter seconded the motion.

The motion carried unanimously.

ANNOUNCEMENTS/REPORTS

- The next meeting is Monday, January 8, 2024
- We have volunteer opportunities available on the Historic District Commission, Parks and Recreation Commission, Board of Zoning Appeals, and Police Auxiliary. Email town@sykesville.net for more information about volunteering with the Town.
- Staff Updates
 - Town Manager Update
 - Set Public Hearing Date Zoning Amendment Request 7306 Springfield Avenue
Joe Cosentini, Town Manager, explained that this item has gone through the Planning Commission process and is ready for a public hearing with the Town Council. Council Member Schofield recommended watching the meetings associated with the Planning Commission process for this item. The public hearing was set for January 8, 2024, at 7 P.M.
 - Mr. Cosentini also announced that sidewalk improvements by Shannon Run Park and Jennifer Way at Kalorama Road are almost complete.
 - There is a meeting with the State Highway Administration regarding relining Main Street due to the lines being slightly off and reducing parking on Main Street.
 - Treasurer's Report
Craig Weaver, Town Treasurer, presented the November 2023 Treasurer's Report. Revenues are over expenditures by about \$683,000. The difference is from the Highway User Revenue. Expenses are generally steady with a few larger items, such as work on the dump truck, engineering work at 714 Sandosky, work at Little Sykes, and the mini Linear Trail work.
 - Public Safety Report
Chief Spaulding presented the Public Safety Report for the period of November 21 through December 4. There was a total of 394 reports, including seven assist other agencies, five community policing events, 26 foot patrols, nine incident reports, 221 patrol checks, and 16 traffic enforcement initiatives. Incident #274, the burglary on Bunker Hill Court was a complete stranger who walked into the house. He was a little intoxicated and was dropped in the area by his friends.

Two stolen vehicles were recovered in Baltimore County together. They sustained some damage to the steering columns, but the key fobs and cars were able to be returned to their owners. Close to 100 steering wheel locks have been distributed by the Police Department, and another batch of locks were ordered from the Hyundai Corporation.

Fentanyl has been seen in Town, however Xylazine has not been seen yet. The Carroll County Health Department has been invited to each of the large Town events in 2024 to have a table and education about naloxone and drug safety.

Lt. Kilgore and Auxiliary Lt. Queen attended an event at Barrier Free, along with the entire Auxiliary squad.

Recruit Anthony Bond is half way through the Academy and continues to do very well.

- Auxiliary Report – Auxiliary Lt. Jeff Queen
Lt. Queen presented the quarterly numbers for the Auxiliary squad. Even though they are down an officer, due to him going through the Academy, the volunteer hours are still up from the previous year. They have been increasing their visibility in the community and their social media presence.

Mayor Link thanked Lt. Queen for his thoroughness and for his leadership.

- Council/Committee Reports
 - Council Member Grasley announced that the Historic District Commission has finalized their Guidelines, and they will be before the Council in the new year.
 - Council Member Guroff thanked the Sykesville Parks and Recreation Commission for their hard work during the year. She also announced that there is an Opioid Operation Command Center meeting at the Carroll County Public Safety Center on January 17 at 6:30 P.M.
 - Council Member Schofield announced that he looked into the Joy property, and the building was established in 1917. The Planning Commission will meet on January 2 at 7 P.M.
 - Mayor Link announced that the Holiday Decorating Contest will be on December 18, so please have your lights on bright!

The Council took at five minute recess at 7:52 P.M.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

MOTION: Council Member Schofield motioned and Council Member Grasley seconded to go into closed session at 8:01 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Link, Council President Carter, Council Members Dyer, Grasley, Guroff, and Schofield, Town Manager Joseph Cosentini, Town Clerk Kerry Kavaloski, Town Attorney Elissa Levan and Bryan Bolton via Zoom.US teleconference

Items discussed were:

- Pending Litigation – Warfield Lawsuits

MOTION: Council Member Grasley motioned and Council Member Schofield seconded to go back into open session at 8:40 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council Member Schofield seconded to adjourn meeting at 8:41 P.M.

The motion carried unanimously.

**Respectfully submitted
Town Clerk Kerry Kavaloski**