

**STAFF REPORT FOR
MONDAY, MAY 23, 2016
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM PUBLIC CONCERNS:

7:20 PM MINUTES: April 25, 2016 and May 5, 2016

7:25 PM REPORTS:

- Public Safety Report
 - Grants applied for – Impaired/Smooth Operator grant from October 1, 2016 to September 30, 2017 amount \$3,500
 - School Bus Safety grant – will run from August 1, 2016 to June 30, 2017. Applied for \$2,500 but might get the same as last year \$1,000
 - Shrimptown – Update on the skate park and other activities
 - Jr CSI and new principle at Middle School
- Council Committee Reports
- Main Street Association Report

7:35 PM ANNOUNCEMENTS:

- Wednesday, May 25, Main Street/Springfield Ave. Urban Reconstruction Project Public Meeting. The meeting will be 7 – 9 p.m. at the Sykesville Middle School. A brief presentation will begin at 7:15 p.m. The Town will also be seeking input on 1) modifying the intersection of Main Street and Oklahoma Ave. to make it one way or to close it completely to Baldwin Drive and 2) modifying the intersection of Cooper Drive and Springfield Ave. by the Sykesville Middle School
- Sunday, May 29, Little Sykes Railway will open for the season. This opening will be the first time this season. Please note the change in the day. Little Sykes will now be open on Sundays to coincide with the Farmers Market.
- Sunday's - Farmers Market, 9 am – 1 pm. The Farmers' Market is seeking volunteers to help out throughout the season. Contact mainstreet@sykesville.net if you are interested in helping. Some of the duties are; run the information booth, sell raffle tickets, share information about the town/events, help with setup/teardown.
- Friday, June 3 – First Friday on Main Street – Block party from 5– 7 pm at Baldwin Drive and Oklahoma Avenue. Both streets will be closed.
- Tuesday, June 7, Mayor and Town Council retreat at the Town

House from 5:30 – 8:30 pm

- Saturday, June 11, Sykesville Cinema – Inside Out at dusk

7:50 PM OPEN SESSION:

1. **FY 2016 Budget Adjustments** – Mayor Shaw presented the budget amendments at the last meeting on May 9. There have been some changes from those introduced. For example, there is now a request to approve the use of the Gate House Restricted Fund to repaint the interior of the building. This is the first step to prepare the interior for new exhibits.

In addition, the budget amendments fund a request for tuition reimbursement for a police officer per the request of the Police Chief in October 2015. Funding is recommended although it is noted that such requests are normally to be made in advance so that funding can be confirmed before making a commitment. The request has been on hold until we had a better idea of funding availability for FY 2016.

Finally, the amount for 714 Sandosky is increased to include legal expenses.

Recommended Action: If in agreement, motion to approve FY 2016 Budget Amendments as presented.

7:45 PM WORK SESSION:

1. **Main Street Association** – Council President Keenan will present a proposal. The FY 16 town costs for Main Street events is attached for your review. Chief Spaulding suggested including costs for police officer time for reference. Please note that not all of the costs on the list will go away if the MSA becomes a separate non-profit. There may also be additional costs to the Town to provide staff to complete tasks that were being done by Economic Development Director/Main Street Manager such as writing grants or meeting with potential developers.
2. **Downtown planning studies and input** – The FY 2017 budget includes funding for studies for Oklahoma Avenue and a Town House plaza. This is a time to begin sharing ideas about what the MTC would like to see in these downtown areas. The Streetscape Public Meeting on May 25 will be an opportunity to start to get public input on changes to Oklahoma Avenue. There have been two proposals—one is to make Oklahoma a one-way street. The other is to close Oklahoma Avenue up to Baldwin Drive to allow for another space for downtown gathering and events. It would be helpful to know if the MTC is open to input on both ideas. Both of these proposals will require changes to Baldwin Drive. This may require using some of the 7610 Main Street property to provide for a proper turning radius from the southbound lane of Main Street to Baldwin Drive

8:45 PM RECESS:

9:05 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals, (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition, and (7) to consult with counsel to obtain legal advice

- **Legal Consult** – Disposition agreement for 7610 Main Street
- **Acquisition of Real Property** – Contract implementation for 714 Sandosky Road
- **Personnel** - Administrative Personnel Updates – Confidential personal information

ADJOURNMENT: