

**STAFF REPORT FOR
TUESDAY, MAY 26, 2015
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:10 PM PUBLIC CONCERNS:

7:12 PM MINUTES: May 11, 2015 and May 18, 2015

7:15 PM REPORTS:

- Public Safety Report
- Treasurer's Report – March and April combined
- Council Committee Reports

7:45 PM ANNOUNCEMENTS:

7:50 PM BUSINESS:

1. **Swearing in Council Member Julia Betz** - Mayor Shaw will be swearing in the newly elected Council Member Julia Betz.

Recommended Action: No action

2. **Council Member training** – Dawn Ashbacher, Town Manager will continue the orientation started at the last meeting on May 18.

Committee and Commission assignments will remain the same as they are through June 8.

Topics to include (assuming staff has time to prepare):

Town Charter and Ordinance intro with Dennis Hoover, Town Attorney

Roles of Council, Mayor, Town Manager

Review of Meeting Minutes—What do you look for?

Review of Treasurer's Report

Overview of Budget/Finance Process (possible)—What questions do Council members have, i.e. what info/training would be helpful in the future?

Strategic Planning/Long Range Financial Planning—See attached notes from 2015 MTC retreat and priorities

Regional Agreements

Council Staff Report
May 11, 2015

9:00 PM Recess

9:05 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or (ii) Any other personnel matter that affects one or more specific individuals.

- **Personnel** – Executive Assistant appointment – confidential personal information

ADJOURNMENT: