

**STAFF REPORT FOR
MONDAY, MAY 11, 2015
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:10 PM PUBLIC CONCERNS:

7:12 PM MINUTES: April 27, 2015

7:15 PM REPORTS:

- Public Safety Report
- Council Committee Reports

7:45 PM ANNOUNCEMENTS:

- Monday, May 18, Swearing in Ceremony for new Council Members
- Tuesday, May 26, Mayor and Town Council meeting changed due to holiday.

7:50 PM BUSINESS:

1. **Election results – Janice Perrault, Town Clerk will read into the record the election results.** The election was held on Tuesday, May 5 for four Council Member positions. The following people will be seated on the Council on May 18.
 - ◆ Julia Betz
 - ◆ Anna Carter
 - ◆ Christopher True
 - ◆ William Bleam III

Recommended Action: No action

2. **Storm Water Management at Hawk Ridge –** The County is beginning design work to retrofit the Town's Shannon Run and Hawk Ridge Stormwater Management facilities. In the process, County staff reminded the Town that the Hawk Ridge property (which includes the Spring House) is not under Town ownership. It was supposed to be conveyed by the developer but was not. The Town Attorney is reviewing the steps necessary to complete the transfer process.

Recommended Action: No action

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3. **Surplus property** – The Police and Public Works Department have property that they no longer need. See attached list for the items that can be sold or destroyed.

Police

2007 Charger (mileage: 78,500)—front end damage

Public Works

Equipment #	Make	Model
10	Gravely (2003)	Z260
11	Massey (1998)	MF1215
12	Massey (1985)	MF3165
14	Gravely (1998)	Mower
	Suzuki ATV (1993)	King Quad

Recommended Action: Motion to declare the property listed as surplus to the needs of the Town .

4. **Schoolhouse funding for walkway** – The Maryland Historical Trust denied our request to use exposed aggregate concrete rather than a tar and chip pathway. We have tried all avenues to minimize costs and keep striking out. We are going to try to do the next steps in phases but it looks like we may need additional funding of approximately \$9,000. (See attached). Funding sources include proceeds from the sale of 732 Oklahoma Avenue and the cash reserve.

Recommended Action: Motion to authorize expenditures of up to \$10,000 for the completion of the Schoolhouse pathway and associated improvements.

5. **Safe Routes to Schools Grant**—The Town is planning to submit this grant request that is due May 15, 2015. To make a coherent application, it makes sense to apply for funding for improvements from the north portion of Springfield Avenue (the section that is not-ADA compliant) to Central Avenue. The property owner of 7270 Springfield would be responsible for the 20 percent match for the sidewalk along that property. The Town's responsibility would be approximately 1) \$4,500 (20% of 22,510) if we limit the scope to Central Avenue. The total grant would be \$57,110; or 2) \$6,342 (20% of \$31,710) if we apply for sidewalk to wrap around the old gas station and continue along that property on to Central Avenue. The total grant would be \$66,310. The Mayor and Town Council previously authorized \$5,000 for Town expenditures to complete sidewalk improvements.

Recommended Action: Motion to authorize the Town Manager to apply for a Safe Routes to Schools Grant in the amount specified by the Mayor and Town Council.

9:00 PM Recess

9:05 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or (ii) Any other personnel matter that affects one or more specific individuals.

- **Personnel** – Executive Assistant Update – confidential personal information

ADJOURNMENT: